

REGULAR MEETING -BOARD OF TRUSTEES- December 20, 2016-7:00 P.M.

**PRESENT: RICK NELSON, MAYOR, TRUSTEE JUDY WOOD-SHAW, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE EUNICE MARSHALL - ABSENT, TRUSTEE FRANK TATUM
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JEFF MAHAR**

BUILDING CODE OFFICER: STEPHEN STREETER

The meeting began with The Pledge of Allegiance and a moment of silence
Public Attendance – 3

Mayor Nelson read a brief introduction to the Comprehensive Plan (Copy on website)

MOTION to open the public hearing to consider adoption of the Village of Stillwater Comprehensive Plan Update (2016) and to assess and evaluate the environmental significance of same pursuant to N.Y.C.R.R. Part 617 (SEQRA), made by Trustee Wood Shaw, seconded by Trustee Tatum
Motion carried 4-0

Jim Levy, Planning for Places, also gave a brief synopsis of the Comprehensive Plan

John Basile stated it was a good plan with the exception of the idea of hooking to the county for sewer. Mr. Basile gave a brief history of the sewer plant and upgrades. He stated that the Village entered into a consent order with DEC in 2007 for illegal discharge from the water plant. DEC incorporated in the consent order that wanted the flow rate at the sewer plant to be 252,000 gallons per day and DEC wanted the I&I (Inflow & Infiltration) addressed. At the time, the Village engineer, Quentin Kestner, could not make this happen. Quentin Kestner was part of the firm who originally designed and built the sewer plant in 1990. The decision was made to re-license the sewer plant and Mr. Basile interviewed potential engineers for the project. The Village was put in contact with Mr. Ed Hernandez, with Delaware Engineering at the time, and within two months he had the sewer plant re-licensed to handle a flow of 415K per month. There was still an I&I issue to be addressed. The DPW started the project of making sure all sump pumps were disconnected from the sewer system, this was a process that took three years to complete. Then the Village started on the project of upgrading the pump stations at the American Linen, Castle Cliff and #1 sites and installed a new pumping station in Clinton Court. The Barbolt Court station was eliminated and all sites now having monitoring alarms, which is called "high tides", that warn of a potential problem or threat. Then the Village hired Insituform to re-line a majority of the sewer pipes throughout the Village. These were all items that were funded with a no interest loan from EFC. Mr. Basile predicts these upgrades will keep the sewer plant running for at least another 20 to 30 years.

MOTION to close the public hearing to consider adoption of the Village of Stillwater Comprehensive Plan Update (2016) and to assess and evaluate the environmental significance of same pursuant to N.Y.C.R.R. Part 617 (SEQRA), made by Trustee Tatum, seconded by Trustee Wood-Shaw
Motion carried 3-0

Mayor Nelson summarized the Notice of Negative Decision for the Comprehensive Plan as follows:

After considering the contemplated action, reviewing and assessing the Environmental Assessment Form, considering the Village's Comprehensive Plan (2004), considering the recommendations of the County of Saratoga Planning Board, hearing the public's comment and input, and assessing the criteria for determining significance in the SEQRA regulations 6 NYCRR § 617.7(c), the Village Board of Trustees finds that the proposed action will NOT have a significant impact on the environment.

The Village of Stillwater's Comprehensive Plan Update (2016) is based on the 2004 Comprehensive Plan document and much of the intent and focus of the previous goals and objectives/recommendations are retained herein. However, through discussions and input in the planning process newly identified improvements to increase the quality-of-life and attractiveness of the Village are included. This Plan is consistent with, and complementary to, the parallel 2015 Waterfront Revitalization Plan effort and provides a Village-focused phased approach to implementation of projects, policies, and opportunities

The Plan serves as a planning policy document to guide the future development of the Village. The Plan Update focuses on the future of Stillwater with the goal to preserve, protect and enhance the historic and unique riverfront village character that has existed for generations. It lays out in detail a phased, multifaceted approach to improving the Village for residents, visitors, and tourists, including waterfront revitalization.

MOTION to accept Part III, under SEQR, as a negative declaration made by Trustee Campbell, seconded by Trustee Tatum
Motion carried 3-0

MOTION to adopt the Village of Stillwater Comprehensive Plan Update (2016), made by Trustee Campbell, seconded by Trustee Tatum

Trustee Campbell	Voting	<u>Aye</u>
Trustee Marshall	Voting	<u>Absent</u>
Trustee Tatum	Voting	<u>Aye</u>
Trustee Wood-Shaw	Voting	<u>Aye</u>

Motion carried 3-0

CORRESPONDENCE - None

FIRE DEPARTMENT CHIEF: Chief Mahar reported there were 4 alarms, 3 drills and 1 event throughout the month. Chief Mahar sadly reported that the victim in the Clinton Court fire did pass from his injuries. This is the first fire fatality in the history of the Newland Wood Fire Dept. Chief Mahar issued a special thank you to Chief Robert Wood and Howard Baker for pulling the victim from the fire. The Fire Dept. attended the Toys 4 Tots convoy and they had well over 10,000 toys. (Report on file).

DPW – Matt R. reported the Christmas banners and all lights are up and functioning. There have been 4 water breaks so far this season. (Report on file)

Mayor Nelson thanked the DPW crew for getting all the decorations installed and for getting things done.

BUILDING CODE OFFICER- There were 2 building permits, 1 sign permit and multiple inspections during the last month. (Report on file)

ENGINEERING – Ed Hernandez reported there were not any violations last month and the averages for the sewer and water plant for the last month were 204K and 233K respectively. He inspected the Nielson Ave. bridge and did not see any signs of failure. The underground storage tank at the sewer plant needs to be removed and replaced and is working on getting quotes for this project. (Report on file)

COMMITTEE REPORTS:

Trustee Campbell – The ice rink is fully operational thanks to the Zamboni Bros., and many kids of all ages are using it and he thanked the fire dept. for the storage area.

Trustee Marshall – Absent

Trustee Tatum – Reported he and Trustee Wood-Shaw met with Shelter Planning, grant writers, and will have more meetings with other grant writers after the holidays and will report back to the Board.

Trustee Wood-Shaw – Senior time Christmas Party will be 12/22/16 from 11-2. The high school chorus will be performing at 1:00 pm. Thanks to the DPW for getting the trees out for her to decorate. She attended the Emergency Mgmt. meeting last week and Tom Rinaldi, current chair, will be retiring and Bill Valosin and Tim Collins will be replacing him as co-chairs. Their meetings are the first Tuesday of the month at Town Hall.

VILLAGE ATTORNEY – James Peluso

TREASURER REPORT

Voucher Totals by Account

“A” General Fund	\$ 19,956.08
“F” Water Fund	\$ 7,023.09
“G” Sewer Fund	<u>\$ 5,125.62</u>
TOTAL	\$ 32,104.79

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to open the floor to the public and press made by Trustee Wood-Shaw, seconded by Trustee Tatum

Motion carried 3-0

John Basile apologized to the Board for not knowing there was an underground tank at the sewer plant and stated if he knew it was there it would have been removed.

MOTION to authorize Mayor Nelson to review proposals for the underground tank removal and replacement and enter into a contract for the removal made by Trustee Wood-Shaw, seconded by Trustee Tatum

Motion carried 3-0

MOTION to close the floor to the public and press made by Trustee Campbell, seconded by Trustee Tatum

Motion carried 3-0

NEW BUSINESS

Mayor Nelson thanked all the businesses and individuals who donated for the holiday decorations throughout the Village. The turnout was amazing.

OLD BUSINESS

MOTION to amend the prior Time Warner Cable Northeast LLC resolution from a fifteen (15) year contract to a ten (10) year contract made by Trustee Campbell, seconded by Trustee Tatum

Motion carried 3-0

MOTION to approve the audit claims for the month made by Trustee Wood-Shaw, seconded by Trustee Campbell

Motion carried 3-0

MOTION to approve the Treasurer's report made by Trustee Wood-Shaw, seconded by Trustee Campbell

Motion carried 3-0

MOTION to approve the minutes from Regular Meeting dated 11/15/2016 made by Trustee Tatum, seconded by Trustee Campbell

Motion carried 3-0

MOTION to adjourn to executive session to discuss personnel made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 3-0

MOTION to exit executive session to discuss personnel made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 3-0

MOTION to authorize the Mayor to offer the Building Code Enforcement Officer, Stephen Streeter, health insurance under the Village's Health Care Plan, with employer to pay 30% and employee to pay 70% made by Trustee Wood-Shaw, seconded by Trustee Tatum

Motion carried 3-0

MOTION to adjourn made by Trustee Tatum, seconded by Trustee Campbell

Motion carried 3-0

Meeting adjourned 8:30 pm

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer