

**REGULAR MEETING -BOARD OF TRUSTEES- JANUARY 16, 2018-6:00 P.M.**

**PRESENT: MAYOR – FRANK TATUM, TRUSTEE JUDY WOOD-SHAW, TRUSTEE JUDY WOOD-ZENO, TRUSTEE EUNICE MARSHALL, TRUSTEE JOHN BASILE**  
**CLERK/TREASURER: SHERISTIN TEDESCO**  
**DEPT. OF PUBLIC WORKS: MATT RIFENBURGH**  
**BUILDING CODE OFFICER: LARRY WOLCOTT**  
**ATTORNEY: JAMES PELUSO**  
**FIRE CHIEF: JEFF MAHAR**  
Public Attendance – 2

The meeting began with The Pledge of Allegiance.

Mayor Tatum welcomed Larry Wolcott as the Village’s new building code enforcement officer, his office hours are TBD.

**CORRESPONDENCE – None**

**FIRE DEPARTMENT CHIEF:** Chief Mahar reported there were 3 alarms and 4 drills for the month and 52 alarms and 56 drills for the year 2017. He also submitted the 2017 annual inventory for the Fire Dept. The banquet will be 2/24/18 at Longfellow’s. (Reports on file)

Jeri Mehan stated the roof was leaking in one portion of the firehouse. The Mayor stated Kevin Nevins would be contacted.

**MOTION** for Village Board to accept the changes to the Town of Stillwater water contract at the 4<sup>th</sup> whereas to insert “except current franchises” made by Trustee Basile, seconded by Trustee Marshall  
Motion carried 4-0

The water contract for the sale of Village Water to the Town Districts 5 and 5 extension 1 was signed by Town Supervisor Edward Kinowski and Village Mayor Frank Tatum.

**DPW –** Matt R. reported the crew has been busy plowing, shoveling hydrants and salting. They repaired a water main break on Hudson Ave and repaired the clarifiers at the sewer plant. (Report on file)

**ENGINEERING –** There were not any compliance issues regarding water or sewer for the month and flows were below average. The lead and copper test results were all good and the Hillside replacement tank pricing should be coming this week. (Report on file)

**COMMITTEE REPORTS:**

Trustee Basile – Stated he was still looking for the easement for Riverside Drive

Trustee Marshall – Stated she reviewed the water regulations and fee schedule. She also attended the Town Board meetings.

Trustee Wood-Shaw – Stated she helped interview Larry for the BCO position. Senior time was a success. Walter Ardziejewicz, the photographer for the Express, passed away suddenly and will be missed by many. Stillwater Senior Time purchased a star in Walter’s memory for the family. Next senior time will be 1/26/18 and they will be making hydroponic herb gardens. The Emergency Mgmt. meeting was help on 1/9/18 and will be the first Tuesday of every month. Schedule is as follows.....2/6,3/6,4/3,5/1,6/5,7/10,8/7,9/4,10/2,11/13,12/4/18. Trustee Wood-Shaw is working on refrigerator magnets for emergency numbers and will be ordering the pickle ball equipment this week.

Trustee Wood-Zeno – Nothing to report at this time.

**VILLAGE ATTORNEY**

James Peluso – Nothing to report at this time

**TREASURER REPORT**

**Voucher Totals By Account 1/16/18**

“A” General Fund	\$ 21,819.00
“F” Water Fund	\$ 42,812.24
“G” Sewer Fund	<u>\$ 125,587.93</u>
TOTAL	\$ 190,219.17

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

**MOTION** to accept the budget adjustment as presented to the board made by Trustee Basile, seconded by Trustee Marshall

Motion carried 4-0

Transfer \$250.00 from F.8320.210 SCWA Purchases to F.1950.400 Taxes, to cover the increase in school and property taxes at the Dick Lynch Water Tank

**MOTION** to approve the renewal of the current CDPHP, Delta Dental, Empire Vision and Call A DR Plus plans for the effective date of 3/1/18 for all participating employees made by Trustee Basile, seconded by Trustee Marshall

Motion carried 4-0

**MOTION** to open the floor to the public and press made by Trustee Basile, seconded by Trustee Marshall

Motion carried 4-0

**MOTION** to close the floor to the public and press made by Trustee Basile, seconded by Trustee Wood-Shaw

Motion carried 4-0

## **NEW BUSINESS**

Trustee Basile reviewed the water regulations.

**MOTION** to form a committee to address the existing water contracts that will be moved to the Town, consisting of Trustees Marshall and Basile, Clerk Tedesco and DPW Foreman Matt Rifenburgh made by Trustee Marshall, seconded by Trustee Wood-Zeno

Motion carried 4-0

It was agreed Attorney Peluso would draft a letter to be sent to all existing outside water customers.

Employee Personnel Manual was reviewed and updated to include the code of ethics. There is a policy that at any time there is a change to the manual new copies will be distributed, signed and placed in all employee files.

Budget Workshop was set for 1/30/18 at 6:00 pm

## **OLD BUSINESS - None**

**MOTION** to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Wood-Zeno

Motion carried 4-0

**MOTION** to approve the Treasurer's report made by Trustee Basile, seconded by Trustee Marshall

Motion carried 4-0

**MOTION** to approve the minutes from Regular Meeting dated 12/19/2017 made by Trustee Basile, seconded by Marshall

Motion carried 4-0

**MOTION** to adjourn made by Trustee Basile, seconded by Trustee Wood-Shaw

Motion carried 4-0

Meeting adjourned 8:00 PM

Respectfully submitted,

Sheristin Tedesco  
Clerk/Treasurer