

REGULAR MEETING -BOARD OF TRUSTEES- APRIL 21, 2015-7:00 P.M.

**PRESENT: RICK NELSON, MAYOR, TRUSTEE JUDY WOOD-SHAW, TRUSTEE FRANK TATUM, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE JOHN MURPHY
CLERK/TREASURER: SHERISTIN TEDESCO
SUPT. OF PUBLIC WORKS: PAUL O'KOSKY - ABSENT
ATTORNEY, JAMES PELUSO
FIRE CHIEF – JEFF MAHAR
BUILDING CODE OFFICER – LAWRENCE ALLEN - ABSENT**

Public Attendance – 40+

The meeting began with the Mayor presenting a plaque to past Trustee Ellen Vomacka thanking her for her years of service and dedication to the Village of Stillwater.

There was then a short presentation from Joe Bianchine of ABD Engineers, representing Camelot Builders, explaining the proposed apartment complex on North Hudson Avenue. There will be 5 buildings with 8 apartments each on 3.5 acres. There will be two access points off Hudson Ave. There will be landscaping and low level lighting around the buildings.

MOTION to open the public hearing for a Land Development application and Special Use Permit application by North Hudson Avenue LLC (Camelot Associates Corp.), 210 Morris Road, Schenectady, NY, for the construction of five (5) apartment buildings each containing eight (8) apartment units at 950 North Hudson Avenue, Stillwater NY, 12170 made by Trustee Murphy, seconded by Trustee Wood-Shaw
Motion carried 4-0

There were multiple comments from many members of the community, as highlighted below.

Steve Marshall inquired about the discharge on wetlands. Mr. Bianchine stated this is where it runs to now.

Linda Sanders inquired about a strip mall and Mr. Bianchine answered there was not enough interest.

Scott Ronda submitted a signed petition (on file) in opposition of the proposed plan as presented. His opposition is that he thinks the density is extremely excessive.

Wayne and Terry Simmons submitted a letter with multiple questions/comments (on file).

Sue Cunningham submitted a letter with her objections and suggestions (on file).

Maria Morris inquired as to the impact of this proposal on the school, Mr. Bianchine stated there is a projection of 6-8 school age kids.

James Champlin asked if the property mgmt. will be done by the owners, Mr. Bianchine stated yes.

Dale Smith stated there are no businesses in Stillwater and that is what we need.

Eunice Marshall asked what they will do if they are not able to rent for \$1000 per month?

Barb Dalton asked if there would be senior preferences and discounts for Stillwater residents?

Chief Mahar asked if there would be sprinklers for public safety, and Mr Bianchine answered yes there will be.

MOTION to close the public hearing for a Land Development application and Special Use Permit application by North Hudson Avenue LLC (Camelot Associates Corp.), 210 Morris Road, Schenectady, NY, for the construction of five (5) apartment buildings each containing eight (8) apartment units at 950 North Hudson Avenue, Stillwater NY, 12170 made by Trustee Campbell, seconded by Trustee Wood-Shaw
Motion carried 4-0

It was determined the topic would be tabled, for now, by the Village Board.

CORRESPONDENCE – A letter was received from Mr. Vincent Demidio, 1153 Hudson Ave., requesting his late charges be removed from his bill. He stated he never received a bill last fall and never realized it. He stated he has always paid his bills on time and never late.

MOTION to waive the \$120 in water billing late fees for Vincent DeMidio, 1155 Hudson Ave., one time only made by Trustee Murphy, seconded by Trustee Tatum
Motion carried 4-0

FIRE DEPARTMENT CHIEF:

There were 4 alarms and 5 drills in the month of March. There are three members currently taking FFI classes. The car show will be May 3rd and there will be an open house this Saturday from 10-2. (Report on file)

SUPERINTENDENT OF DPW: Absent

BUILDING CODE OFFICER: (Report on file)

ENGINEERING REPORT: Ed Hernandez reported the Village water line is looking to be utilized and there will be a chlorine analyzer installed to help with this process. The sewer and water did not have any violations for the month. The average flow for the sewer was 383,000/gpd and the sewer was 425,000/gpd. The WWTP project is expected to begin soon and the pumps are expected at the end of May. Jake, representing Delaware Engineering, stated he will be sending a negative change order for Insituform to close out their contract.

COMMITTEE APPOINTMENTS FOR FISCAL YEAR 2015/2016

- Water and Stormwater – Trustee Murphy
- Sewer – Trustee Campbell
- Parks and Rec – Trustee Campbell & Trustee Wood-Shaw
- Grants – Trustee Wood-Shaw and Trustee Murphy
- Fire Dept. Liason – Trustee Tatum
- DPW Liason– Trustee Campbell
- ZBA Liason – Trustee Tatum
- SACC Liason – Trustee Wood-Shaw
- Emergency Mgmt./911 – Trustee Wood-Shaw

MOTION to hire Troy Industrial Solutions to rebuild motor and pump at sewer station, not to exceed \$1839.50, made by Trustee Campbell, seconded by Trustee Murphy
Motion carried 4-0

COMMITTEE REPORTS:

Trustee Campbell stated Overhead Door recently serviced the DPW garage doors and hinges. There are emergency pulls now so in the event of a power outage the DPW will have access in and out of the garage.

MOTION to authorize Overhead Door to repair DPW door panel, not to exceed \$875.00, made by Trustee Campbell, seconded by Trustee Murphy
Motion carried 4-0

Trustee Murphy stated he is delighted to be on the Board and looks forward to working together.

Trustee Tatum stated he looks forward to working with the Fire Dept.

Trustee Wood-Shaw reported there were 20 people in attendance for the March Senior time program, they made sock bunnies stuffed with rice. April’s theme will be Earth Day. There will be a wine pull at the SACC on May1st. Garage sale weekend is 5/16 & 5/17, and will be a few vendors set up at the Blockhouse. She suggested pulling the playground equipment from the Major Dickinson Park and turning it into a dog park.

MOTION to waive the vendor fees, for one weekend only May 16 & 17, 2015, for vendors at the Blockhouse during garage sale weekend made by Trustee Murphy, seconded by Campbell
Motion carried 4-0

MOTION to approve the purchase of a Generac, Model 6461, 16kw, automatic stand-by generator with 16 circuit 100 amp transfer switch which includes battery, delivery, a 10 year parts and labor warranty and a cold weather kit from Advanced Power, LLC, 116 Cobble Hill Drive, Wilton, NY for an amount not to exceed \$5200 made by Trustee Murphy, seconded by Trustee Tatum
Motion carried 4-0

MOTION to approve the electric wiring of a new 16 KW stand by generator from Skips Electric, Inc., 264 Route 423, Saratoga Springs for an amount not to exceed \$2,200 made by Trustee Murphy, seconded by Trustee Tatum
Motion carried 4-0

MOTION to approve the installation and hook up of (2) 420 lb tank propane tanks at the Firehouse by GA Bove, not to exceed \$900, made by Trustee Murphy, seconded by Trustee Tatum
Motion carried 4-0

TREASURER REPORT – Sheristin Tedesco

Voucher totals by account

“A” General Fund	\$ 26,783.89
“F” Water Fund	\$ 81,659.36
“G” Sewer Fund	<u>\$ 15,647.93</u>

TOTAL \$124,091.18

Treasurer Report for March 2015– copies provided to all board members listing all bank accounts with all receipts and expenditures.

Updated revenue/expense control reports – copies provided to all board members.

MOTION to accept the following budget adjustments, as presented to the Board, made by Trustee Campbell, seconded by Trustee Wood-Shaw

Transfer \$1500.00 from Auditor A.1320.400 and \$1000.00 from Election Contractual A.1450.400 to A.1620.409 Buildings Gas & Oil to cover expenses.

Transfer \$3000.00 from State Retirement A.9010.800 to Law Contractual A.1420.400 to cover expenses. Transfer \$850.00 from State Retirement A.9010.800 to Backhoe Interest A.9720.700. Transfer \$30,000.00 from F.8340.100 Transmission Personal Service and \$1118.75 from F.8330.412 Chemicals to F. 8320.210 SCWA Water Purchases to cover extra purchases of water mainly because of water breaks.

Transfer \$4,000.00 from G.8130.100 Sewage Disposal Personal Service to G.8130.408 Sewage County Disposal to cover expenses.

Transfer \$5000.00 from G.8130.100 Sewage Treatment Personal Service to G.8110.420 to cover WWTP Operator while Matt was still out of work.

Motion carried 4-0

MOTION to open the floor to the public and press made by Trustee Murphy, seconded by Trustee Campbell

Motion carried 4-0

Steve Marshall inquired to the status of the Aquifer Protection Law and the ability to repeal the law. John Basile recommended repealing the Aquifer Law. The Board decided the topic will be looked into.

John Basile presented information on our water and sewer systems, regarding testing and contacts and stated it is important to keep good working relationships with department heads. Mr. Basile also congratulated Matt Rifenburg on his recently attained water license.

MOTION to close the floor to the public and press made by Trustee Murphy, seconded by Trustee Wood-Shaw

Motion carried 4-0

NEW BUSINESS

MOTION to approve The Saratoga County Intermunicipal Storm Water Mgmt Program Cooperative Resolution made by Trustee Murphy, seconded by Trustee Tatum

SARATOGA COUNTY INTERMUNICIPAL STORM WATER MANAGEMENT PROGRAM COOPERATIVE RESOLUTION

WHEREAS in 2003 the New York State Department of Environmental Conservation (DEC) issued the first State Pollution Discharge Elimination System (SPDES) General Permit for Stormwater Discharges for Small Municipal Separate Storm Sewer Systems (MS4; GP-02-02 or as amended or revised); consisting of six (6) Minimum Control Measures (MCM) which are:

1. Public Education and Outreach
2. Public Participation and Involvement
3. Illicit Discharge Detection and Elimination
4. Construction Site Runoff Control
5. Post-Construction Runoff Control
6. Good Housekeeping and Pollution Prevention; and

WHEREAS the Saratoga County/Cornell Cooperative Extension (CCE) Intermunicipal Stormwater Management Program (I-SWM Program) was created in 2004 to assist, where possible affect direct works, and facilitate a framework of intermunicipal cooperation among the MS4 Permit holders of Saratoga County for the express purpose of meeting the requirements of the DEC SPDES MS4 Permit; and

WHEREAS a contractual agreement has been entered into by the County of Saratoga and Saratoga County Cornell Cooperative Extension (CCE) for the administration of this Program (*ref Saratoga County Resolution 69-09*); and

WHEREAS these MS4 Municipalities include:

Town of Ballston	Village of Ballston Spa	Town of Charlton	Town of Clifton Park
Town of Greenfield	Town of Halfmoon	Town of Malta	Town of Milton
Town of Moreau	Village of Round Lake	Saratoga County	City of Saratoga Springs
Village of South Glens	Town of Waterford	Village of Waterford	Town of Wilton
City of Mechanicville	Town of Stillwater	Village of Stillwater	

WHEREAS it is understood by all involved MS4 Municipalities that the I-SWM Program works include:

- County-wide Public Education & Outreach
- Material support for Local Stewardship activities
- Material, technical, and training support for MS4 Illicit Discharge Detection and Elimination (IDDE;MCM 3) Programs
- Material, technical, and training support for MS4 Construction Site Runoff (MCM 4) Programs
- Material, technical, and training support for MS4 Post-Construction Runoff (MCM 5) Programs
- Material, technical, and training support for MS4 Good Housekeeping/Pollution Prevention (MCM 6) Programs
- All required record keeping and administrative support as required by DEC for Annual Reporting and/or auditing purposes for actions and outputs of the I-SWM Program; and

WHEREAS it is understood that the I-SWM Program Coordinator will be responsible for the production, record keeping, and reporting on behalf of the involved MS4s for such outputs of the I-SWM Program *AND* report the results annually to the NYS DEC; and

WHEREAS it is further understood by all the involved parties that the MS4 Municipalities shall provide "in-kind" service to the I-SWM Program through designated representative/s to the I-SWM Program for the purposes of direct participation in, direction to, and the development and implementation of the substantive outputs of the I-SWM Program for any or all of the works cited above; and

WHEREAS the DEC has ruled that "...when a *permittee* relies upon any third party entity to *develop* or *implement* any portion of its *SWMP* [Stormwater Management Program]." a certification statement must be signed by that 3rd party or a duly authorized representative thereof (GP-0-08-002 Part IV.G); and

WHEREAS the DEC has concluded that the signing of such a statement would affect a formal agreement and enable the signatory to provide some or all of the required annual reporting to the DEC and other specific outputs herein described on behalf of one or all of MS4 Permittees; and

WHEREAS the DEC has further concluded that cooperative efforts, like the I-SWM Program, must have a formal agreement signed and adopted by all parties and participants in order to qualify for any current or future State funding through the Water Quality Improvement Projects Grant program.

THEREFORE it is the intent of this certifying statement to hereby formalize the intent, structure, and arrangements of the Saratoga County/Cornell Cooperative Extension Intermunicipal Stormwater Management Program between all the aforementioned parties listed above for the purposes herein described.

Motion carried 4-0

Stillwater United Church will hold a breakfast to honor all DPW, Highway, Fire Dept. and Resque Squad workers on May 2, 2015.

MOTION to accept the reorganizational resolutions for the 2015/2016 year, as presented below, made by Trustee Tatum, seconded by Trustee Wood-Shaw

REORGANIZATIONAL RESOLUTIONS 2015-2016

BE IT RESOLVED that Sheristin Tedesco be reappointed as Village Clerk/Treasurer and Village Registrar and Anne Marie Dame Hallum as Deputy Clerk/Registrar for the fiscal year 2015/2016.

BE IT RESOLVED that Mr. Lawrence Allen be reappointed as Code Enforcement Officer for the Village of Stillwater for the 2015/2016 year.

BE IT RESOLVED that Linda Sanders be reappointed as Village Historian and Linda Palmieri Deputy Historian for the fiscal year 2015/2016.

BE IT RESOLVED that Dreyer Boyajian LLP, represented by Mr. James R. Peluso, be appointed the Village of Stillwater's Law Firm, pursuant to retainer agreement dated 4-21-15.

BE IT RESOLVED that the Ballston Spa National Bank be designated as the official depository for all village funds for the 2015/2016 year.

BE IT RESOLVED that The Express and The Daily Gazette shall be the official newspapers for the Village of Stillwater for 2015/2016.

BE IT RESOLVED that Mayor Rick Nelson and Clerk/Treasurer Sheristin Tedesco shall be authorized at the bank for signatures for all Village checks and withdrawals and in the absence of the Mayor or Clerk/Treasurer, Trustee Wood-Shaw be authorized to sign.

BE IT RESOLVED that Clerk/Treasurer Sheristin Tedesco shall be the authorized official with regard to online banking for the Village of Stillwater for 2015/2016.

BE IT RESOLVED that Clerk/Treasurer Sheristin Tedesco be appointed as records management officer for the fiscal year 2015/2016.

BE IT RESOLVED that regular Village of Stillwater Board of Trustees meetings will be held the third Tuesday of each month, as per attached schedule, beginning at 7:00 P.M. in the Village Board Room. If changes are needed, the press will be notified.

BE IT RESOLVED that the Board of Trustees authorizes the Clerk-Treasurer to make payments in advance for utility services, postage, Federal Express & United Parcel fees, health insurance reimbursements with all bills presented at the next regularly scheduled board meeting for audit.

BE IT RESOLVED that the Board of Trustees does authorize reimbursement to employees and officers of the Village who use their own personal vehicle while performing their official duties on behalf of the Village of Stillwater at a rate of \$.56 per mile.

BE IT RESOLVED that the Board of Trustees authorizes the Mayor payment in advance for the use of his contractual fund for fiscal year 2015/2016 as occasions come up.

BE IT RESOLVED that the Mayor will have the sole authority for calling special meetings and will notify the public and press at least 72 hours in advance of the meeting if possible, further each Trustee shall be notified via the telephone by the Mayor or the Clerk and a notice of such meeting shall be displayed in the Office of the Village Clerk.

BE IT RESOLVED that the Board has reviewed and approved the Village Procurement and Investment Policies.

Motion carried 4-0

OLD BUSINESS

Hillside Tank and Pipeline Replacement Proposal was once again tabled for a later discussion.

MOTION to approve the audit claims for the month made by Trustee Murphy, seconded by Trustee Wood-Shaw

Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Campbell, seconded by Trustee Wood-Shaw

Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 3/17/15 and special meeting 3/18/15 made by Trustee Wood-Shaw, seconded by Trustee Campbell

Motion carried 4-0

MOTION to adjourn made by Trustee Murphy, seconded by Trustee Campbell

Motion carried 4-0

Meeting adjourned 9:30 pm

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer