

**VILLAGE OF STILLWATER  
LICENSE & PERMIT FEE SCHEDULE  
EFFECTIVE 4/1/17**

LOCAL LAW	SUBJECT	2017-18 FEE	2015-16 FEE	NOTES
LL#3-1986 (amended LL#4-2005 fees set by resolution)	BUILDING PERMIT	\$100.00 plus \$.25 per sq ft.	\$50.00 plus \$.10 per sq ft.	New Construction
		\$60.00 plus \$.10 per sq ft.	\$50.00 plus \$.10 per sq ft.	Addition or renovation w/ living space Over 144 sq ft
		\$60.00	\$50.00	Addition no living space
		\$75.00	\$50.00	Deck w/ footer or cantilevered
		\$50.00	\$50.00	Shed over 200 sq ft or pole barn
		\$100.00	\$50.00	Demolition
		\$100.00	100.00	Building alteration. Outside renovation
		\$50.00	\$50.00	Above ground
		\$100.00	\$50.00	In ground Pool
		\$150.00	\$100.00	Septic system replacement*
		\$50.00	\$50.00	Inspection for fuel burning appliance (Adopted 8/19/08)
		\$200.00 plus \$.25 per sf	\$1.00 per \$1,000 of est. cost or \$250.00 which ever is greater	Commercial construction
		\$50.00	\$50.00	Renewal fee after 1 year
		Fee per Board	Fee per Board	Commercial subdivision* LL#1-2006 Escrow for Engineer-Legal fees
LL#3-2007 fees set by resolution	Zoning	\$150.00	\$150.00	Variance
		\$150.00	\$150.00	Extension non-conforming use
		\$200.00	\$200.00	Special use permit
		\$60.00	\$50.00	Sign permit
		\$100.00	N/A	Solar permit
		N/A	N/A	Mech./Elec. inspections
		N/A	N/A	Operating permit annual fee
	Tax Search	\$25.00	\$25.00	(Adopted 2004)

LL#4-1987	Trailer Park permit	\$100.00 annual fee	\$100.00 annual fee	
		\$200.00	\$100.00	Mobile home replacement
LL#1-1979	Vendor permit	\$25.00 per day \$100.00 per year	\$25.00 per day \$100.00 per year	
LL#3-1999 water rents and fees set by resolution	Water/sewer final reading document	\$25.00	\$25.00	(Adopted 2003)
	Water usage Inside Users	\$4.50 per/m \$45.00 min	\$4.50 per/m \$45.00 min	1000 gallons 10,000 gallon minimum
	Water usage Outside Users	\$6.38 per/m \$63.80 min	\$6.38 per/m \$63.80 min	1000 gallons 10,000 gallon minimum
	New tap fee	\$1,500.00	\$1,500.00	Basic water connection** Includes cost of meter
	Replacement meter	\$300.00	\$300.00	
	Shut-off valve	\$ 20.00	\$ 20.00	Plus parts
	Test meter request	\$ 35.00 \$ 70.00	\$ 35.00 \$70.00	Refundable if meter faulty. Old style remote read
	Larger taps	To be determined by Board	To be determined by Board	Over 1 inch tap fee to be based on work and materials
LL#2-1995 (amended LL#1-2013 sewer rents set by resolution after public hearing)	Sewer O&M	4.50 per/m 45.00 min	4.50 45.00	Based on water usage. (Amended April 2009)
LL#2-1995 (amended LL#1-2013 sewer rents set by resolution after public hearing)	Sewer debt	1.20 per/m	1.20 per/m	Per 1000 assessed value per year (Adopted 2005)
LL#6-2005 tapping fees set by resolution	Tapping fee	\$1,500.00	\$1500.00 4" tap	Sewer connection
LL#6-2005 tapping fees set by resolution	Larger taps sewer	To be determined by Board	To be determined by Board	Over 4" tap fee

\* Additional Engineer Review May Apply

\*\* Additional charges may apply if not standard connection

**VILLAGE OF STILLWATER**  
**FEE SCHEDULE DETAILS &**  
**DEFINITIONS**

**NEW RESIDENTIAL CONSTRUCTION** – Any one or two family dwelling or portion thereof, including townhouses, that is used or designed or intended to be used for human occupancy and habitation. All living area, including any attached garage, shall be computed to calculate the permit fee. Basements and attics without living space shall not be calculated.

**ADDITION TO A STRUCTURE WITH LIVING SPACE** – An extension or increase in floor area or height of a principal building or principal structure. All living space shall be computed to calculate permit fee.

**ADDITION TO A STRUCTURE WITHOUT LIVING SPACE** – An extension or increase to an accessory structure including a shed, garage or other accessory use separate from the principal structure. All area shall be computed to calculate permit fee.

**RENOVATION OF LIVING SPACE** – To repair or remodel a living area in which electrical or plumbing is modified or extended. The total renovated area shall be computed to calculate permit fee.

**ATTACHED GARAGE** – Structure which is attached to the principal structure and separated by a fire wall from all living area.

**DETACHED GARAGE** - A structure accessory to the principal use that is used for vehicular parking and storage where not living space is present.

**DECK** - A roofless exterior structure supported on at least two opposing sides. A deck must be equipped with a guardrail when the floor of such is constructed higher than 30” above grade. Piers must be supported at least 48” below grade. Handrails and steps must be constructed pursuant to code.

**SHED** – A shed over 200 square feet shall be considered an accessory structure. Any Structure under 200 square feet that is attached to the ground by a foundation or piers or other method shall require a permit. *Any structure under 200 square feet, not equipped with electrical or plumbing and not affixed to grade shall not require a permit.*

**POLE BARN** – A structure which primary use is for storage or agricultural purposes. A pole barn may not be used as a commercial use or for human habitation without prior approval by the Village of Stillwater.

**IN-GROUND SWIMMING POOL** – Receptacle for water having a depth at any point greater than 2 feet and holding more water than 100 gallons. A fence must be constructed and maintained, either temporary or permanent, at all times from excavation to operation of an in-ground pool.

**ABOVE-GROUND SWIMMING POOL** – Receptacle for water having a dept at any point greater than 2 feet and holding more water than 100 gallons.

**DEMOLITION** – Demolition shall not begin until all documents are on file with the Village of Stillwater. See permit application for details.

**ALTERATION** – A change or rearrangement of structural parts. This shall include the extension to electrical or plumbing systems.

**SEPTIC SYSTEMS** – On-site wastewater treatment system. A septic system must be designed in conformance with Appendix 75-A of the NYS Department of Health Code and the Village of Stillwater Local Law #2 of the Year 1994, Article I, Section V. An engineering fee may be required before a permit is issued for costs incurred by design review of the Village’s Engineering Consultants. All systems other than a conventional system are required to be reviewed by the Department of Health.

**SIGNS** – Must be in compliance with the Village of Stillwater Zoning Law.

**RENEWAL** – A permit must be renewed after its expiration date. All permits are good for one year from the date of issuance with the exception of Pool permits which are good for 6 months.