

REGULAR MEETING -BOARD OF TRUSTEES- March 21, 2017-7:00 P.M.

**PRESENT: RICK NELSON, MAYOR, TRUSTEE JUDY WOOD-SHAW, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE EUNICE MARSHALL, TRUSTEE FRANK TATUM
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JEFF MAHAR**

BUILDING CODE OFFICER: STEPHEN STREETER

The meeting began with The Pledge of Allegiance and a moment of silence
Public Attendance – 6

CORRESPONDENCE

Mayor Nelson read a thank you letter from the Stillwater Food Pantry thanking the Village for the donation (Letter on file)

Mayor Nelson stated we received a letter from the Saratoga County Planning Board approving the Comprehensive Plan Amendment.

Mayor Nelson stated clerk/treasurer Tedesco received notification from the State Comptroller's Office stating they had reviewed the 2016 AUD Report and assigned the Village "no designation" meaning the Village does not appear to be in any fiscal stress. (Report on file)

FIRE DEPARTMENT CHIEF: Chief Mahar reported there were 2 alarms throughout the month. Chief Mahar did an inspection of the firehouse with the Fire Marshall. The members fixed the steamer brakes and had some driver training. Chief Mahar also reviewed the insurance policy with Adirondack Insurance Representative, Dave Meager, and all appears to be in order. (Report on file)

MOTION to accept new fire dept. members Jordan Collette and Joseph Fitzpatrick III to the Newland Wood Fire Dept. made by Trustee Tatum, seconded by Trustee Wood-Shaw
Motion carried 4-0

DPW – Matt R. reported the DPW was busy from the blizzard last week. The DPW also jetted a sewer line on Russell Drive, fixed a generator at Hillside and were working on reading the water meters. (Report on file)

Mayor Nelson complimented the DPW for the work they did during and after the storm.

BUILDING CODE OFFICER- Steve Streeter reported he had an inquiry about adding an in-law apt. in Franklin Court and issued three CO's for Solar City. He reported he had also been working on the corrections for the license and permit fee charges (Report on file)

ENGINEERING – Ed Hernandez passed around a sample of a lead pipe so the Board could see an example of what has been causing elevated levels of lead in some older homes throughout the Village. He stated we have gotten the petroleum fuel tank at the sewer plant registered as an "out of service" tank and will look into getting it removed in the spring. (Permit is on display at the sewer plant) Ed also stated Capital District Ventures needs to submit their stormwater management plan to Lindsay Zepko prior to a public hearing being scheduled for the condo proposal for Hudson Avenue. (Report on file)

COMMITTEE REPORTS:

Trustee Campbell – Thanked the DPW crew, Village workers and Village Board for the last six years serving as Trustee.

Trustee Marshall – Stated she reviewed the EPA correspondence and is learning.

Trustee Tatum – Stated it has been a pleasure working with Tim and wishes him luck and happiness.

Trustee Wood-Shaw – Thanked Tim and told him he would be missed. The Emergency Mgmt. mtg was cancelled and rescheduled for 4/11/17 at 7:00 pm. Senior time will be on 3/31/17 and was successful last month with 25 people in attendance. 4/12/17 will be give back day for freshmen at SCSD and they will be sending some students to teach the seniors how to text and navigate a computer. She stated she will be running an ad for vendors for garage sale very soon.

VILLAGE ATTORNEY – James Peluso thanked Tim for his service.

MOTION to forward the comment letter from the Village engineer to Capital District Ventures, once the Village Board has reviewed, approved and added comments, made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 4-0

Committee was formed for Capital District Ventures application review that consists of Mayor Nelson, Trustee Wood-Shaw and Trustee Marshall

MOTION to give the committee the authority to deem the application of Capital District Ventures complete made by Trustee Tatum, seconded by Trustee Wood-Shaw
Motion carried 4-0

TREASURER REPORT

Voucher Totals by Account

“A” General Fund	\$ 20,934.30
“F” Water Fund	\$ 7,995.60
“G” Sewer Fund	<u>\$ 14,559.71</u>
TOTAL	\$ 43,489.61

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the budget adjustment as follows, made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 4-0

Transfer \$1000.00 from F.8340.404 Equipment Repair and \$1000 from Lab Fees to F.8340.420 Professional Service to cover Engineering Fees for water contract with the Town of Stillwater and other anticipated water related professional services until year end.

MOTION to accept form RS 2418 (Copy Attached) and it be submitted to the NY State Comptroller’s Office for review for Standard Work Days for DPW Laborer, DPW Foreman, Heavy Equipment Operator, Clerk/Treasurer, Deputy Clerk/Registrar for the Employees Retirement System made by Trustee Tatum, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to authorize the clerk/treasurer to institute 3% raises for all DPW and office staff only with the effective date of 6/1/17 made by Trustee Campbell, seconded by Trustee Marshall
Motion carried 4-0

MOTION to open the floor to the public and press made by Trustee Tatum, seconded by Trustee Marshall
Motion carried 4-0

Mary Campbell asked about sidewalk clearing of the snow. The Mayor answered that we are working on finding the best way to make that happen.

Jim Champlin stated if you are going to have a Local Law for something either enforce it or repeal it. He also stated the employees should receive raises based on evaluations of their performance.

John Murphy stated the sidewalk clearing issue is one that goes back many years. He also thanked the Board and staff and stated he liked how we worked together as a team and he is proud, as we should be, of the work we do.

MOTION to close the floor to the public and press made by Trustee Tatum, seconded by Trustee Wood-Shaw
Motion carried 4-0

Mayor Nelson reminded the Village Board of the joint public hearing with the Town regarding Zoning that will be 3/23/17 at 7:00 pm at Town Hall.
The following resolution was read by Mayor Nelson, regarding being the lead agency for Capital District Ventures and the Hudson Ave Condominium Project.

WHEREAS, Capital District Ventures, LLC, the owner of 3.52± acres of land on North Hudson Avenue (Route 4 & 32) in the Village of Stillwater is proposing to construct six (6) buildings with four (4) condominium units in each building (24 total condominium units), together with associated

parking, utilities and stormwater management facilities. A copy of the application materials is enclosed.

WHEREAS, the proposed action has been determined to be an Unlisted action, pursuant to the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617.4.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to the applicable standards of SEQRA 6 NYCRR Part 617.6, the Village Board of the Village of Stillwater concludes that it is the appropriate agency to serve as Lead Agency for the coordinated environmental review of the proposed Unlisted Action; and

BE IT FURTHER RESOLVED THAT, the Village Board of the Village of Stillwater hereby declares its intent to be Lead Agency for the coordinated SEQRA evaluation; and

BE IT FURTHER RESOLVED THAT, the Village Board of the Village of Stillwater hereby authorizes the circulation of the Lead Agency Agreement to the other Involved and Interested Agencies, indicating the Village Board's intention to serve as Lead Agency, including circulating Part 1 of the Full Environmental Assessment Form (EAF).

Trustee Campbell	Voting	<u>Aye</u>
Trustee Marshall	Voting	<u>Aye</u>
Trustee Tatum	Voting	<u>Aye</u>
Trustee Wood-Shaw	Voting	<u>Aye</u>
Mayor Nelson	Voting	<u>Aye</u>

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on March 21, 2017.

NEW BUSINESS - None

OLD BUSINESS

Updated building and zoning fee schedule was presented by BCO Steve Streeter. A brief explanation was given as to why and how the rates were established. The proposed rates are based upon the current fees charged by Mechanicville, Town of Stillwater and Malta and are comparable. (Proposed fee schedule on file)

MOTION to accept the new fee schedule, effective April 1, 2017, made by Trustee Campbell, seconded by Trustee Tatum
Motion carried 4-0

Mayor Nelson stated he ran into Supervisor Kinowski and he stated that we were close on the water contract.

MOTION to approve the audit claims for the month made by Wood-Shaw, seconded by Trustee Marshall
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Wood-Shaw, seconded by Trustee Marshall
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 2/21/2017 made by Trustee Tatum, seconded by Trustee Campbell
Motion carried 4-0

MOTION to adjourn made by Trustee Campbell, seconded by Trustee Wood-Shaw
Motion carried 4-0

Meeting adjourned 8:00 pm

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer