

REGULAR MEETING -BOARD OF TRUSTEES- JANUARY 19, 2016-7:00 P.M.

**PRESENT: RICK NELSON, MAYOR , TRUSTEE JUDY WOOD-SHAW, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE EUNICE MARSHALL, TRUSTEE FRANK TATUM
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JEFF MAHAR
BUILDING CODE OFFICER: LAWRENCE ALLEN - ABSENT**

The meeting began with The Pledge of Allegiance and a moment of silence.
Public Attendance – 6

MOTION to open the Public Hearing to consider an application by the Stillwater Union Cemetery Association seeking approval of a two-lot minor subdivision of its property on North Hudson Avenue (Tax Map # 244.2-4), together with any applicable review under the State Environmental Quality Review Act (SEQRA) made by Trustee Campbell, seconded by Trustee Tatum.
Motion carried 4-0

Ken Ingersol, representative for the Stillwater Union Cemetery, gave a brief presentation explaining the cemetery would like to subdivide the current property into two parcels. He stated they do not have a plot plan or a buyer at this time. He stated the property will be used for senior housing only.

Mr. Bill Nelson inquired about the entrances and exits, it was answered they would using the existing for both.

Mr. John Basile stated there was a similar application in 2005/2007 and at that time they had a buyer. Mr. Basile stated he was very encouraged by the presentation and does support it.

The Mayor then read through the Short Environmental Assessment Form and polled the Board on each question. It was determined the subdivision would have little or no adverse environmental impact. (Report on file)

The following resolution was read aloud by Trustee Campbell

RESOLUTION
Stillwater Union Cemetery Association
Subdivision Application SEQRA Review

WHEREAS, the Village of Stillwater has received a subdivision application from the Stillwater Union Cemetery Association. The Association is the owner of 22.964± acres of land on Hudson Avenue (State Route 4 & 32) in the Village of Stillwater (Tax Map No. 244-2-4) and is proposing to subdivide said property into two parcels consisting of 18.964 and 4.0 acres whereby the larger parcel shall continue its present cemetery use and the smaller parcel shall be sold to a private party for development (i.e., senior housing). There is no site plan application at this time, which would be subject to separate review.

WHEREAS, pursuant to the New York State Environmental Quality Review Act (SEQRA), the proposed action is an unlisted action requiring SEQRA review; and

WHEREAS, pursuant to 6 NYCRR §617.6, the Village Board of Trustees is the lead agency for SEQRA review; and

WHEREAS, the applicant has submitted a fully completed Short Environmental Assessment Form (EAF); and

WHEREAS, the Board of Trustees has duly reviewed the EAF and has considered the criteria contained in 6 NYCRR §617.7(c), to determine if the proposed action will have a significant impact on the environment;

WHEREAS, the Board of Trustees reviewed each of the eleven (11) factors contained in Part 2 of the EAF and determined that the proposed action will have no, or only a small, environmental impact;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Stillwater Board of Trustees hereby determines that the proposed action by the applicant, Stillwater Union Cemetery Association, to subdivide its property on Hudson Avenue (State Route 4 & 32) containing 22.964± acres of land (Tax Map No. 244-2-4) into two parcels consisting of 18.964 and 4.0 acres will not have a significant impact on the environment.

Trustee Campbell	Voting	<u>Yes</u>
Trustee Marshall	Voting	<u>Yes</u>
Trustee Tatum	Voting	<u>Yes</u>
Trustee Wood-Shaw	Voting	<u>Yes</u>
Mayor Nelson	Voting	<u>Yes</u>

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on January 19, 2016.

The following resolution was summarized by attorney, Jim Peluso.

RESOLUTION
Stillwater Union Cemetery Association
Subdivision Application Approval

WHEREAS, the Village of Stillwater has received a subdivision application from the Stillwater Union Cemetery Association. The Association is the owner of 22.964± acres of land on Hudson Avenue (State Route 4 & 32) in the Village of Stillwater (Tax Map No. 244-2-4) and is proposing to subdivide said property into two parcels consisting of 18.964 and 4.0 acres whereby the larger parcel shall continue its present cemetery use and the smaller parcel shall be sold to a private party for development (i.e., senior housing). There is no site plan application at this time, which would be subject to separate review.

WHEREAS, after due notice a public hearing was duly held before the Village of Stillwater Board of Trustees at the Village Hall on January 19, 2016 at 7:00 p.m. to consider the subdivision application and all persons interested in the subject thereof were duly heard;

WHEREAS, the Board of Trustees completed a SEQRA review and issued a negative declaration on the application; and

WHEREAS, the Board of Trustees has duly considered the application;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Stillwater Board of Trustees hereby approves the application by Stillwater Union Cemetery Association, to subdivide its property located on Hudson Avenue (State Route 4 & 32) containing 22.964± acres of land (Tax Map No. 244-2-4) into two parcels consisting of 18.964 and 4.0 acres.

Trustee Campbell	Voting	<u>Yes</u>
Trustee Marshall	Voting	<u>Yes</u>
Trustee Tatum	Voting	<u>Yes</u>
Trustee Wood-Shaw	Voting	<u>Yes</u>
Mayor Nelson	Voting	<u>Yes</u>

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on January 19, 2016.

MOTION to close the Public Hearing to consider an application by the Stillwater Union Cemetery Association seeking approval of a two-lot minor subdivision of its property on North Hudson Avenue (Tax Map # 244.2-4), together with any applicable review under the State Environmental Quality Review Act (SEQRA) made by Trustee Wood-Shaw, seconded by Trustee Tatum.
Motion carried 4-0

MOTION to open the Public Hearing to consider the adoption of Local Law #1 2016 entitled "Vacant Building Law" made by Trustee Wood-Shaw, seconded by Trustee Tatum
Motion carried 4-0

John Basile asked for a brief overview of the law.

The Mayor stated the purpose is for the maintenance, inspection and registration of vacant buildings within the Village of Stillwater.

The following resolution was read by Trustee Wood-Shaw

RESOLUTION
Resolution Adopting Local Law No. 1 of 2016

WHEREAS, the Village Board of Trustees of the Village of Stillwater has considered the adoption of Local Law No. 1 of 2016 entitled "Vacant Building Law";

WHEREAS, after due notice a public hearing was duly held before the Village of Stillwater Board of Trustees at the Village Hall on January 19, 2016 at 7:00 p.m. to consider the adoption of Local Law No. 1: Vacant Building Law, and all persons interested in the subject thereof were duly heard;

NOW, THEREFORE BE IT RESOLVED, that the Village of Stillwater Board of Trustees does hereby pass, approve and adopt Local Law 1 of 2016 in its entirety, a copy of which is attached hereto; and

IT IS FURTHER RESOLVED, that the Mayor and Village Clerk are authorized to sign all documents and perform such actions necessary to effectuate the filing of the new local law with the New York State Office of the Secretary of State.

Trustee Campbell	Voting	<u>Yes</u>
Trustee Marshall	Voting	<u>Yes</u>

Trustee Tatum	Voting	<u>Yes</u>
Trustee Wood-Shaw	Voting	<u>Yes</u>
Mayor Nelson	Voting	<u>Yes</u>

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on January 19, 2016.

MOTION to close the Public Hearing to consider the adoption of Local Law #1 2016 entitled "Vacant Building Law" made by Trustee Campbell, seconded by Trustee Tatum
Motion carried 4-0

CORRESPONDENCE – The Mayor read a letter from the Stillwater Free Library inviting the Stillwater Board to their "coffee klatch" discussions on 1/23/16 at 10:00 am or 1/25/16 at 7:00 pm. The Village also received notification from the Saratoga County Sheriff's office that their department will no longer be occupying space in Village Hall. They thanked the Village for the use of the space for the substation. There was also a letter received from the Stillwater United Church inviting all elected officials to a free breakfast on 2/6/16 from 8:00 to 10:00 am.

HISTORIAN:

Linda Sanders presented her annual report for 2015. She stated she attended two Village Board meetings as well as the swearing in ceremony for the new Mayor. 2015 was the 16th year for the Stillwater Blockhouse being open in the Village. She has changed her office hours from M-Th from 10:00 am to 2:00 pm, but is available by appointment. There were 52 genealogy requests and 72 historical requests. The Village also honored Ernest W. Martin as the longest serving Mayor of the Village of Stillwater and she was very honored when he appointed her Historian in 1995. There was a 9/11 speech and welcomed new Board members Frank Tatum and Eunice Travis. Special thanks to Sheristin Tedesco and Anne Marie Hallum for all their support during the year. She also thanked the DPW for all their hard work and Linda Palmieri for everything she does. April 11, 2016 will be the Bicentennial for the Village of Stillwater, be prepared there are some great adventures to come! (Report on file)

FIRE DEPARTMENT CHIEF:

There were 6 alarms and 4 drills for the month. The Fire Dept. also submitted their annual report and annual inventory report (Reports on file) Tony Conti asked for the Sheriff's space for the fire department, the board approved.

DPW: Matt Rifenburgh – New employee, Rich Allen, started 1/4/16 and is working out well so far. The street light has been fixed in front of Ali's garage. The sewer project is complete and running well.

BUILDING CODE OFFICER- Absent (Report on file)

ENGINEERING – Absent (Report on file)

COMMITTEE REPORTS:

Trustee Campbell – There will be a meeting with NYSEG tomorrow at Major Dickinson Park to review the electrical installation location.

Trustee Marshall – No report at this time.

Trustee Tatum – Stated he attended the Fire Dept. meeting and the Waterfront Revitalization Planning workshop throughout the month.

Trustee Wood-Shaw – Stated the next Senior Time is 1/29/16. She read a letter from the Stillwater Food Pantry thanking Senior Time for their monetary donation. She reminded all that the Stillwater Food Pantry accepts donations on Thursdays from 5-7 pm. The SACC breakfast with Santa was a huge success and it was able to be free to our residents with donations from the Town and the Village. Aimee is the new director at SACC and things seem to running smoothly. She will email the grant writers to see what their next steps may be in assisting us with grant projects.

VILLAGE ATTORNEY – James Peluso – No report at this time.

TREASURER REPORT – Sheristin Tedesco

Voucher Totals By Account 1/19/16

"A" General Fund	\$ 20,559.86
"F" Water Fund	\$ 52,099.36
"G" Sewer Fund	<u>\$ 5,053.74</u>
TOTAL	\$ 77,712.96

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the budget adjustment as follows, made by Trustee Campbell, seconded by Trustee Tatum

Increase to G.8110.420 Sewer Admin. Prof. Service by \$4000.00 from G.8130.100 Sewer Personal Service.

There are two accounts with very small balances. I would like to request these accounts to be closed out as follows:

1. \$5.93 left in our old EDU account.(F.201.001) This was interest credited to us after we closed this account out. I would like to request that this money be transferred to the water O & M. (F.201). This would just be transfer within the water fund.
2. \$36.42 left in the Water Capital account (H.231) Since the water project has been completed for some time, I would like to request that this money be transferred to the Water O & M. (F.201) as miscellaneous revenue (F.2770).

Motion carried 4-0

MOTION to open the floor to the public and press made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 4-0

Jake Fogarty, Delaware Engineering representative, stated the sewer project is now complete and he will give a tour anytime anyone is ready. The purpose of the project was to reduce the I&I and he stated those tests should be repeated in the Spring and compared to the results from 2008.

Bill Nelson inquired as to the road conditions and if any plans are being made for repairs. The Mayor answered that the Village is letting the CHIP's money build and the roads will be re-assessed in Spring/Summer.

John Basile stated the Town of Stillwater will be opening the bids on the projected water line on 1/29/16 and the Village may want to look at what other municipalities charge their outside user's to Plan ahead for when the Town districts 1 and 5 stop purchasing water from the Village.

MOTION to close the floor to the public and press made by Trustee Campbell, seconded by Trustee Tatum

Motion carried 4-0

NEW BUSINESS

Trustee Wood-Shaw introduced Barbara Kennedy as the newest member of the Village's Zoning Board of Appeals.

The following motion was read aloud.

**RESOLUTION APPOINTING 2016 ELECTION INSPECTORS
INCLUDING APPOINTING CHAIRMAN**

WHEREAS, Section 15-116, Sub 1 of the Election Law of the State of New York provides that the Board of Trustees adopt a Resolution appointing Election Inspectors, a Chairman of the Election inspectors and an Election Machine Custodian,

BE IT RESOLVED, that the Village of Stillwater Board of Trustees does hereby appoint Dorothy DeMarco, Cynthia Briggs, Kathleen Wood and Mary Moore as Election Inspectors for the Village of Stillwater.

BE IT FURTHER RESOLVED, that each Inspector shall be paid one hundred dollars (\$100.00) for Election Day, March 15, 2016 to include inspection of the voting machine prior to election.

BE IT FURTHER RESOLVED, that Dorothy De Marco be appointed Chairman at a rate of fifty dollars (\$50.00) for Election Day, March 15, 2016.

Trustee Campbell	Voting	<u>Yes</u>
Trustee Marshall	Voting	<u>Yes</u>
Trustee Tatum	Voting	<u>Yes</u>
Trustee Wood-Shaw	Voting	<u>Yes</u>
Mayor Nelson	Voting	<u>Yes</u>

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on January 19, 2016.

MOTION to accept the outside user water application for Larry Grayson, 96 County Route 76, subject to a contract, to be connected to Village water, subject to any regulatory approval, and

stating this is a Type II action not subject to SEQR, made by Trustee Campbell, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to approve the health insurance renewal, Option "A", for the effective date 3/1/16 and Call A DR Plus made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 4-0

OLD BUSINESS

A letter has been sent to SCWA to request a reduction in the minimum daily usage purchased.

There will not be an ice rink this year because of the temperatures.

Chief Mahar will contact Laurence Case "Casey" regarding the open Fire Marshall position.

MOTION to approve the audit claims for the month made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Wood-Shaw, seconded by Trustee Tatum
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 12/15/15 and Special Meeting dated 1/7/16 made by Trustee Tatum, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to adjourn made by Trustee Campbell, seconded by Trustee Tatum
Motion carried 4-0

Meeting adjourned 8:45 pm

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer