

REGULAR MEETING -BOARD OF TRUSTEES- April 18, 2017-7:00 P.M.

**PRESENT: RICK NELSON, MAYOR, TRUSTEE JUDY WOOD-SHAW, TRUSTEE JUDY WOOD-ZENO, TRUSTEE EUNICE MARSHALL, TRUSTEE FRANK TATUM
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JEFF MAHAR
BUILDING CODE OFFICER: STEPHEN STREETER - Absent**

The meeting began with The Pledge of Allegiance and a moment of silence
Public Attendance – 10

Mayor Nelson welcomed Judy Wood-Zeno to the Village Board

American Legion Post 490 Commander, Ed Burmaster, requested permission to do a coin drop at the Stillwater Bridge the weekend before Memorial Day and also inquired as to the status of getting their parking lot fixed from when the sewer project was done.

MOTION to allow the American Legion Post 490 members to conduct a coin drop at the Stillwater Bridge Road and Hudson Ave. the weekend of May 20, 2017 made by Trustee Tatum, seconded by Trustee Marshall
Motion carried 4-0

Mayor Nelson asked Matt to fit the legion parking lot area into the schedule for pavement repairs during the Spring.

CORRESPONDENCE

Mayor Nelson read a letter from Planning 4 Places, Katherine Ember, thanking the Village for the effort put into the Route 4 Rezoning Project.

FIRE DEPARTMENT CHIEF: Chief Mahar reported there were 7 alarms and 5 drills for the month. The members repaired the steamer brakes and did not have any fundraisers.
(Report on file)

2017 Stillwater FD Election Results

Firematic Officers

Chief - Jeff Mahar
First Assistant Chief - Tony Conti
Second Assistant Chief - Jeri Mehan
Captain - Joseph Fitzpatrick, Sr.
Lieutenant - Ron Minor & Lieutenant - Joe Fitzpatrick, Jr.

Administrative Officers

President - Tracey Pommer
Vice President - Amy VanArnum
Secretary - Jeri Mehan
Treasurer - Bill Mehan
Steward - Tracey Pommer
Trustees - Matt Mehan & Tom Caivana

DPW – Matt R. reported the DPW fixed multiple water shut offs, have been cleaning catch basins, flushing hydrants and prepping the lawn mowing equipment. (Report on file)

BUILDING CODE OFFICER- Steve Streeter - Absent (Report on file)

ENGINEERING – Ed Hernandez – Absent (Report on file)

COMMITTEE REPORTS:

Trustee Marshall – Nothing to report except Sher up to her eyeballs in water bills.

Trustee Tatum – Reported he and Trustee Shaw met with Marybeth Bianconi, Delaware Engineering, to discuss grant opportunities for water and sewer infrastructure.

Trustee Wood-Shaw – Attended the Emergency Mgmt. meeting on 4/13/17 and they were warned that tics would be bad this year and people should take extra precautions. They were given a “Thinking Ahead” flyer for emergency situations that we will make available on the website and in the Village Clerk’s Office. Senior time was held on 4/14/17 and the seniors also participated in the SHS “Give back day” where high school students helped teach seniors how to use a computer

and/or text. Trustee Shaw also attended Carrie Woerner's Town Hall meeting and asked about getting a CDTA bus to come through Stillwater or working with Mechanicville to use one of their existing buses as a shared service. Trustee Shaw stated she would be following up in the near future. She requested permission from the Village Board to purchase 10 signs from Vista Print for garage sale weekend.

MOTION to allow Trustee Judy Wood-Shaw to purchase 10 signs from Vista Print for garage sale weekend made by Trustee Tatum, seconded by Trustee Marshall
Motion carried 4-0

Trustee Wood-Zeno – Reported she has toured the parks, purchased grip paper for the slide/steps at the Major Dickinson Park and participated in the SHS give back day. She also has checked on the hanging baskets for the Village for the Spring and Stacey, Nectar Designs, told her they will be ready the week before the parade.

VILLAGE ATTORNEY

James Peluso stated he brought 3 copies of the MS4 documents for 950 Hudson Ave., he also has provided the draft of the EAF Part I and EAF Part II for Zoning law changes.

TREASURER REPORT

Voucher Totals by Account

“A” General Fund	\$ 18,035.31
“F” Water Fund	\$ 71,462.41
“G” Sewer Fund	\$ 45,305.10
TOTAL	\$134,802.82

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the budget adjustment as follows, made by Trustee Wood-Shaw, seconded by Trustee Marshall
Motion carried 4-0

Transfer \$100.00 from A.1320.400 Auditor to A.3410.402 Fire Dept. Cell phones, to cover until end of fiscal year.

Transfer \$30.00 from A.1320.400 Auditor to A.1210.400 Mayor Contractual to cover the 2017 Annual Historian Dues.

Increase A.5785 Old Water Loan Revenue and A.9785 Old Water Loan Expense by \$1591.64, to cover the Old Water Loan. Money to be taken from the reserve account created specifically for the Old Water Loan.

Transfer \$5,000.00 from F.8340.404 Equipment Repair to F.8330.412 Chemicals, per Matt Rifenburgh, to cover extra orthophosphate costs.

Transfer \$5,000.00 from G.8130.100 Sewage Treatment Personal Service to G.8130.408 Sewage County Disposal to cover the increase costs of having to use Albany County Sewer District while Saratoga County is having repairs.

MOTION to adjust water bills for 600 Hudson Ave. and 48 Russell Dr. from estimates to actuals made by Trustee Wood-Shaw, seconded by Trustee Marshall
Motion carried 4-0

MOTION to open the floor to the public and press made by Trustee Tatum, seconded by Trustee Wood-Shaw
Motion carried 4-0

Mr. John Basile, Hudson Ave., stated he thought the raise in the taxes was excessive and wanted to voice his complaint. He also inquired about a letter from the EPA and stated there should be some administrative procedures set up to be followed for future water testing and offered to assist in that set up.

MOTION to close the floor to the public and press made by Trustee Wood-Shaw, seconded by Trustee Tatum
Motion carried 4-0

NEW BUSINESS

James Doyle, Stillwater Landings, stated he has been in contact to design street signs to be the same as the future Village street signs. He also stated that Duell Road ended up being a duplicate same in the Town and the Post Office requested a name change. After a meeting with Village Historian, Linda Sanders, they decided Duell Road will now be named Abel Road. Mr. Doyle is in the process of the change. Mr. Doyle also asked the Village Board to begin a dialogue about the public benefit that he owes the Village. The Village originally agreed to a 100K payment with the tenth building permit requested when the project was approved in 2008. Mr. Doyle has asked for this to be reviewed.

MOTION to accept the 2017/2018 Reorganizational Resolutions made by Trustee Wood-Shaw, seconded by Trustee Tatum
Motion carried 4-0

REORGANIZATIONAL RESOLUTIONS 2017-2018

BE IT RESOLVED that Sheristin Tedesco be reappointed as Village Clerk/Treasurer and Village Registrar and Anne Marie Dame Hallum as Deputy Clerk/Registrar for the fiscal year 2017/2018.

BE IT RESOLVED that Mr. Stephen Streeter be reappointed as Code Enforcement Officer for the Village of Stillwater for the 2017/2018 year.

BE IT RESOLVED that Linda Sanders be reappointed as Village Historian and Linda Palmieri Deputy Historian for the fiscal year 2017/2018.

BE IT RESOLVED that Dreyer Boyajian LLP, represented by Mr. James R. Peluso, be retained as the Attorneys for the Village of Stillwater, pursuant to retainer agreement dated 4-18-17.

BE IT RESOLVED that the Ballston Spa National Bank be designated as the official depository for all village funds for the 2017/2018 year.

BE IT RESOLVED that The Express and The Daily Gazette shall be the official newspapers for the Village of Stillwater for 2017/2018.

BE IT RESOLVED that Mayor Rick Nelson and Clerk/Treasurer Sheristin Tedesco shall be authorized at the bank for signatures for all Village checks and withdrawals and in the absence of the Mayor or Clerk/Treasurer, Trustee Wood-Shaw be authorized to sign.

BE IT RESOLVED that Clerk/Treasurer Sheristin Tedesco shall be the authorized official with regard to online banking for the Village of Stillwater for 2017/2018.

BE IT RESOLVED that Clerk/Treasurer Sheristin Tedesco be appointed as records management officer for the fiscal year 2017/2018.

BE IT RESOLVED that regular Village of Stillwater Board of Trustees meetings will be held the third Tuesday of each month, as per attached schedule, beginning at 7:00 P.M. in the Village Board Room. If changes are needed, the press will be notified.

BE IT RESOLVED that the Board of Trustees authorizes the Clerk-Treasurer to make payments in advance for utility services, postage, Federal Express & United Parcel fees and health insurance with all bills presented at the next regularly scheduled board meeting for audit.

BE IT RESOLVED that the Board of Trustees does authorize reimbursement to employees and officers of the Village who use their own personal vehicle while performing their official duties on behalf of the Village of Stillwater at a rate of \$.535 per mile.

BE IT RESOLVED that the Board of Trustees authorizes the Mayor payment in advance for the use of his contractual fund for fiscal year 2017/2018 as occasions come up.

BE IT RESOLVED that the Mayor will have the sole authority for calling special meetings and will notify the public and press at least 72 hours in advance of the meeting if possible, further each Trustee shall be notified via the telephone by the Mayor or the Clerk and a notice of such meeting shall be displayed in the Office of the Village Clerk.

BE IT RESOLVED that the Board has reviewed and approved the Village Procurement and Investment Policies.

BE IT RESOLVED that Frank Tatum be reappointed as Deputy Mayor for the fiscal year 2017/2018.

BE IT RESOLVED that the Village of Stillwater Board hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body.

Trustees - 6 days per month, DPW Foreman Matt Rifenburgh - 8 hours per day, Clerk/Treasurer Sheristin Tedesco – 8 hours per day, Deputy Clerk Anne Marie Dame Hallum – 5 hours per day.

VILLAGE BOARD MEETING DATES 2017-2018

June 20, 2017

July 18, 2017

August 15, 2017

September 19, 2017

October 17, 2017

November 14, 2017

2nd Tuesday of the month to accommodate Thanksgiving

December 19, 2017

January 16, 2018

February 20, 2018
March 20, 2018
April 17, 2018
May 15, 2018

MOTION to schedule a public hearing on the proposed housing complex at 950 Hudson Ave., Capital District Ventures, at the next scheduled meeting on May 16th, 2017 at 7:00 PM, conditional on receipt of a complete application and all time constraints met made by Trustee Marshall, seconded by Trustee Wood-Zeno
Motion carried 4-0

OLD BUSINESS

The Mayor gave a brief overview of the joint public hearing with the Town of Stillwater regarding the Route 4 Zoning changes.

MOTION to approve the draft EAF, regarding Zoning changes, be submitted to Saratoga County made by Trustee Tatum, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to approve the audit claims for the month made by Wood-Shaw, seconded by Trustee Tatum
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Marshall, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to approve the minutes from Regular & Special Election Meetings dated 3/21/2017 made by Trustee Wood-Shaw, seconded by Trustee Marshall
Motion carried 4-0

MOTION to adjourn made by Trustee Tatum , seconded by Trustee Wood-Shaw
Motion carried 4-0

Meeting adjourned 8:30 pm

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer