

REGULAR MEETING -BOARD OF TRUSTEES- DECEMBER 15, 2015-7:00 P.M.

**PRESENT: RICK NELSON, MAYOR , TRUSTEE JUDY WOOD-SHAW, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE EUNICE MARSHALL, TRUSTEE FRANK TATUM
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
ATTORNEY, JAMES PELUSO
FIRE CHIEF – JEFF MAHAR
BUILDING CODE OFFICER – LAWRENCE ALLEN**

The meeting began with The Pledge of Allegiance and a moment of silence. Mayor Nelson thanked everyone for the support during the last month during his recovery.
Public Attendance – 4

CORRESPONDENCE – None

FIRE DEPARTMENT CHIEF:

There were 6 alarms, 3 drills and 1 event during the past month. Chief Mahar stated our dept. participated in the Toys for Tots Convoy and said the turnout for the children was very impressive and they had a convoy that stretched from Malta to Clifton Park. (Report on file)

DPW: Matt Rifenburgh – Leaf pick up has been completed for the season and we expect DOH approval for tapping outside water users to our water line on Thursday.

BUILDING CODE OFFICER: Lawrence Allen reported there were 4 building permits, 1 CO and 2 orders of remedy issued during the month. (Report on file)

Adirondack Mtn. Engineering representative Ed Hernandez stated there were some sampling errors at the sewer plant this month, but that has been addressed with staff. We will be changing sampling labs to Phoenix from CAN. The sewer plant is running well. We did not get the water or sewer grant that we applied for, but we will keep trying. (Report on file)

COMMITTEE REPORTS:

Trustee Campbell – No report at this time and wishes everyone a Merry Christmas

Trustee Marshall – Thanked John Basile for the water “field trip” that he took her and Trustee Wood Shaw and Trustee Tatum on. It was very informative and helpful and she also wished everyone a Merry Christmas and Happy New Year.

Trustee Tatum – Also thanked John Basile for the water tour and wished everyone a Merry Christmas.

Trustee Wood-Shaw – reported Senior time went well for the month of November with 30 people in attendance and they celebrated Thanksgiving. There will be a senior time Christmas party this Friday and the high school chorus will be performing at 11:30, all are invited. The trees are decorated at the Community Center and she thanked Matt R. for his assistance. She attended the Emergency Mgmt meeting on 12/1/15 and reported we are in good shape. The next meeting is 1/5/16 and then we will be meeting every other month. The playground ribbon cutting ceremony was held on Friday the 11th. In attendance were representatives from Momentive, Senator Kathy Marchione’s office, Carrie Woerner’s office, Village Officials and the press.

TREASURER REPORT – Sheristin Tedesco

Voucher Totals By Account 12/15/15

“A” General Fund	\$ 14,616.54
“F” Water Fund	\$ 23,935.72
“G” Sewer Fund	<u>\$ 41,128.00</u>
TOTAL	\$ 79,680.26

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the budget adjustment as follows, made by Trustee Tatum, seconded by Trustee Campbell
Increase to A.5132.404 Garage Eq. Repair by \$8000.00 from A. 9010.800 State Retirement.

Motion carried 4-0

MOTION to open the floor to the public and press made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 4-0

Jason Miller inquired about the size and price of the License agreement for parking near the Village Board room. He requested 6 x 24 and \$50 per year.

MOTION to allow Mayor Nelson to enter into contract with Jason Miller, regarding off street parking, at a rate of \$50 per year for a term of one year made by Trustee Tatum, seconded by Trustee Campbell

Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 4-0

NEW BUSINESS

Ken Ingersol, President of the Stillwater Union Cemetery, gave a brief presentation on the intentions of the cemetery wanting to subdivide their property and the new section, in the front, to be called Lot 1. The total acreage of the new parcel will be 4 acres, and it not protected wetlands according to DEC. The goal is to sell for Senior Housing only. They do not have a buyer at this time. This is just the first step to get Village Board approval to subdivide the property. He stated the cemetery reserves all right to approve any site plans.

The Village Board decided there will be a public hearing regarding the Stillwater Union Cemetery's application for subdivision at 7:00 pm on January 19, 2016 followed by a SEQRA review.

MOTION to accept the outside user water contract and application for Randy Rathbun to be connected to Village water, subject to any regulatory approval, and stating this is a Type II action not subject to SEQR, made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 4-0

OLD BUSINESS

Mayor Nelson stated the Village is still trying to sell the excavator. The Mayor discussed Community Champion Services, which helps track and register abandoned homes in the Village. It was decided Trustee Tatum would try to do some background checking on the company and check their referrals to report back to the Board.

The Board decided there will be a public hearing regarding Local Law #1 2016, Vacant Building Law, on 1/19/16 at 7:00 pm.

MOTION to approve the audit claims for the month made by Trustee Campbell, seconded by Trustee Tatum

Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Tatum, seconded by Trustee Campbell

Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 11/17/15 made by Trustee Marshall, seconded by Trustee Wood-Shaw

Motion carried 4-0

MOTION to adjourn to Executive Session, regarding legal advice for contract negotiations, made by Trustee Marshall, seconded by Trustee Wood-Shaw

Motion carried 4-0

MOTION to exit Executive Session, regarding legal advice for contract negotiations, made by Trustee Wood-Shaw, seconded by Trustee Wood-Shaw

Motion carried 4-0

MOTION to bill the Town of Stillwater, pursuant to the agreement with the Town regarding Castle Cliff sewers, separate line items for O&M and Debt Service. The O&M rate to be the outside user rate less the debt service rate based upon calculations provided by Village engineers. Village engineers determined the Town portion of Castle Cliff debt to be \$279,400.78, which is 12.9% of the total project cost, will be divided by 30 years and billed on a semi-annual basis, annual debt

service cost \$9,313.36. The balance of Town charge will be attributable to O&M made by Trustee Campbell, seconded by Trustee Tatum
Motion carried 4-0

MOTION to allow Mayor Nelson to extend the water contract with the Town of Stillwater, pursuant to terms decided upon by the Village Board, made by Trustee Campbell, seconded by Trustee Tatum
Motion carried 4-0

MOTION to allow Mayor Nelson to enter water contract negotiations, with PNL Stillwater, LLC, pursuant to terms decided upon by the Village Board, made by Trustee Campbell, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to adjourn made by Trustee Campbell, seconded by Trustee Tatum
Motion carried 4-0

Meeting adjourned 9:30 pm

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer