

**REGULAR MEETING -BOARD OF TRUSTEES- JANUARY 15, 2019-7:00 P.M.**

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE JOHN BASILE**  
**CLERK/TREASURER: SHERISTIN TEDESCO**  
**DEPT. OF PUBLIC WORKS: MATT RIFENBURGH**  
**BUILDING CODE OFFICER: LARRY WOLCOTT – Absent**  
**ATTORNEY: JAMES PELUSO**  
**FIRE CHIEF: TONY CONTI - Absent**  
**ENGINEER – ED HERNANDEZ**

Public Attendance – 6

The meeting began with The Pledge of Allegiance and a moment of silence.

The Mayor stated she appointed Judy Wood-Zeno as Deputy Mayor and Deputy Mayor Zeno took her oath of office just prior to the meeting.

Special Guest Andrew Alberti of Flatley Reed and Pete Bardunias, President of the Southern Saratoga County Chamber. They discussed many grant options and opportunities for the Village of Stillwater. The Board agreed the opportunities sounded exciting and would be in touch.

Special Guest Jim Ball from Clearwater Pools brought a contract for the Village to sign and stated the pump house is being built and they are ready to go once the weather is warm enough to pour the concrete for the Splash Pad. The Village attorney will review and advise on the contract.

**CORRESPONDENCE** – Letter received from SCWA stating they are raising their rates 1.5 percent, citing their annual rate increase in the agreed upon contract with the Village of Stillwater. Invitations were received from the Newland Wood Fire Dept. inviting the Board and office staff to their annual induction ceremony and dinner to be held 2/23/19 at Longfellows beginning at 6:00 pm.

**FIRE DEPARTMENT CHIEF:** Assistant Chief Mahar reported there were 3 alarms and 4 drills for the month.

**DPW** – Matt reported the Cordero building is almost complete, they are working on trim now. The DPW replaced two of the Victorian street lamps with LED ballasts and bulbs and will be slowly working on replacing more as the cost for each is quite high.

**BCO** – Absent

**ENGINEERING** – Ed Hernandez stated he reviewed the monthly reports and there were not any compliance issues. (Report on file)

**COMMITTEE REPORTS:**

Trustee Basile – Stated he will be giving a presentation regarding the sewer plant history at the next meeting. Trustee Basile’s preliminary research for a new fire dept. building, based on a one million dollar loan is \$61,000/year for a 30 year loan and \$76,000/year for a 20 year loan. There is quite a bit to think about for this type of project. Trustee Basile stated he was contracted by EON stating they are resolving a legal matter between EON and NYSEG and expect to apply for a building permit by March. They will also have a PILOT proposal for the Village before then. Trustee Basile analyzed our sewer hauling costs and reported to the Board that we will need to increase the budget line item to complete this fiscal year. It was decided that Ed Hernandez will reach out to DOT to try to get another inspection of the Park Ave. bridge before any decisions are made of what step to take next regarding replacement.

Trustee Campbell – Offered multiple options for sewer hauling truck replacement, used, rebuilt new and new. After much discussion, it was decided the best overall decision would be to replace the truck with a new truck. (Report on file).

**MOTION** to accept the bid by H.L. Gage Sales Inc., Albany, NY to buy a 2019 International truck with a vacuum operated tank used for sewerage removal, under contract # 8996 for the amount of \$157,463.00 with a letter of purchase or voucher to Navistar Inc, 399 Albany Shaker Road, Suite 202, Loudonville, NY 12211, to be funded from the Sewer Debt Service account \*0608, made by Trustee Campbell, seconded by Trustee Basile

<b>VOTE:</b>	<b>YES</b>	<b>NO</b>
Trustee Basile	<u>  X  </u>	<u>          </u>

Trustee Campbell	<u>    X    </u>	<u>          </u>
Trustee DeMarco	<u>    X    </u>	<u>          </u>
Trustee Wood-Zeno	<u>    X    </u>	<u>          </u>
Motion carried 4-0		

Trustee Campbell proposed to begin the process to repeal the Aquifer Law, Local law #1 of 1999.

Trustee DeMarco – Stated she attended an Emergency Mgmt. meeting on 1/8/19 and also met with Clerk/Treasurer Tedesco to learn about vouchers, the budget and budget line items. She toured the sewer plant on 1/11/19 and will attend a Champlain Canal meeting on 2/5/19.

Trustee Wood-Zeno – Stated she helped conduct the DPW interviews and made recommendations for hires. She attended a Code Red training and health insurance option meeting to discuss renewal options with our broker, the Mayor and the Clerk. Trustee Zeno stated she would like to see a CPA audit conducted and will do a Board lead audit. She will also be working on performance measurements for the employees.

**VILLAGE ATTORNEY** - Requested Executive Session for Insurance purposes.

**TREASURER REPORT**

**Voucher Totals By Account for the month**

“A” General Fund	\$ 54,564.75
“F” Water Fund	\$ 36,199.83
“G” Sewer Fund	\$ 7,805.45
Sewer Debt Service Fund	<u>\$107,695.64</u>
TOTAL	<u>\$206,265.67</u>

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

**MOTION** to accept the budget adjustments as presented below made by Trustee Campbell, seconded by Trustee Basile  
Motion carried 4-0

Increase G.8130.408 by \$1600.00 to cover increased sewer hauling charges.  
Increase G.8130.408 by \$3584.00 to cover increased sewer hauling charges.  
Increase to F.1950.400 of \$301.52 to cover final Town and County Taxes, Fire Protection Only, for the Dick Lynch Water Tank, will be fully tax exempt from here forward per the Town Assessor to the Village Clerk in an email dated 1/14/19.

**MOTION** to schedule a budget workshop, open to the public, for 2/5/19 at 6:00 PM made by Trustee Basile, seconded by Trustee Campbell  
Motion carried 4-0

**MOTION** to open the floor to the public and press made by Trustee Campbell, seconded by Trustee Basile  
Motion carried 4-0

Trustee Basile asked Eunice Marshall to tell the story of her son during the week of Christmas. Eunice Marshall stated her son, Nate, is deployed in Iraq and during the recent holiday was visited by President Trump. The visit was a surprise and he was only notified 20 minutes before the arrival of the President. Nate was able to shake the Presidents hand and was thanked for his service.

**MOTION** to close the floor to the public and press made by Trustee Basile, seconded by Trustee Campbell  
Motion carried 4-0

**NEW BUSINESS**

**MOTION** to accept MVP EPO HDHP Silver 8 plan as the Village of Stillwater’s health insurance plan, effective 3/1/19, for all eligible employees and retirees. Deductibles to be paid in full by the Village of Stillwater and prescriptions to be reimbursed to each employee until deductible is met. Note that the village board has received confirmation from MVP to be able to add an HRA later if the Village wishes to do so. Also, authorizing the Village Clerk to reimburse all eligible prescriptions, at time of submittal, as a prepay to be approved at the next scheduled Village Board

meeting and to accept the renewal of existing Delta Dental and Empire Vision Plans made by Trustee Zeno, seconded by Trustee Campbell

Motion carried 4-0

## **OLD BUSINESS**

**MOTION** to authorize Mayor Wood-Shaw to execute the sewer truck contract with HL Gage, subject to attorney review, made by Trustee Basile, seconded by Trustee Wood-Zeno

Motion carried 4-0

**MOTION** for the Mayor be authorized to enter into a contract with Clear Water Pools for the supply and construction of a spray pad to be installed at the American Legion field for an amount not to exceed a total of \$34,800 per the Clear Water Pools Estimate dated Sept. 18, 2018 made by Trustee DeMarco, seconded by Trustee Basile

Motion carried 4-0

**MOTION** to approve the audit claims for the month made by Trustee Campbell, seconded by Trustee Basile

Motion carried 4-0

**MOTION** to approve the Treasurer's report made by Trustee Wood-Zeno, seconded by Trustee Basile

Motion carried 4-0

**MOTION** to approve the minutes from Regular Meeting dated 12/18/2018 and 1/2/19 Special Meeting made by Trustee Campbell, seconded by Trustee Basile

Motion carried 4-0

**MOTION** to adjourn to executive session for insurance issues made by Trustee Basile, seconded by Trustee Campbell

Motion carried 4-0

Clerk excused 9:05 pm

**MOTION** to exit executive session for insurance issues made by Trustee Basile, seconded by Trustee DeMarco

Motion carried 4-0

**MOTION** to approve the website redesign work, as proposed by John Noetzel in an email dated 1/9/2019 to Mayor Wood-Shaw, not to exceed \$3500 made by Trustee Wood-Zeno, seconded by Trustee Basile

Motion carried 4-0

**MOTION** to approve DPW training provided by Terrie Gifford, per proposal dated 1/14/19 to Mayor Wood-Shaw, not to exceed \$500 made by Trustee Wood-Zeno, seconded by Trustee DeMarco

Motion carried 4-0

**MOTION** to adjourn made by Trustee Basile, seconded by Mayor Wood-Shaw

Motion carried 4-0

Meeting adjourned 10:00 PM

Respectfully submitted,

Sheristin Tedesco  
Clerk/Treasurer