

# **WATER REGULATIONS AND RATES**

EFFECTIVE January 20, 2015

## **1. CONNECTION AND TERMINATION OF SERVICE**

- A. To connect to the Village Water System, all property owners in the Village of Stillwater must make an application to the Village Treasurer.
- B. Only the Village Department of Public Works (DPW) will be allowed to make connection to said water system.
- C. The Village will furnish a curb stop and curb box to each consumer. The consumer must pay for the water meter and tap. The cost of a ¾ inch water meter will be included in the tapping fee and must be paid before tapping is installed. Application may be made to the Village Board of Trustees for a connection larger than the standard 1 inch connection. In such event the cost of the meter and meter pit is to be negotiated between the applicant and the Village Board of Trustees and borne by the applicant. All materials for individual service of consumers must be provided by the property owner and all labor in connection with the introduction and maintenance of such individual service must be paid for by such owner. If application is made for service and the Department of Public Works arranges for the connection of house service to the mains, the owner will be expected to become a customer within sixty (60) days of completion of connection. If said owner is not a customer within the sixty (60) days, the minimum will be charged for each six (6) month period, which passes without service commencing. This charge will continue until said services are in place.
- D. In the event a consumer requests their water service be terminated for any reason or length of time, there will be a service charge of \$300.00 to reinstate the service.
- E. Each single family residence will be connected to one lateral, each new residence will have their own lateral connected to the main. On a lateral over a distance of 100 feet a meter pit will be installed at the Village main with the cost to be borne by the property owner. Rates for connection to the system are pursuant to a fee schedule adopted by the Board.
- F. For industrial, commercial and multi-family the DPW will define the requirements and the associated costs.

## **2. ACCESS TO VILLAGE WATER DEPARTMENT PROPERTY**

- A. All persons not employed by the Village of Stillwater Department of Public Works are prohibited from trespassing on or tampering with the property of said Village Department.

## **3. ACCESS TO CONSUMERS PROPERTY**

- A. Upon request, any employee of the Village DPW or member of the Village Board of Trustees shall be allowed access to all areas of any premises to which water is supplied, provided that such request is made at a reasonable hour.

## **4. BREAKAGE AND/OR REPAIRS OF/TO THE VILLAGE WATER SYSTEM**

- A. The Village reserves the right to shut off the water to its mains for making repairs to said mains or for any other necessary purposes. The Village may do so without prior notice to the consumer and any consumers having boilers on their premises are hereby cautioned against danger of collapse. Risk of damage in such case is borne by the consumer. In case of danger the hot water faucet should be opened.
- B. The Village hereby agrees to use due diligence and care to provide a constant supply of water through its system to consumers. It is of utmost importance to the Village that no break, failure or accident should occur. In the event of any such occurrence, the Village shall not be liable to any consumer for any damages resulting therefrom nor shall the Village be liable for any damage to any consumer caused by any public enemy, the elements or any accident, failure or break in the machinery, reservoirs or supply lines of the Village Water Supply System.
- C. Consumers will be held responsible for the cost of repairs to or replacement of their meter if it becomes inoperable for any reason. If a consumer's shut-off valve is faulty, the Village will replace the valve for a fee of \$20.00 plus the cost of parts.

## **5. TESTING OF CONSUMERS WATER METERS**

- A. The Village may, at its own cost and at any time it alone deems necessary, test the accuracy of any meter and replace it with a new one at the consumer's expense if it does not register correctly. In the event a meter does not register correctly, that consumer will be billed by the amount the consumer was charged during the previous period. The DPW will test an old style meter if requested by the consumer upon the payment of a \$35.00 deposit, for new remote read meters a deposit of \$70.00 is required. The deposit is refundable in full if the meter is found to be faulty and requires replacement.

## **6. METER RATES, BILLING AND PENALTIES**

- A. The water usage rate within the Village shall be Four and 12/100 (\$4.12) dollars per 1,000 gallons metered. There shall be a six-month minimum rate within the Village of \$41.20.
- B. All metered water outside the Village limits will be charged at the contract rate with the Town of Stillwater (\$6.00 per 1,000 gallons). The minimum rate will be based on 10,000 gallons. Minimum semi-annual rates for larger meters may be obtained by application to the Board of Trustees.
- C. The rates quoted herein were effective June 1, 2012 and shall remain in effect until further notice. The Village reserves the right to amend or revise any of the foregoing rates and make changes as it may deem necessary. The Village will bill for water usage on a six-month cycle. All bills for service are due and payable within thirty (30) days from the date of mailing or presentation. The Village will impose a 5% late fee to each water bill with an outstanding balance each month that it is in arrears. The amount of the total unpaid water bills and the accumulated late fees at May 1<sup>st</sup> shall be added to the owner's Village property tax.

## **7. ESTIMATED WATER READINGS**

- A. If the DPW is unable to obtain a meter reading and the property owner fails to call in the reading within 3 days, the Village will estimate the reading based on prior documented reading, if no documented reading is available then 36,000 gallons will be billed unless we have written notification that the premises is empty. If the Water Department does not have access to read a meter for the use during a period after an estimated reading, the property owner will make the premises available so the DPW can install a new remote read meter. In the event a reading is obtained after billing and the estimates are found to be high, there will be no adjustments or refunds on either the water or sewer billed by estimate. However, should the Village underestimate the amount of water used the property owner will be liable for the full cost of the actual water delivered and corresponding costs for sewer rents.

## **8. DECLARATION OF A "STATE OF EMERGENCY"**

- A. The Village reserves the right to declare a "State of Emergency" and to order the discontinuance of the use of sprinkling devices or the use of hoses for any purpose other than the extinguishing of fires. The Village may continue this "State of Emergency" for such periods as it may deem necessary. In the event that any consumer does not immediately comply with such declaration and order, the Village may shut off the supply of water to such consumer without further notice.
- B. Consumers must not permit water to run to waste or supply it to others.