

**REGULAR MEETING -BOARD OF TRUSTEES- APRIL 19, 2016-7:00 P.M.**

**PRESENT: RICK NELSON, MAYOR, TRUSTEE JUDY WOOD-SHAW, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE EUNICE MARSHALL, TRUSTEE FRANK TATUM  
CLERK/TREASURER: SHERISTIN TEDESCO  
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH  
ATTORNEY: JAMES PELUSO  
FIRE CHIEF: JEFF MAHAR  
BUILDING CODE OFFICER: LAWRENCE ALLEN**

The meeting began with The Pledge of Allegiance and a moment of silence.  
Public Attendance – 3

**CORRESPONDENCE**

Letter received from Lawrence Estill requesting an outside user water tap at 86 County Road 76.  
(Letter on file)

**MOTION** to approve the outside water tap request by Lawrence Estill at 86 County Road 76, pending all engineering and attorney reviews and approvals, made by Trustee Tatum, seconded by Trustee Wood-Shaw  
Motion carried 4-0

Letter received from the Stillwater Library requesting removal of water and sewer, in regards to billing, at the property formerly known as 668 Hudson Ave. (Tax ID 253.34-2-4) (Letter on file)

**MOTION** to approve the Stillwater Library request for removal of water and sewer, in regards to billing, at the property formerly known as 668 Hudson Ave. (Tax ID 253.34-2-4) made by Trustee Tatum, seconded by Trustee Marshall  
Motion carried 4-0

The Mayor stated Lawrence Allen will be officially retiring as Building Code Enforcement Officer effective July 1, 2016. He also stated the Village will be advertising for the position in The Express and on our website.

The Mayor read the 2016 Stillwater FD Election Results and stated the annual induction banquet will be May 7<sup>th</sup> at 6:00 pm. (Results on file)

**2016 Stillwater FD Election Results**

**Firematic Officers**

Chief Jeff Mahar  
First Assistant Chief — Tony Conti  
Second Assistant Chief Jeri Mehan  
Captain — Ted Thrane  
Lieutenant — Joe Fitzpatrick, Sr. Lieutenant — Joe Fitzpatrick, Jr.

**Administrative Officers**

President — Tracey Pommer  
Vice President — Amy VanArnum  
Treasurer — Bill Mehan  
Steward — Tracey Pommer  
Trustees — Joe Fitzpatrick, Sr., Matt Mehan, and Tom Caivana

**FIRE DEPARTMENT CHIEF:**

There were 4 alarms and 5 drills for the month. The annual car show will be May 1<sup>st</sup> at SCSD. There will be an open house on 3/23/16 from 10:00 am to 1:00 pm as part of RECRUITNY. Chief Mahar requested the tree be trimmed outside of the front of the fire house as the flag keeps getting caught in the tree.(Report on file)

**DPW** – Matt R. reported the Major Dickinson Park is all set and ready to go and they will be working on 4 water mains and 2 hydrants in the area of Major Dickinson Ave. next week.

**BUILDING CODE OFFICER-** There were 4 Building Permits issued and 2 inspections done during the month. (Report on file)

**ENGINEERING** – (Report on file)

**COMMITTEE REPORTS:**

Trustee Campbell – CAT has issued information on a trade in of the excavator for a new skid steer, with a 5 year payment schedule. (Proposal on file)

**MOTION** to authorize the Mayor to enter into an agreement with CAT to trade our excavator for a new skid steer, pending all legal review, made by Trustee Campbell, seconded by Trustee Tatum  
Motion carried 4-1

Trustee Marshall – No report at this time

Trustee Tatum – No report at this time

Trustee Wood-Shaw – Garage Sale weekend will be 5/7 & 5/8/16 and there will be vendors set up at the Blockhouse. She requested grant money from Carrie Woerner to be used for an electronic sign for Cannon Park. She and Clerk Tedesco attended a meeting with Elise Stefanik that discussed local issues including bridges and road repairs. The Bicentennial celebration was a huge success and thanked everyone involved. The next Senior Time will be 4/29/16.

**VILLAGE ATTORNEY** – James Peluso – No report at this time.

**TREASURER REPORT** – Sheristin Tedesco

Voucher Totals By Account 3/15/16

“A” General Fund	\$ 22,024.12
“F” Water Fund	\$ 53,947.46
“G” Sewer Fund	<u>\$ 8,700.81</u>
TOTAL	\$ 84,672.39

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

**MOTION** to accept the budget adjustment as follows, made by Trustee Campbell, seconded by Trustee Tatum

Transfer of \$100.00 to A.1920.400 Municipal Dues from A. 9010.800 State Retirement to cover Southern Saratoga County Chamber Dues

Transfer of \$2000.00 to F.8340.420 Water Prof. Services from F.8310.100 Water Personal Service to cover engineering expenses for the Annual Water Quality Report and extra water testing.

Increase of \$2500 to A.7550.400 Celebrations from reserve account to cover the Fireworks for the Bicentennial Celebration.

Increase to A.9785.000 Old Water Loan to pay admin fees and interest for Spring 2016 from Old Water Loan Reserve Account.

Motion carried 4-0

**MOTION** to approve changes to April 1, 2016 water bills, of Diane and Michael Farrell of 27 Clinton Court and Dave Rathbun of 22 Neilson Ave., from estimated to actual made by Trustee Tatum, seconded by Trustee Campbell

Motion carried 4-0

**MOTION** to open the floor to the public and press made by Trustee Campbell, seconded by Trustee Marshall

Motion carried 3-0

Sheila McNeil and Pat Devito, residents of Ferry Lane, requested the Mayor and Board tour the condition of the road on Ferry Lane and make appropriate repairs. The Mayor stated it is on the agenda.

James Champlin inquired about the culvert in front of his house and the repairs being made. Matt R. responded it is in the process of being fixed. Mr. Champlin also asked when the road on Carpenter Place is getting repaired. The Mayor stated it is on the agenda.

**MOTION** to close the floor to the public and press made by Trustee Campbell, seconded by Trustee Tatum

Motion carried 4-0

## **NEW BUSINESS**

The 2016/2017 Reorganizational Resolutions were read by Mayor Nelson

### **REORGANIZATIONAL RESOLUTIONS 2016-2017**

**BE IT RESOLVED** that Sheristin Tedesco be reappointed as Village Clerk/Treasurer and Village Registrar and Anne Marie Dame Hallum as Deputy Clerk/Registrar for the fiscal year 2016/2017.

**BE IT RESOLVED** that Mr. Lawrence Allen be reappointed as Code Enforcement Officer for the Village of Stillwater for the 2016/2017 year.

**BE IT RESOLVED** that Linda Sanders be reappointed as Village Historian and Linda Palmieri Deputy Historian for the fiscal year 2016/2017.

**BE IT RESOLVED** that Dreyer Boyajian LLP, represented by Mr. James R. Peluso, be retained as the Attorneys for the Village of Stillwater, pursuant to retainer agreement dated 4-21-15.

**BE IT RESOLVED** that the Ballston Spa National Bank be designated as the official depository for all village funds for the 2016/2017 year.

**BE IT RESOLVED** that The Express and The Daily Gazette shall be the official newspapers for the Village of Stillwater for 2016/2017.

**BE IT RESOLVED** that Mayor Rick Nelson and Clerk/Treasurer Sheristin Tedesco shall be authorized at the bank for signatures for all Village checks and withdrawals and in the absence of the Mayor or Clerk/Treasurer, Trustee Wood-Shaw be authorized to sign.

**BE IT RESOLVED** that Clerk/Treasurer Sheristin Tedesco shall be the authorized official with regard to online banking for the Village of Stillwater for 2016/2017.

**BE IT RESOLVED** that Clerk/Treasurer Sheristin Tedesco be appointed as records management officer for the fiscal year 2016/2017.

**BE IT RESOLVED** that regular Village of Stillwater Board of Trustees meetings will be held the third Tuesday of each month, as per attached schedule, beginning at 7:00 P.M. in the Village Board Room. If changes are needed, the press will be notified.

**BE IT RESOLVED** that the Board of Trustees authorizes the Clerk-Treasurer to make payments in advance for utility services, postage, Federal Express & United Parcel fees, health insurance reimbursements with all bills presented at the next regularly scheduled board meeting for audit.

**BE IT RESOLVED** that the Board of Trustees does authorize reimbursement to employees and officers of the Village who use their own personal vehicle while performing their official duties on behalf of the Village of Stillwater at a rate of \$.56 per mile.

**BE IT RESOLVED** that the Board of Trustees authorizes the Mayor payment in advance for the use of his contractual fund for fiscal year 2016/2017 as occasions come up.

**BE IT RESOLVED** that the Mayor will have the sole authority for calling special meetings and will notify the public and press at least 72 hours in advance of the meeting if possible, further each Trustee shall be notified via the telephone by the Mayor or the Clerk and a notice of such meeting shall be displayed in the Office of the Village Clerk.

**BE IT RESOLVED** that the Board has reviewed and approved the Village Procurement and Investment Policies.

#### VILLAGE BOARD MEETING DATES 2016-2017

June 21, 2016

July 19, 2016

August 16, 2016

September 20, 2016

October 18, 2016

November 15, 2016

December 20, 2016

January 17, 2017

February 21, 2017

March 21, 2017

April 18, 2017

May 16, 2017

**MOTION** to accept the 2016/2017 Reorganizational Resolutions made by Trustee Wood-Shaw, seconded by Trustee Marshall  
Motion carried 4-0

**MOTION** to authorize Mayor Nelson to sign a new Franchise Agreement with Time Warner Cable, subject to legal review made by Trustee Campbell, seconded by Trustee Tatum  
Motion carried 4-0

Resolution authorizing participation in Saratoga County Mutual Aid Plan read by Mayor Nelson

#### **RESOLUTION**

##### **Resolution Authorizing Participation in Saratoga County Fire Mutual Aid Plan**

The Village Board of Trustees of the Village of Stillwater offered the following resolution and moved its adoption:

RESOLVED, that the Board of Trustees authorizes the participation by the NEWLAND-WOOD FIRE COMPANY OF THE STILLWATER FIRE DEPARTMENT in the Saratoga County Fire Mutual Aid Plan as now in force and as amended from time to time and certifies to the Saratoga County Board of Supervisors through its County Fire Coordinator that no restriction exists against "outside service" by such Fire Company within the meaning of Section 209 of the General Municipal Law which would affect the power of such Fire Company to participate in such plan, and be it further

RESOLVED, that a copy of this resolution be filed with the County Fire Coordinator.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	Aye	Nay	Absent
Trustee Timothy J. Campbell	X		
Trustee Eunice Marshall	X		
Trustee Frank Tatum	X		
Trustee Judith Wood-Shaw	X		
Mayor Rick Nelson	X		

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on April 19, 2016.

The Board discussed possible ways to have residents who have old meters upgrade to the remote reader meters. It was decided the Board will think on the topic and discuss at the next monthly meeting.

The Mayor stated there has been some vandalism at the Major Dickinson Park and the cameras are ready to be installed, but we are waiting on Momentive to build a box for the DVR for the cameras.

The Mayor stated there have been new signs installed at the Village complex, the DPW building and at the North end of the Village.

### **OLD BUSINESS**

The Mayor stated there will be a Public Hearing to amend Local Law #1 of 2016- Vacant Building Law, to consider lowering the fees, at the next meeting on May 17<sup>th</sup>, 2016 at 7:00PM.

**MOTION** to approve the audit claims for the month made by Trustee Campbell, seconded by Trustee Tatum  
Motion carried 4-0

**MOTION** to approve the Treasurer's report made by Trustee Wood-Shaw, seconded by Trustee Tatum  
Motion carried 4-0

**MOTION** to approve the minutes from Regular Meeting dated 3/15/16 and Election Meeting dated 3/15/16 made by Trustee Marshall, seconded by Trustee Campbell  
Motion carried 4-0

**MOTION** to adjourn to Executive Session to discuss Ferry Lane made by Trustee Campbell, seconded by Trustee Marshall  
Motion carried 4-0

**MOTION** to exit Executive Session to discuss Ferry Lane made by Trustee Campbell, seconded by Trustee Marshall  
Motion carried 4-0

**MOTION** to adjourn made by Trustee Campbell, seconded by Trustee Marshall  
Motion carried 4-0

Meeting adjourned 9:15 pm

Respectfully submitted,

Sheristin Tedesco  
Clerk/Treasurer