

REGULAR MEETING -BOARD OF TRUSTEES- JUNE 19, 2018-6:00 P.M.

**PRESENT: MAYOR – FRANK TATUM, TRUSTEE JUDY WOOD-SHAW, TRUSTEE JUDY WOOD-ZENO, TRUSTEE JOHN MURPHY, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH - ABSENT
BUILDING CODE OFFICER: LARRY WOLCOTT - ABSENT
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JEFF MAHAR
ENGINEER – ED HERNANDEZ**

Public Attendance – 5

The meeting began with The Pledge of Allegiance

DPW – Matt reported the crew hung the banners and flags. There was a storm water line repaired on Bunce Lane, Lansing Road paving has been completed and a water break repaired near Barbolt Court. (Report on file)

MOTION to open the public hearing to assess the environmental significance and amendment of the Villages’ Form-Based zoning code made by Trustee Basile, seconded by Trustee Wood-Shaw
Motion carried 4-0

Trustee Basile summarized the law stating it was to create a new area for central utility services that was in the previous zoning law and now amended and added to the Form Based Code.

MOTION to close the public hearing to assess the environmental significance and amendment of the Villages’ Form-Based zoning code made by Trustee Murphy, seconded by Trustee Basile
Motion carried 4-0

Part 3 of the SEQRA was presented and reviewed by the Village Board.

**RESOLUTION
BOARD OF TRUSTEES
VILLAGE OF STILLWATER
June 19, 2018**

**Resolution Adopting SEQRA Negative Declaration
Amendment of Village of Stillwater Form-Based Code**

Motion By: Trustee Basile

Seconded By: Trustee Wood-Zeno

WHEREAS, the Board of Trustees of the Village of Stillwater previously designated itself as the Lead Agency pursuant to the State Environmental Quality Review Act (SEQRA), 6 NYCRR § 617.6, in the consideration and review of the Village’s proposed Local Law No. 1 of 2018 amending the Village of Stillwater Form-Based Code; and

WHEREAS, pursuant to NYCRR Part 617, the proposed action is a Type I Action requiring SEQRA review; and

WHEREAS, a public hearing was noticed and duly held on June 19, 2018 to consider the environmental significance of the proposed action; and

WHEREAS, the Village Board has carefully considered and weighed the input by the public; and

WHEREAS, pursuant to SEQRA, the Village Board has prepared and completed Parts 1, 2 and 3 of the Full Environmental Assessment Form (EAF); and

WHEREAS, the Village Board has reviewed the environmental findings and recommendations of the Village’s engineers and planners with respect to the proposed action, and has duly reviewed the EAF and has considered the criteria contained in 6 NYCRR §617.7(c) to determine whether the proposed action will have a significant impact on the environment;

NOW THEREFORE, BE IT RESOLVED, that the Village Board hereby determines that the proposed adoption of the Village Zoning Law will NOT have a significant adverse impact on the environment; and

NOW THEREFORE, BE IT RESOLVED, that the Village Board adopts the findings and conclusion relating to probable environmental impacts contained within the attached Environmental Assessment Form (EAF) and Negative Declaration and authorizes the Village Clerk to execute the EAF and file the Negative Declaration in accordance with the applicable provisions of law.

The Village Board Members present were:

	VOTE:	YES	NO
Trustee Basile	Voting	X	
Trustee Murphy	Voting	X	
Trustee Wood-Shaw	Voting	X	
Trustee Wood-Zeno	Voting	X	
Mayor Tatum	Voting	X	

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on June 19, 2018.

RESOLUTION
BOARD OF TRUSTEES
VILLAGE OF STILLWATER
June 20, 2018

Resolution Adopting Local Law No. 1 of 2018
Amending the Village of Stillwater Form-Based Code

Motion By: Trustee Wood-Shaw
Seconded By: Trustee Basile

WHEREAS, the Village of Stillwater Board of Trustees has considered adoption of Local Law No. 1 of 2018, a local law amending Local Law No. 2 of 2017 entitled “Village of Stillwater Form-Based Code”; and

WHEREAS, the proposed zoning amendment modifies Article V, Section 5.3(A) to exempt from Site Plan Review the connection of necessary utility services in single-family and two-family dwellings; and

WHEREAS, the proposed zoning amendment adds “Essential Utility Services” as a use permitted by Special Use Permit in all Transect Zones; and

WHEREAS, the amendment defines ESSENTIAL UTILITY SERVICES under Article X as “Municipal, public and private water and sewage treatment or storage facilities, pumping stations, electrical or gas substations, transformers or batteries supplying the electric grid, similar utility facilities, and shall not include telecommunication facilities, wind and solar energy facilities, landfills or waste transfer stations”; and

WHEREAS, the Village Board of Trustees, after due notice and publication, held a public hearing and accepted public comment on the proposed zoning amendment on June 19, 2018; and

WHEREAS, the Board of Trustees referred the proposed zoning amendment to the Saratoga County Planning Board, as per the General Municipal Law §239-m, for review and recommendations; and Saratoga County Planning Board approved the amendment without modification; and

WHEREAS, the Board of Trustees, as lead agency, reviewed and fully considered the environmental impacts, together with all written and oral comments thereon, concerning the proposed action in accordance with Article 8 of the Environmental Conservation Law and the State Environmental Review Act (SEQRA), 6 NYCRR Part 617; and

WHEREAS, the Board of Trustees adopted a Negative Declaration with respect to this action on June 19, 2018; and

NOW, THEREFORE, IT IS RESOLVED, that the Village of Stillwater Board of Trustees hereby adopts Local Law No. 1 of 2018 amending the Village of Stillwater Form-Based Code, a copy of which is annexed hereto.

The Village Board Members present were:

	VOTE:	YES	NO
Trustee Basile	Voting	X	
Trustee Marshall	Voting	X	
Trustee Wood-Shaw	Voting	X	
Trustee Wood-Zeno	Voting	X	
Mayor Tatum	Voting	X	

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on June 19, 2018.

SPECIAL GUEST - Mr. Dave Meager, Amsure Insurance representative, gave a brief presentation on this year's insurance renewal and rates. There were a couple questions the Mayor/Board will investigate and get an answer back to Dave regarding pricing and coverage. The overall pricing is a small bit lower than the premiums last year, even before the changes.

CORRESPONDENCE – Thank you note from the Olesen's that live on Riverside Drive stating what a beautiful job the Village did with paving their road read by Mayor Tatum. Trustee Wood- Zeno also received the completed paperwork from the parents to have the deaf child signs installed on Ten Broeck.

MOTION to install two (2) deaf child signs on Ten Broeck, according to the rules and regulations of the Village, made by Trustee Basile, seconded by Trustee Murphy
Motion carried 4-0

FIRE DEPARTMENT CHIEF: Chief Mahar reported there were 3 alarms, 6 drills and 2 fundraisers for the month. Chief Mahar reported they are in the process of getting Trustee Wood-Zeno fire police status. The air compressor will be installed July 11. (Reports on file)

BCO – Larry Reported there were two permits issued for new construction during the month, along with 1 CO, 2 OTR's and multiple inspections. (Report on file)

ENGINEERING – Ed stated there were not any compliance issues for the month. The water tank panels are being built now. He also submitted the Bacti Sampling Plan to NYSDOH for us. (Report on file)

COMMITTEE REPORTS:

Trustee Basile – Stated the Village Elections will be held 11/6/18 and there are 3 open positions, Mayor for one year, Trustee for one year and Trustee for three years to fill recent vacancies. He encourages all to put the word out and talk to your neighbors about running for office. He will be getting a contractor to look at the fire house ceiling and is working on and RFP for the firehouse roof.

The following resolution was presented to the Village Board

RESOLUTION
VILLAGE MAYOR
VILLAGE OF STILLWATER
JUNE 1, 2018

Appointment of Village Trustee

WHEREAS, a vacancy exists in the office of Village Trustee and pursuant to New York State Village Law section 3-312, vacancies occurring in the office of Trustee, which are not caused by the expiration of their term, are filed by the Mayor;

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor of the Village of Stillwater, that John Murphy is appointed Trustee of the Village of Stillwater, for the balance of the current official year. The Village Clerk did administer and file the oath of office pursuant to applicable law, effective June 1, 2018.

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution duly adopted by the Village Mayor of the Village of, Saratoga County, New York on June 1, 2018.

Trustee Murphy – Stated it was good to be back and looks forward to working with the board and employees and will do his best. He stated he would like to work on a plan and assessment for the water plant and figure a strategy to achieve those goals. He will be joining the water committee.

Trustee Wood-Shaw – Read a thank you note from the food pantry for the donation from the vendors at the annual garage sale waiving of fees at Blockhouse Park. Trustee Wood-Shaw also read an email from Christine Zakrzewski, 44 Lake Street, stating she recently read about the upgrades to the basketball courts and thinks it is a great idea but hopes to incorporate tennis courts too. Trustee Wood-Shaw spoke to Luigi at ABD engineers regarding the Hudson Ave condo project and he stated they are working on marketing the units. There will be an EOC drill on 9/29/18 at Town Hall. She attended this month's Emergency Mgmt. meeting and the next meeting is 7/12/18 at 7:00 pm. Senior Time luncheon was on June 8th and 25 attended at the Racino. She also met with he playground committee during the month.

Trustee Wood-Zeno – Introduced the Hudson River Greenway and stated she would like the Village to join with free membership. It provides the Village with another resource for potential grants. Attended Project Blackboard meeting on 5/25 along with the Memorial Day Parade. Met

with Lindsay Zepko on 5/31 regarding the 911 coordination. Attended Fire Dept. meeting on 6/17/18, capital projects meeting on 6/13, and Flag Day ceremony at the Mechanicville Elks on 6/14/18.

VILLAGE ATTORNEY

James Peluso – Nothing at this time

TREASURER REPORT

Voucher Totals By Account for 2017/2018 Year

“A” General Fund	\$ 56,665.88
“F” Water Fund	\$ 11,981.58
“G” Sewer Fund	\$ <u>2,116.80</u>
TOTAL	\$ 70,764.26

Voucher Totals By Account for Abstract #1 of 2018/2019 Year

“A” General Fund	\$ 106,647.50
“F” Water Fund	\$ 1,479.92
“G” Sewer Fund	\$ <u>4,597.12</u>
TOTAL	\$ 112,724.54

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

Village Taxes were mailed for June 1, 2018

General Village	\$366,148.01
Water/Sewer Relevies	\$ <u>87,695.16</u>
Total	\$453,843.17

Paid to date \$78,037.05 or 17%

MOTION to accept the budget adjustment for the 2017/2018 fiscal year as follows, made by Trustee Murphy, seconded by Trustee Wood-Zeno
Motion carried 4-0

Transfer \$1.00 from A.1210.400 Mayor Contractual to A.1210.100 Mayor Personal service to cover payroll
Transfer \$250.00 from A.1325.401 Treasurer Contractual to A.1410.400 Clerk Contractual to cover office supplies.
Transfer \$1640.00 from A.3410.400 Fire Dept. Contractual, \$3000.00 from FD Air Pack Reserve, \$3000.00 from FD Equipment and Testing, \$4000.00 from FD Gas and Oil to A.3410.200 FD Equipment to cover new Air Compressor to fill Air packs.
Transfer \$3000.00 from A.9010.800 State Retirement to A.8989.400 Other Home and Community Services to cover the beacon lights at SCSD yearly fee.
Transfer \$500.00 from G.8120.402 Sanitary Sewer I&I Removal to G.8110.420 Sewer Admin. Professional Services to cover WWTP second sewer license for May 2018.

MOTION to open the floor to the public and press made by Trustee Wood-Zeno, seconded by Trustee Basile
Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Murphy, seconded by Trustee Basile
Motion carried 4-0

NEW BUSINESS

The Following Resolution was presented by Trustee Wood-Zeno

RESOLUTION
VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
June 19, 2018

Hudson River Greenway Resolution

Motion by: Trustee Wood-Zeno

Seconded by: Trustee Murphy

WHEREAS the Hudson River Valley Greenway Act, Chapter 748 of the Laws of 1991, has as a legislative goal the establishment of the Greenway Compact, a process for voluntary regional cooperation and decision-making among the communities of the Hudson River Valley and

WHEREAS, the process and programs that will comprise the Compact are under development and

WHEREAS, communities may participate in the initiation and implementation of the compact process and

WHEREAS, the Village of Stillwater is situated in the Greenway area as it was officially designated in the Greenway Act, and

WHEREAS, the Greenway Act permits the Hudson River Valley Greenway Communities Council and the Greenway Conservancy for the Hudson River Valley, Inc to assist communities in developing local planning and projects related to the five criteria contained in the Greenway Act: Natural and cultural resource protection, regional planning, economic development (including tourism, agriculture and urban redevelopment), enhancing public access to the Hudson River and heritage and environmental education and

WHEREAS, communities can become eligible to receive technical and financial assistance from the Greenway, and

WHEREAS, community participation in the Greenway planning process is voluntary, and

WHEREAS, the Greenway Act does not supersede or change the powers that the State has previously granted municipal governments under the New York State Constitution, the Municipal Home Rule Law or pursuant to the various municipal enabling acts, and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS: The Board of Trustees supports the criteria contained in the Greenway Act and the process by which the Compact will be achieved, and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Trustees endorses the designation of the Village of Stillwater by the Greenway Council and Conservancy as a **Greenway Community**.

VOTE:	YES	NO
Trustee Basile	X	
Trustee Murphy	X	
Trustee Wood-Shaw	X	
Trustee Wood-Zeno	X	
Mayor Tatum	X	

The foregoing resolution was duly adopted at a meeting of the Board of Trustees of the Village of Stillwater duly conducted on June 19, 2018.

OLD BUSINESS

MOTION to adopt the revised Financial Policy dated June 19, 2018 made by Trustee Wood-Zeno, seconded by Trustee Basile (Policy on file)
Motion carried 3-0

MOTION to approve the proposal from McCormick Carpentry to inspect the firehouse ceiling, not to exceed \$3000.00, made by Trustee Basile, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Murphy, seconded by Trustee Basile
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 5/15/2018 made by Trustee Wood-Zeno, seconded by Trustee Basile
Motion carried 4-0

MOTION to adjourn to Executive Session for a personnel issue made by Trustee Basile, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to exit Executive Session for a personnel issue made by Trustee Basile, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to adjourn made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 4-0

Meeting adjourned 9:05 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer