

**REGULAR MEETING -BOARD OF TRUSTEES- NOVEMBER 17, 2015-7:00 P.M.**

**PRESENT: RICK NELSON, MAYOR (ABSENT), TRUSTEE JUDY WOOD-SHAW, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE EUNICE MARSHALL, TRUSTEE FRANK TATUM  
CLERK/TREASURER: SHERISTIN TEDESCO  
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH (ABSENT)  
ATTORNEY, JAMES PELUSO  
FIRE CHIEF – JEFF MAHAR (ABSENT) ASST. CHIEF TONY CONTI ATTENDING  
BUILDING CODE OFFICER – LAWRENCE ALLEN**

The meeting began with The Pledge of Allegiance and a moment of silence, which Deputy Mayor Tatum asked we wish Mayor Nelson a quick recovery and for the victims of the Paris attacks.  
Public Attendance – 1

**CORRESPONDENCE** – Letter received from Steve Marshall, Village ZBA Member, stating he attended a meeting with Community Champions regarding the registrations and upkeep of abandoned properties in the Village and recommends the Board also meet with this company. (Letter on file)

**FIRE DEPARTMENT CHIEF:**

There were 2 alarms, 2 drills and 4 events during the past month. (Report on file)

**DPW:** Matt Rifenburgh - Absent

**BUILDING CODE OFFICER:** Lawrence Allen reported he attended a training seminar, issued one inspection, one permit and one CO. It was also decided that each spring Larry and Trustee Wood-Shaw would inspect the Major Dickinson Park, prior to opening. (Report on file)

Adirondack Mtn. Engineering representative Ed Hernandez stated the sewer lateral has been approved for Mickey Rich. The WWTP upgrade project is almost finished, there are two punch list items that need to be completed. We are still waiting to hear about the grants. The new chlorine analyzer at Cordero is up and running, DOH will be there tomorrow for an inspection. We should have approval by the end of the week to sell water to outside users. The Hillside Water Tank and Line Replacement plans are ready to be put out to bid, once financing is finalized. There were not any violations of the sewer or water this month. The county MS4 plan must be adopted before March 9, 2016, which he is currently working on. (Report on file)

**COMMITTEE REPORTS:**

Trustee Campbell reported the sewer tap has been approved for Mickey Rich.

Trustee Marshall – no report at this time

Trustee Tatum – no report at this time

Trustee Wood-Shaw reported over 80 Momentive volunteers helped completed phase 3 of the Major Dickinson Park, which included installing motion lights, tables, benches, toddler area and repairing the fence. The Fall Festival went really well, Vince Gallagher donated \$40 to Senior Time and we will be donating that money to the food pantry. Senior time on Oct 30 went well and the next one will be November 20, 2015 and they will be making ornaments for the tree at the SACC. The Town of Stillwater put \$1000 in their budget for Senior Time. There was \$4000 raised at the Bicentennial Dinner, less expenses.

The Village Tree lighting will be December 6, 2015 at 6:00 pm.

**TREASURER REPORT** – Sheristin Tedesco

Voucher Totals By Account 9/15/15

“A” General Fund	\$ 42,924.49
“F” Water Fund	\$ 3,216.02
“G” Sewer Fund	\$ 3,172.71
TOTAL	\$ 49,313.22

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

Roughly 70% of the water bills have been collected to date.

**MOTION** to accept the budget adjustment as follows, made by Trustee Campbell, seconded by Trustee Tatum  
Increase to A.7550.400 Celebrations (Including Bicentennial) by \$2700.00, to be taken from reserve fund A.870, to pay caterer for dinner celebration at SACC for Bicentennial.  
Motion carried 4-0

Treasurer's Report – copy provided to all board members

**MOTION** to open the floor to the public and press made by Trustee Wood-Shaw, seconded by Trustee Marshall  
Motion carried 4-0

John Basile inquired as to how much the Fire Dept. raised during their door to door fundraiser. Asst. Chief Conti replied he was not certain. He asked about the recording system at Cordero and Ed Hernandez answered there will be daily readings and alarms. He asked if the Village has a contract with the new owners of Hillside, and if it would be at the same rate as the District 1 contract. Ed Hernandez answered not as of yet, but it is a contingency of Hillside's new plan and has been given to them in writing. He also asked if a new contract has been signed with the Town for District 1 and a contract for District 5, because the District 1 contract expires January 31, 2016. It was answered not as of yet. At the Town Meeting, Saratoga Water Services asked for an extension of their franchise to service water by Grace Moore Road. Their lawyer informed him that this is not an exclusive franchise. John Basile stated this is an area that could be serviced by the Village of Stillwater. He also stated there could be Fab 8.2 coming and this would mean more PILOT funds to the Town of Stillwater, which could complete their new water system started by Mr. Tanski.

**MOTION** to close the floor to the public and press made by Trustee Campbell, seconded by Trustee Wood-Shaw  
Motion carried 4-0

## **NEW BUSINESS**

**MOTION** to authorize the Mayor to advertise the excavator made by Trustee Campbell, seconded by Trustee Wood-Shaw  
Motion carried 4-0

An application was received from Stillwater Union Cemetery for a subdivision of their property located at the north end of the Village on Hudson Ave. It was decided Trustee Tatum would request a small presentation from the cemetery representative, Ken Ingersol, at the December Village meeting.

**MOTION** to adopt the following resolution, regarding the Stillwater Union Cemetery and the Village of Stillwater becoming the lead agency, made by Trustee Campbell, seconded by Trustee Marshall  
Motion carried 4-0

**WHEREAS**, the Village Board of the Village of Stillwater has received a two-lot subdivision application from Union Cemetery Association (the "Applicant") as owner of 22.964± acres of land (Tax Map # 244-2-4) on Routes 4 & 32 in the Village of Stillwater. The application proposes to subdivide the existing parcel into two lots sized 4.0 and 18.964 acres.

**WHEREAS**, the Applicant has submitted a Short Environmental Assessment Form ("EAF") for the project; and

**WHEREAS**, the proposed action has been determined to be an Unlisted action, pursuant to the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617.4.

**NOW, THEREFORE, BE IT RESOLVED THAT**, pursuant to the applicable standards of SEQRA 6 NYCRR Part 617.6, the Village Board of the Village of Stillwater concludes that it is the appropriate agency to serve as Lead Agency for the SEQR review; and

**BE IT FURTHER RESOLVED THAT**, the Village Board of the Village of Stillwater hereby declares its intent to be Lead Agency with respect to SEQRA review of the proposed action; and

**BE IT FURTHER RESOLVED THAT**, the Village Board of the Village of Stillwater hereby authorizes the circulation of the Lead Agency Agreement to any Involved and Interested Agencies, indicating the Village Board's intention to serve as Lead Agency, including circulating Part 1 of the Short Environmental Assessment Form (EAF).

## **OLD BUSINESS**

Trustee Campbell stated the Village is trying to sell the excavator and investigating options at this time.

**MOTION** to approve the audit claims for the month made by Trustee Marshall, seconded by Trustee Campbell

Motion carried 4-0

**MOTION** to approve the Treasurer's report made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 4-0

**MOTION** to approve the minutes from Regular Meeting dated 10/20/15 made by Trustee Marshall, seconded by Trustee Wood-Shaw

Motion carried 3-0

**MOTION** to adjourn to Executive Session, regarding retention of electronic records, made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 4-0

**MOTION** to exit Executive Session, regarding retention of electronic records, made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 4-0

**MOTION** to adjourn made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 4-0

Meeting adjourned 8:30 pm

Respectfully submitted,

Sheristin Tedesco  
Clerk/Treasurer