

REGULAR MEETING -BOARD OF TRUSTEES- August 16, 2016-6:00 P.M.

**PRESENT: RICK NELSON, MAYOR, TRUSTEE JUDY WOOD-SHAW, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE EUNICE MARSHALL, TRUSTEE FRANK TATUM
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
ATTORNEY: JAMES PELUSO – ABSENT, Lauren Owens representing Dreyer Boyajian
FIRE CHIEF: JEFF MAHAR**

BUILDING CODE OFFICER: STEPHEN STREETER

The meeting began with The Pledge of Allegiance and a moment of silence.
Public Attendance – 3

CORRESPONDENCE

Mayor Nelson read a thank you letter from John Murphy and Christy Peacock thanking the DPW and Village team for all they do as public servants. (Letter on file)

FIRE DEPARTMENT CHIEF: Jeff Mahar

There were 5 alarms and 3 drills for the month. The Fire Dept. attended Fire Prevention at the County Fair and the HM Convention and Johnsonville Parades. (Report on file).

DPW – Matt R. reported there were two new water taps completed, a tree was cleared on Neilson Ave. and they crew has been doing black top repairs and maintaining and mowing areas around the Village.

SPECIAL GUEST – TOM COFFINGER gave an Eagle Scout presentation of a project he will be completing on Colonial Road at the Presbyterian Cemetery. He will be installing a pergola type entranceway and bench in the coming weeks.

BUILDING CODE OFFICER- There was 5 inspections during the month. One warning letter served for a tractor trailer parking violation on Major Dickinson Ave. and a follow up to a drainage violation to a resident in Russell Dr. (Report on file)

ENGINEERING – Ed Hernandez reported we did not receive the water grant previously applied for in the first round of awards. The sewer plant ran at about 55% capacity for the month and the Village will be applying for a Restore NY grant in the coming weeks. (Report on file)

COMMITTEE REPORTS:

Trustee Campbell – Nothing to report.

Trustee Marshall – Nothing to report.

Trustee Tatum – Nothing to report.

Trustee Wood-Shaw – Attended the workshop regarding the Town water contract. Next Emergency Mgmt. meeting will be 9/6/16. Senior Time will reconvene on September 30, 2016 and they will be honoring the volunteers Beth Chromey and Donna Bove. The 9/11 ceremony will be at the Blockhouse on 9/11/16 at 1PM or moved to the SACC if inclement weather. The Village Board will be representing “The Village People” in this year’s Harvest parade.

VILLAGE ATTORNEY – Lauren Owens

TREASURER REPORT

Voucher Totals by Account

“A” General Fund	\$	21,237.01
“F” Water Fund	\$	3,540.48
“G” Sewer Fund	\$	10,411.63
TOTAL	\$	35,189.12

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

Village Tax Update – we have collected roughly 86% to date.

MOTION to open the floor to the public and press made by Trustee Campbell, seconded by Trustee Tatum
Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Campbell, seconded by Trustee Tatum
Motion carried 4-0

Mayor Nelson stated the movie at the SUC this Saturday night will be Kung Fu Panda 3 and there will be a breakfast 9/10/16 to honor School Board members.

OLD BUSINESS - NONE

NEW BUSINESS

The following Resolution was summarized by Mayor Nelson

RESOLUTION

Resolution Authorizing Asphalt and Pavement Contracts

WHEREAS, subdivision 16 of the New York General Municipal Law 103 (“Piggybacking Law”) permits political subdivisions to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation thereof, through the use of a contract let by the United States of America or any agency thereof, any state or any county or political subdivision or district therein provided that the contract has been let in a manner that constitutes competitive bidding consistent with New York State law, and is made available for use by other governmental entities; and

WHEREAS, the Village has previously adopted a local law authorizing purchase contracts based on lowest responsible bidder or best value contract award; and

WHEREAS, the Village Board of Trustees are desirous of entering into contracts for asphalt and pavement services for the resurfacing of Riverside Drive and Russell Drive; and

WHEREAS, the County of Saratoga awarded bids for Asphalt Concrete and Pavement Service Rates for highway paving operations that are available to other municipalities anywhere in Saratoga County (Exhibits A & B, Specifications 16-PWAC-3R and 16-PWPSR-46R); and

WHEREAS, the County of Saratoga awarded the bid for Asphalt Concrete and Pavement Services Rates to all bidders after issuance of Request for Bids that were published and advertised, receipt of competitive sealed bid proposals, and award after evaluation by the County (Exhibits A & B); and

WHEREAS, the Village Board has reviewed the County’s bid documents and awards and has spoken to representatives of bidders awarded the County’s contracts, i.e., Palette Stone (asphalt concrete) and Kubrick Construction (pavement services) and has received proposals from said bidders for asphalt and pavement services for the resurfacing of Riverside Drive and Russell Drive (Exhibits C & D); and

WHEREAS, after due review and consideration, the Village Board finds that that the County contracts were let by a political subdivision of the State; that the contracts were made available for use by other governmental units, and that the contracts were let in a manner that constitute competitive bidding consistent with New York law, including public solicitation of the request for bid proposal, preparation of bid specifications; submission of sealed bids; and evaluation and contract award based on best value and/or lowest responsible bidder requirements; and

WHEREAS, the Village further finds that Palette Stone and Kubricky Construction are reputable contractors; that the pricing offered is reasonable; that the County’s Asphalt Concrete and Pavement Services rates provide a cost-savings; and that piggybacking will provide further cost savings by reducing administrative expenses that would otherwise be incurred if the Village initiated its own competitive bidding process; and

WHEREAS, the Village determines that the resurfacing of Riverside Drive and Russell Drive is a Type II action under SEQR, 6 N.Y.C.R.R. 617.5(c)(4) not subject to environmental review.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board authorizes the Mayor to enter into a contract with Palette Stone and Kubricky Construction that piggybacks on the Saratoga County bids 16-PWAC-3R and 16-PWPSR-46R for the purchase of asphalt concrete and pavement services in the amounts set forth on the attached proposals. (Exhibits C & D).

Trustee Campbell	Voting	<u>Yes</u>
Trustee Marshall	Voting	<u>Yes</u>
Trustee Tatum	Voting	<u>Yes</u>
Trustee Wood-Shaw	Voting	<u>Yes</u>
Mayor Nelson	Voting	<u>Yes</u>

Resolution carried 5-0

The following Resolution was summarized by Mayor Nelson

RESOLUTION

Resolution Authorizing Purchase of Chevy Truck

WHEREAS, subdivision 16 of the New York General Municipal Law 103 (“Piggybacking Law”) permits political subdivisions to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation thereof, through the use of a contract let by the United States of America or any agency thereof, any state or any county or political subdivision or district therein provided that the contract has been let in a manner that constitutes competitive bidding consistent with New York State law, and is made available for use by other governmental entities; and

WHEREAS, the Village has previously adopted a local law authorizing purchase contracts based on lowest responsible bidder or best value contract award; and

WHEREAS, the Village Board of Trustees is desirous of purchasing a pick-up truck for use by the Department of Public Works; and

WHEREAS, the County of Chautauqa awarded a bid for Pick Up & Light Vehicles that is available to other municipalities (Exhibit A, Bid No. E-11-14 PTH); and

WHEREAS, the County of Chautauqa awarded the bid for Pick Up & Light Vehicles to Basil Chevrolet Inc., 5111 Transit Road, Depew, NY 14043 after issuance of Request for Bids that were published and advertised, receipt of competitive sealed bid proposals, and award after evaluation by the County (Exhibit A); and

WHEREAS, the Village Board has reviewed the County’s bid documents and award; has spoken to representatives of Basil Chevrolet; and has received a proposal from Basil Chevrolet for the purchase of a 2017 Chevy Silverado 3500HD Reg. Cab 133.6” Work Truck in the amount of \$38,055.60 (Exhibit B); and

WHEREAS, after due review and consideration, the Village Board finds that that the County contract was let by a political subdivision of the State; that the contract was made available for use by other governmental units, and that the contract was let in a manner that constitutes competitive bidding consistent with New York law, including public solicitation of the request for bid proposal, preparation of bid specifications; submission of sealed bids; and evaluation and contract award based on best value and/or lowest responsible bidder requirements; and

WHEREAS, the Village further finds that Basil Chevrolet is reputable vendor; that the pricing offered is reasonable; that the County’s bid prices provide a cost-savings; and that piggybacking will provide further cost savings by reducing administrative expenses that would otherwise be incurred if the Village initiated its own competitive bidding process; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board authorizes the Mayor to enter into a contract for the purchase of a 2017 Chevy Silverado 3500HD Reg. Cab 133.6” Work Truck in the amount of \$38,055.60 from Basil Chevrolet Inc., 5111 Transit Road, Depew, NY 14043 that piggybacks on the County of Chautauqa Bid No. E-11-14 PTH.

Trustee Campbell	Voting	<u>Yes</u>
Trustee Marshall	Voting	<u>Yes</u>
Trustee Tatum	Voting	<u>Yes</u>
Trustee Wood-Shaw	Voting	<u>Yes</u>
Mayor Nelson	Voting	<u>Yes</u>

Resolution carried 5-0

MOTION to transfer \$9500.00 from A.1320.400 Auditor to A.5130.200 DPW Eq. and transfer of \$17,026.87 from A.0879 DPW Equipment Reserve to A.5130.200 DPW Eq. of to cover the balance of purchasing a new 2017 Chevy truck made by Trustee Campbell, seconded by Trustee Tatum
Motion carried 4-0

MOTION to approve the audit claims for the month made by Trustee Marshall, seconded by Trustee Tatum
Motion carried 4-0

MOTION to approve the Treasurer’s report made by Trustee Marshall, seconded by Trustee Tatum
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 07/19/2016 made by Trustee Marshall, seconded by Trustee Campbell
Motion carried 4-0

MOTION to adjourn made by Trustee Tatum, seconded by Trustee Marshall
Motion carried 4-0

Meeting adjourned 6:50 pm

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer