

REGULAR MEETING -BOARD OF TRUSTEES- JULY 17, 2018-6:00 P.M.

PRESENT: MAYOR – FRANK TATUM, TRUSTEE JUDY WOOD-SHAW, TRUSTEE JUDY WOOD-ZENO, TRUSTEE JOHN MURPHY, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH - Absent
BUILDING CODE OFFICER: LARRY WOLCOTT - Absent
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JEFF MAHAR
ENGINEER – ED HERNANDEZ

Public Attendance – 7

The meeting began with The Pledge of Allegiance

CORRESPONDENCE – A letter was received from SCSD stating there will be work being done May 2018 thru January 2021 to the Middle/High School and Bus Garage.

FIRE DEPARTMENT CHIEF: Chief Mahar reported they won three trophies at the Lake George convention. 1st Place for the Steamer, Best Theme for the Mardi Gras Parade and 2nd Place for Best in Dress, 8 to 13 to march. There were 6 alarms, 3 drills and 1 fundraiser for the month. (Reports on file)

MOTION to accept Judy Wood-Zeno for fire police status made by Trustee Basile, seconded by Trustee Wood-Shaw
Motion carried 3-0

MOTION to allow Newland Wood to hold their annual tag day fundraiser on 9/1/18 & 9/2/18 made by Trustee Basile, seconded by Trustee Wood-Zeno
Motion carried 4-0

DPW – (Report on file)

BCO – (Report on file)

ENGINEERING – Ed stated there were not any compliance issues for the month. Demo will begin on the Hillside Water Tank in mid-August. (Report on file)

COMMITTEE REPORTS:

Trustee Basile – Stated he walked the NYSEG line on 6/21/18 from Hudson Ave. to the old water plant and noticed multiple violations. NYSEG has been notified and remedied 6/26/18. Trustee Basile stated he and Matt R. had been working on the pressure reducing valve at Hillside. The Battery project does not work at the old water plant site and E.ON is currently scouting another private property in the Village. Trustee Basile would recommend not insuring the sewer stations at Carpenter Place and Clinton Court. Reminder about the 11/6/18 Elections. The positions to be filled are Trustee 1-year term, Trustee 3-year term and Mayor 1 year term.

Trustee Murphy – Nothing to report at this time.

Trustee Basile questioned Trustee Murphy about the Consolidated Health Board. Trustee Murphy explained the Boards duties and responsibilities.

Trustee Wood-Shaw – Stated she attended a transportation meeting with Supervisor Kinowski. They sent a letter to CDTA and their staff is looking into getting bus service to Stillwater and will be in touch. She is working on getting internet at the Major Dickinson playground, so the security cameras may be easily viewed, if needed. There is an emergency mgmt. meeting 8/14/18 and an EOC drill on 9/29/18 at Town Hall from 9-12.

MOTION to increase A.7989.400 by \$824.24, from the general fund “A” balance, remaining grant monies received from Global Foundries in fiscal year 2017/2018 for pickle ball equipment made by Trustee Wood-Shaw, seconded by Trustee Wood-Zeno
Motion carried 4-0

Trustee Wood-Zeno – Stated Project Backboard has been rescheduled for beginning for next April. She explained the project has grown larger than just the basketball courts and will take more time to design and implement. She will be working with the SCSD art teacher for more design ideas once school is back in session. She has been working on grant follow ups with Senator Marchione’s office to assure we do not slip through the cracks before she retires. Reviewed the

AUD for submission with Clerk/Treasurer Tedesco on 6/26/18. Attended a tour of the sewer plant with Steve Skowron and substations with John Basile. She will be working on an SOP book for the sewer plant. Attended FD meeting on 7/9/18. She has registered as the 911 coordinator and signed up for training and participated in a webinar. She will be working on reviewing the Employee Handbook and a public access study for the old water plant, in addition to the Champlain Canal Trail.

VILLAGE ATTORNEY

James Peluso – Nothing to report at this time

TREASURER REPORT

Voucher Totals By Account for the month

“A” General Fund	\$ 63,691.81
“F” Water Fund	\$ 43,866.45
“G” Sewer Fund	<u>\$ 5,693.16</u>
TOTAL	\$113,251.42

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

Village Tax Update – Roughly 86% have been paid to date.

The Annual Update Document was submitted to the State Comptroller’s Office on July 10, 2018

Matt and Clerk/Treasurer Tedesco submitted Round 1 to CHIPS for reimbursement of \$46,848.93 for Carpenter and Russell Drive

MOTION to open the floor to the public and press made by Trustee Basile, seconded by Trustee Wood-Shaw

Motion carried 4-0

Mr. Charles Kubas, Riverside Drive, stated he would like to see grading repairs completed on his property from when Mr. Haney’s water and sewer lines were installed. The Mayor stated he would address it.

MOTION to close the floor to the public and press made by Trustee Murphy, seconded by Trustee Basile

Motion carried 4-0

NEW BUSINESS

MOTION that the Mayor be authorized to enter into contract with the lowest evaluated bidder for a sewer connection from 577 Hudson Ave. to the sewer main under Hudson Ave. in an amount not to exceed \$10,000 made by Trustee Basile, seconded by Trustee Wood-Shaw

Motion denied 0-4

MOTION that the Board approve the joint connection of the two sewer laterals from 575 and 577 Hudson Ave. to the Village Sewer Main under Hudson Ave in the state right of way made by Trustee Basile, seconded by Trustee Murphy

Motion carried 4-0

MOTION that the Board waive both the sewer and water connection fees for the Town of Stillwater’s new restroom facilities at the Block House made by Trustee Basile, seconded by Trustee Murphy

Motion carried 4-0

MOTION to accept the Engineering proposal from Adirondack Mountain Engineering dated July 12, 2018 to design documents to solicit bids for repairs to the Village Office/Fire Bldg. for an amount not to exceed \$6,800.00, to be paid by a budget adjustment increase to A.1440.400 (Engineering Contractual) of \$6,800.00 to be taken from the general “A” fund balance made by Trustee Basile, seconded by Trustee Wood-Shaw

Motion carried 4-0

Michael Rich inquired about water and sewer connections for a new modular home he would like to install at his property. The board discussed and decided local laws will need to be reviewed, but

they believe the property will need to be subdivided before a building permit will be issued. It was agreed Mr. Rich would pick up the appropriate forms from the Clerk/Treasurer on the next business day.

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Murphy, seconded by Trustee Basile
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 6/19/2018 made by Trustee Basile, seconded by Trustee Murphy
Motion carried 4-0

MOTION to adjourn made by Trustee Wood-Shaw, seconded by Trustee Basile.
Motion carried 4-0

Meeting adjourned 8:00 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer