

REGULAR MEETING -BOARD OF TRUSTEES- MARCH 15, 2016-7:00 P.M.

**PRESENT: RICK NELSON, MAYOR - ABSENT , TRUSTEE JUDY WOOD-SHAW - ABSENT, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE EUNICE MARSHALL, TRUSTEE FRANK TATUM
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH - ABSENT
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JEFF MAHAR
BUILDING CODE OFFICER: LAWRENCE ALLEN**

The meeting began with The Pledge of Allegiance and a moment of silence.
Public Attendance – 0

MOTION to open the floor for the Public Hearing on the 2016-2017 budget made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 3-0

MOTION to close the floor for the Public Hearing on the 2016-2017 Budget made by Trustee Campbell, seconded by Marshall
Motion carried 3-0

MOTION to accept the 2016-2017 Budget for the Village of Stillwater made by Trustee Campbell, seconded by Trustee Marshall

Trustee Campbell	Voting <u>Yes</u>
Trustee Marshall	Voting <u>Yes</u>
Trustee Tatum	Voting <u>Yes</u>

Motion carried 3-0

CORRESPONDENCE – Thank you note received from Mayor Nelson and his family thanking the Board and employees for the dish garden in memory of Catherine’s father.

FIRE DEPARTMENT CHIEF:

There were 3 alarms and 4 drills for the month. Fire Chief Mahar presented information and recommendations from his annual meeting with Dave Meager, Adirondack Insurance. He requested the Board increase the IM limit on the 2006 Ford F350 to \$75,000 for an additional \$93 premium, add blanket employee theft of \$50,000 at a cost of \$250 per year and remove the \$5,000 deductible of employee related practices at a cost of \$148 per year, for a total increase to the premium of \$491.00 (Report on file)

MOTION to accept the changes, as stated above, to the Newland Wood Fire Dept. Insurance policy made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 3-0

BUILDING CODE OFFICER- There were 2 Building Permits issued during the month. (Report on file)

ENGINEERING – Ed will be submitting a grant application for the Village of Stillwater for the Hillside Water Tank and Lake Street water line by April 15th. The annual NYSDEC Flow Certification form was completed and submitted to the state. There were not any violations for the month regarding the water and sewer systems. The SWMP is due in November 2016 and is currently being worked on. (Report on file)

COMMITTEE REPORTS:

Trustee Marshall – Reported she attended the 30th anniversary ribbon cutting at the Sod Farm and for our newest local business, Elite Training. The correct color edging for the Major Dickinson Playground will be installed Monday March 21st.

Trustee Campbell – The DPW is still working with CAT on trading the excavator for a new piece of equipment.

Trustee Tatum – No report at this time

Trustee Wood-Shaw – Report below was read by Sher Tedesco (Report on file)

1. Attended our emergency mgmt bi-monthly meeting on March 8th. Topics for discussion; a traffic management meeting is scheduled for March 22 @ 10:00 AM to review and finalize the plan.

Reps from the Town of Malta are coming to review our emerg. Mgmt plan on April 5 @ 7:00 PM. Our plan is well written and Stillwater is ready for whatever kind of emergency may occur. The Town of Malta may incorporate some of our plan into theirs. The topic for our tabletop exercise was a car fire caused from a motor vehicle accident that resulted into a brush fire. Our next meeting will be held on May 3rd. All meetings are held at Arvin Hart on Kellogg Rd.

2. Feb Senior Time: 20 plus guests attended. A winter picnic was the theme. We made small rag rugs, played BINGO, ate lunch and make your own sundaes. Senior Time for March will be held on March 25 with an Easter theme.

3. SACC is moving forward. Their new all day daycare has grown since the beginning of the year. They are remodeling the old boardroom and turning it into a community room, meaning a place where parents can gather and wait for their child that is in one of the many programs. There will be Internet, coffee, vending machines, etc. Also, dinner with The Easter Bunny is scheduled for Friday, April 18th with Easter themed activities and crafts. This is a free event sponsored by the village and SACC.

4. The Bicentennial committee met and we are beginning to finalize the plan. The event will take place on Sunday, April 17, from 4:00 PM-8:00 PM. A barn dance is the theme, to include a pig roast, birthday cake, a time capsule, burlap bag races and ring toss. Kevin Richards from Froggy, 100.3 will DJ from 5-8 PM. He has a following of line dancers that will also be present. A variety of music will be played that includes line dancing and a mix that all ages will enjoy. A photo booth will be available if the residents want a picture taken. At 8:00 PM a firework show will highlight the evening. This event is free.

5. On Sat and Sunday, May 7th and 8th are the dates for the village/town wide garage sale. I have reached out to Supervisor Kinowski and the board for permission to have vendors set up on the blockhouse lawn. Last year we waived the permit fee for the vendors and asked for a \$5.00 donation for each of the days. This year the money will be donated to our food pantry.

6. Ed Hernandez is working on the consolidated funding application Phase II grant. The application will be submitted before the April 15 deadline requesting money for the replacement of the Saratoga Hills water storage tank and water lines from the tank to Lake Street. FYI, many municipalities will be applying for phase II. The project is evaluated and based on priorities of other municipality's projects.

VILLAGE ATTORNEY – James Peluso – No report at this time.

TREASURER REPORT – Sheristin Tedesco

Voucher Totals By Account 3/15/16

“A” General Fund	\$ 32,084.70
“F” Water Fund	\$ 5,991.31
“G” Sewer Fund	\$ 7,094.84
TOTAL	\$ 45,170.85

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the budget adjustment as follows, made by Trustee Campbell, seconded by Trustee Marshall

Transfer of \$1980.00 to F.8340.420 Water Prof. Service from F.8310.100 Water Admin.

Transfer of \$500.00 to A.3410.402 FD Cell Phones from A.5010.406 DPW Cell Phones.

Transfer of \$5400.00 to A.8989.400 Other Home and Community Services from A. 9010.800 State Retirement.

Transfer \$2000 to A.1440.400 Engineering from A.9010.800 State Retirement.

Transfer \$4000.00 to G.8110.420 Sewer Prof. Service from G.8120.402 I&I Removal.

Transfer \$1000.00 to A.5010.408 Street Admin. Uniforms from A.9010.800 State Retirement.

Motion carried 3-0

MOTION to open the floor to the public and press made by Trustee Campbell, seconded by Trustee Marshall

Motion carried 3-0

MOTION to close the floor to the public and press made by Trustee Campbell, seconded by Trustee Marshall

Motion carried 3-0

NEW BUSINESS

The following Resolution was read by Deputy Mayor Tatum

**VILLAGE OF STILLWATER
RESOLUTION AUTHORIZING APPLICATION OF GRANTS FOR PROPOSED
DRINKING WATER INFRASTRUCTRE IMPROVEMENTS**

WHEREAS, the Village of Stillwater Board of Trustees wish to undertake certain modifications to its water distribution system by replacing and installing a new 139,000 gallon water storage tank and transmission line to the Village’s water distribution system; and

WHEREAS, such replacement and installation is required in order to maintain and ensure a reliable and safe supply of drinking water to the community; and

WHEREAS, the Board of Trustees have the responsibility under Chapter 64 of the Consolidated Laws of the State of New York to ensure that the residents of the Village have a safe and reliable supply of drinking water.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Trustees hereby declares its intention to submit a water grant application with the NYS Department of Health and the NYS Environmental Facilities Corporation; and be it further resolved
2. The Board of Trustees authorizes and directs its Mayor, Clerk, Engineers and/or Legal Counsel to take such further actions as may be necessary to effectuate the intent of this Resolution.

The question of the adoption of this Resolution was duly put to a vote on roll call which resulted as follows:

Trustee Campbell	Voting	<u>YES</u>
Trustee Marshall	Voting	<u>YES</u>
Trustee Tatum	Voting	<u>YES</u>

The Resolution was declared duly adopted on March 15, 2016.

The following Resolution was read by Deputy Mayor Tatum

**VILLAGE OF STILLWATER
RESOLUTION APPROVING THE SMART GROWTH ASSESSMENT AND PLAN OF FINANCE
FOR PROPOSED DRINKING WATER INFRASTRUCTURE IMPROVEMENTS**

WHEREAS, the Village of Stillwater Board of Trustees wish to undertake certain modifications to its water distribution system by replacing and installing a new 139,000 gallon water storage tank and transmission line to the Village’s water distribution system; and

WHEREAS, such replacement and installation is required in order to maintain and ensure a reliable and safe supply of drinking water to the community; and

WHEREAS, the Board of Trustees have the responsibility under Chapter 64 of the Consolidates Laws of the State of New York to ensure that the residents of the Village of Stillwater have a safe and reliable supply of drinking water; and

WHEREAS, the Board of Trustees has authorized the Mayor, Clerk, Engineers and/or Legal Counsel to take such further actions as may be necessary to submit a grant application to the NYS Environmental Facilities Corporation and the NYS Department of Health; and

WHEREAS, the Board of Trustees have reviewed the Smart Growth Assessment Form and Finance Plan prepared by its Engineer to support the grant application.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Trustees hereby approves the Finance Plan and Smart Growth Assessment Form required to be submitted with the water grant application to the NYS Department of Health and the NYS Environmental Facilities Corporation; and be it further resolved
2. The Board of Trustees authorizes and directs its Mayor, Clerk, Engineers and/or Legal Counsel to take such further actions as may be necessary to effectuate the intent of this Resolution.

The question of the adoption of this Resolution was duly put to a vote on roll call which resulted as follows:

Trustee Campbell	Voting	<u>YES</u>
Trustee Marshall	Voting	<u>YES</u>
Trustee Tatum	Voting	<u>YES</u>

The Resolution was declared duly adopted on March 15, 2016.

OLD BUSINESS

None

MOTION to approve the audit claims for the month made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 3-0

MOTION to approve the Treasurer's report made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 3-0

MOTION to approve the minutes from Regular Meeting dated 2/16/16 made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 3-0

MOTION to adjourn made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 3-0

Meeting adjourned 7:50 pm

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer