

REGULAR MEETING -BOARD OF TRUSTEES- MARCH 20, 2018-6:00 P.M.

**PRESENT: MAYOR – FRANK TATUM, TRUSTEE JUDY WOOD-SHAW, TRUSTEE JUDY WOOD-ZENO, TRUSTEE EUNICE MARSHALL, TRUSTEE JOHN BASILE
 CLERK/TREASURER: SHERISTIN TEDESCO
 DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
 BUILDING CODE OFFICER: LARRY WOLCOTT
 ATTORNEY: JAMES PELUSO
 FIRE CHIEF: JEFF MAHAR
 ENGINEER – ED HERNANDEZ**

Public Attendance – 6

The meeting began with The Pledge of Allegiance

MOTION to open the floor for the Public Hearing on the 2018-2019 budget made by Trustee Basile, seconded by Trustee Wood-Zeno
 Motion carried 4-0

Trustee Basile explained the totals for the general, water and sewer fund and stated each Trustee, excluding the Deputy Mayor, will be taking a \$500 pay reduction and the Mayor will be taking a \$1000 pay reduction for the 2018/2019 budget.

	<u>2017-2018</u>	<u>2018-2019</u>	<u>CHANGE</u>
GENERAL FUND "A"	\$837,800	\$815,618	(\$22,182)
WATER FUND "F"	\$418,500	\$312,500	(\$106,000)
SEWER FUND "G"	\$346,400	\$333,400	(\$13,000)
TOTAL BUDGET	\$1,602,700	\$1,461,518	(\$141,182)
9% decrease			
ASSESSED VALUATION	\$87,410,349	\$89,304,339	+\$1,893,990

PROPOSED FUND BALANCE REQUIRED

"A"	\$64,771
"F"	\$63,900
"G"	\$19,400

MOTION to close the floor for the Public Hearing on the 2018-2019 Budget made by Trustee Wood-Shaw, seconded by Marshall
 Motion carried 4-0

MOTION to accept the 2017-2018 Budget for the Village of Stillwater made by Trustee Basile, seconded by Trustee Marshall

Trustee Basile	Voting <u>Yes</u>
Trustee Marshall	Voting <u>Yes</u>
Trustee Wood-Zeno	Voting <u>Yes</u>
Trustee Wood-Shaw	Voting <u>Yes</u>
Mayor Tatum	Voting <u>Yes</u>

Motion carried 4-0

Short Presentation was given by American Legion Post 490 Commander, Ed Burmaster, regarding the construction of a new American Legion Building. He stated BCO Larry Wolcott has the plans and has been reviewing them. BCO Wolcott stated the building permit fee would be \$1554.27 and it was decided that would be discussed under New Business.

MOTION to allow American Legion Post 490 to conduct a Coin Drop at the Hudson Ave. Bridge on 5/26/18 made by Trustee Basile, seconded by Trustee Marshall
 Motion carried 4-0

CORRESPONDENCE – None

FIRE DEPARTMENT CHIEF: Chief Mahar reported there were 2 alarms and 2 drills for the month. Chief Mahar presented three quotes (On file) for a new compressor system to fill the current air packs. (Reports on file)

MOTION to approve the purchase of a compressor system, including installation, from Bauer Compressor Inc., for an amount not to exceed \$27,000.00 made by Trustee Basile, seconded by Trustee Marshall
Motion carried 4-0

DPW – Matt R. reported the crew has been busy plowing, reading meters, jetting sewer lines, fixing pot holes and replacing faded stop signs. (Report on file)

BCO – Larry reported there were 2 permit renewals, 2 insulation inspections and 1 demo permit issued during the month.

ENGINEERING – Ed stated there were not any compliance issues with water or the wwtp for the month. The water tank bid prep docs will be ready in April with bids due in May and construction to start in June or July. There were not any issues with the TTHMs or HAA5s. The Annual Quality Water Report has been done and the draft is at DOH for approval. The Bridge grant draft has been submitted to the State for review, the final submission is due by 4/13/18. (Report on file)

COMMITTEE REPORTS:

Trustee Basile – There have not been any changes at the Dick Lynch water tank, still releasing 55,000 gallons per day. Trustee Basile and Matt Rifenburg inspected the tank. Trustee Basile stated Matt R. and Randy Rathbun are working on the paving projects. Lansing, Neilson and Russell are expected to be around \$59,000, Carpenter and Independence around \$66,719. Trustee Basile and Matt R. also reviewed old drawings from 1939 to determine the best connection for the Blockhouse bathrooms. It is expected the Town of Stillwater will request to waive the connection fees. Randy and Matt are also putting together a plan for long term equipment replacement that should be ready by the next meeting.

Trustee Marshall – Stated she has been reviewing materials to get the school taxes exempt/removed from the water tank sites and will continue to work on this. She stated SCWA is exempt, Waterford tank is exempt and now the town will have 2 tanks and are curious to see what will happen with those. The Village has requested at least three times from the school board for the exemption, but without success.

Trustee Wood-Shaw – Pickle Ball at SACC Monday and Wednesdays 6-8 pm. She received a nice thank you note from June Ardiewicz for the memorial star for Walter. Senior time will be 3/30/18 featuring DJ's Susie Q and Bobby Dick from 12-3 pm. She and Trustee Basile described the battery storage project that NYSEG had put out to RFP and the Village has been contacted about. It is part of the Governor's plan to Reform the Energy Vision and reduce demand on the transformer with energy storage and lithium batteries. Trustee Wood-Shaw also attended the Emergency Mgmt. mtg and reminded all to check their smoke alarms and CO2 detectors. Town wide Clean up day will be 5/12/18

MOTION for the Village wide Garage Sale to be held 5/5 and 5/6/18 and to waive the vendor permit fee, for one weekend only with a \$10 donation to the Stillwater Food Pantry, made by Trustee Wood-Shaw, seconded by Trustee Basile
Motion carried 4-0

Trustee Wood-Zeno – Stated she is happy to have been elected to the Village Board for one year now. She attended the FD meeting on 3/5/18 and is working on the procurement policy and researching banners for the Village.

VILLAGE ATTORNEY

James Peluso – Nothing to report at this time

TREASURER REPORT

Voucher Totals By Account 3/20/18	
"A" General Fund	\$ 37,780.28
"F" Water Fund	\$ 3,461.81
"G" Sewer Fund	\$ <u>7,098.75</u>
TOTAL	\$ 48,340.84

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the budget adjustment as follows, made by Trustee Marshall, seconded by Trustee Basile

Motion carried 4-0

Transfer \$2000.00 from A.8540.400 Drainage Contractual to A.5142.100 Snow Removal Personal Service to cover additional snow plow payroll.

Transfer \$750.00 from A.1320.400 Auditor to A.1910.400 Unallocated Insurance to cover annual Fire Dept. Insurance rate increase.

Debit A.909 Unassigned Fund balance and Credit A.201.001 Settlement Funds, debit F201.002 Settlement Monies and credit F.909 Unassigned Fund Balance \$322,200.65 and debit A.9950.906 Transfer Settlement Monies and credit A.201.001 Settlement Funds and debit F.201.002 Settlement Monies and credit F.5031 Interfund Transfers \$68,747.84 per Dave Braymer NYS Auditor 3/2/18

Transfer \$1000.00 from A.1320.400 Auditor to A.5142.400 Snow Removal Contractual to cover the purchase of additional road salt.

Transfer \$1000.00 from A.3410.200 Fire Dept. Equipment to A.3410.402 Fire Dept. Cell Phones to cover new tablets for the firetrucks and monthly charges.

Transfer \$2000.00 from F.8330.412 Water Purification Chemicals to F.8320.210 Water Purchases to cover Chemicals.

MOTION to open the floor to the public and press made by Trustee Basile, seconded by Trustee Marshall

Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Basile, seconded by Trustee Marshall

Motion carried 4-0

NEW BUSINESS

MOTION to authorize an interfund transfer not to exceed \$25,000.00 from F.201.002 (Water Fund – Settlement Monies) to Capital Projects H.201 to cover the Adirondack Mountain Engineering Invoices for the Hillside Tank Replacement Project made by Trustee Basile, seconded by Trustee Wood-Shaw

Motion carried 4-0

MOTION to waive all building permit fees for the American Legion Post 490 for their new building to be constructed on American Legion Way in 2018 made by Trustee Wood-Shaw, seconded by Trustee Marshall

Motion carried 4-0

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Marshall, seconded by Trustee Wood-Shaw

Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Marshall, seconded by Trustee Wood-Shaw

Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 2/20/2018 made by Trustee Wood-Shaw, seconded by Marshall

Motion carried 4-0

MOTION to adjourn to Executive Session for legal advice on personnel issues made by Trustee Basile, seconded by Trustee Marshall

Motion carried 4-0

MOTION to exit Executive Session for legal advice on personnel issues made by Trustee Basile, seconded by Trustee Marshall

Motion carried 4-0

MOTION to amend the authorization for the Bauer Compressor purchase not to exceed \$27,000 which the Board of Trustees hereby determines to be exempt from public bidding, under General Municipal Law Section 103 subsection 4, due to the emergency need to be able to completely fill the existing breathing air bottles used by the Newland Wood Fire Department for protection of life, health and public safety and fire dept. personnel made by Trustee Basile, seconded by Trustee Wood-Shaw

Motion carried 4-0

MOTION to approve \$50 reimbursement per month to the Village Clerk for the professional use of his/her private cell phone made by Trustee Wood-Zeno, seconded by Trustee Marshall

Trustee Basile	Voting	<u>No</u>
Trustee Marshall	Voting	<u>Yes</u>
Trustee Wood-Zeno	Voting	<u>Yes</u>
Trustee Wood-Shaw	Voting	<u>No</u>
Mayor Tatum	Voting	<u>Yes</u>

Motion carried 3-2

MOTION to adjourn made by Trustee Marshall, seconded by Trustee Basile
Motion carried 3-0

Meeting adjourned 9:10 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer