

REGULAR MEETING -BOARD OF TRUSTEES- MAY 21, 2019-7:00 P.M.

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT - Absent
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER – ED HERNANDEZ**

Public Attendance – 7

The meeting began with The Pledge of Allegiance and a moment of silence.

Special Guest Luigi Palleschi, ABD Builders, described a previously approved project for condos/apts. on Hudson Ave. He requested an extension for the project. It was determined the paperwork may have been dropped to the Town offices instead of the Village office for review. The Mayor was going to investigate. If not located, Luigi will deliver another group of drawings to the Village. The Board decided they were not prepared for any action at this time.

American Legion Post 490 representatives Kevin Flanagan and Ed Burmaster explained the construction would be starting soon for the new Legion building and wanted to discuss water/sewer connections.

MOTION to waive the water and sewer connection tapping fees for the American Legion Post 490, American Legion Way, for their new construction building made by Mayor Wood-Shaw, seconded by Trustee Zeno

Motion carried 5-0

MOTION to authorize a coin drop at the Stillwater Bridge on June 15th, 2019, for American Legion members, made by Trustee Basile, seconded by Trustee Zeno

Motion carried 4-0

June 14th the American Legion will be celebrating Flag Day, with a groundbreaking ceremony for their new building at 5:00 pm and Flag Day ceremony to follow, that all board members and staff are invited to.

CORRESPONDENCE – Thank you note received from the Village Clerk thanking the Board and employees for the dish garden in memory of her mother in law Annette Tedesco.

FIRE DEPARTMENT CHIEF: There were 7 alarms and 3 drills during the month and all members had their annual physicals.

DPW – Matt R. stated the crew flushed hydrants, replaced some water shut offs, hung the flags and banners and did general spring maintenance. The chlorine pump has been replaced at the Dick Lynch water tank and started chlorine injections at the sewer plant on May 1.

BCO – Absent

Report summarized - There were 8 permits issued during the month and one OTR. An inspection has been completed of Major Dickinson Park and it has been well maintained.

ENGINEERING – Ed H. reviewed monthly reports and stated there are not any compliance issues, but the flows of both the water and sewer are still higher than average. An RFP was prepared for a firehouse study. The annual MS4 report and Colonial Road plans for development were reviewed.

COMMITTEE REPORTS:

Trustee Basile stated Skip’s Electric has completed the upgrades to the Firehouse Building. He has been conducting a street lighting survey to consider switching to LED’s. He suggested all Trustees take a ride at night to survey the streetlights for needs/wants throughout the Village. He stated he believes there should be a streetlight at each intersection and there are a few lacking at this point. He gave a brief summary of pricing of gas vs. electric for a car, while explaining the thoughts of going all electric in the near future, based on a presentation he recently attended. An RFP was distributed last week for the firehouse. He met with the auditor to schedule an audit during the next fiscal year.

Trustee Campbell stated there is a trade in dump truck that he is waiting for a call on to inspect at HL Gage for \$39,990. The DPW will assist.

Mayor Wood-Shaw stated Trustee DeMarco and her daughter planted all the flowers around the Village and they look beautiful.

Trustee DeMarco – Presented two Resolutions

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
May 21, 2019
Municipal Cooperation Resolution**

Motion by: Trustee DeMarco

Seconded by: Trustee Basile

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS the Village of Stillwater wishes to invest portions of its available investments funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014;

WHEREAS the Village of Stillwater wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

That Sheristin Tedesco, Clerk/Treasurer is hereby authorized to execute and deliver the NYCLASS Municipal Cooperation Agreement Amended and Restated as of May 21, 2019 in the name of and on behalf of The Village of Stillwater. The Village hereby approves the

Trustee Basile	<u> X </u>	<u> </u>
Trustee Campbell	<u> </u>	<u> X </u>
Trustee DeMarco	<u> X </u>	<u> </u>
Trustee Wood-Zeno	<u> X </u>	<u> </u>
Mayor Wood-Shaw	<u> X </u>	<u> </u>

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on May 21, 2019.

Trustee Wood-Zeno –

Colonial Road Apartment: The town, county and DEC have agreed that the Village will be the Lead Agency for SEQR purposes. The town had taken the lead on the initial Traffic Study which is still underway. Once the traffic study is complete and reviewed, a joint engineer’s meeting with the Developers, Town and Village will be scheduled to review various concerns or questions.

Historical: Along with several other initiatives, The Village is looking for ways to promote our heritage. One of those ideas is to renew and update our Historical sites walking/biking tour. This is A two-mile path through the Village highlighting at least 25 historical sites.

Project Backboard – Paving estimates are in, new artwork received from the art teacher. Bruce Lilac has remeasured and painted the corners for the 2 basketball courts and pickle ball, etc.

Planning Committee meeting – Farmer’s Market, will open on June 4. Southern Saratoga Chamber will be on hand for the ribbon cutting. We had asked the elementary school to put information about the market in the weekly “Newsflash” newspaper sent home with the elementary students every Friday. Our next meeting is scheduled for June 20.

NYS Required Sexual Harassment training: Judy and I are headed for training tomorrow am in Clifton Park

Stewarts- white stripe the road showing a distinction between parking lot and road on Major Dickinson side, Still needed. It was decided the V&T law would be reviewed.

VILLAGE ATTORNEY – No report at this time

TREASURER REPORT

Voucher Totals By Account for the month

“A” General Fund	\$ 59,363.26
“F” Water Fund	\$ 6,910.49
“G” Sewer Fund	\$ 4,800.56
TOTAL	\$ 71,074.31

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

Collections for Water Billing have been completed and \$97,266.12 will be relieved to the June 1 tax bills.

The annual SCSD Beacon Light Invoice has been received from NYSDOT and half of the payment (\$625.81) has been received from the school on check #182603 on 5/20/19

The AWQR was approved by DOH. I obtained approval from DOH to publishing a link to the report and the address to obtain a paper copy, rather than publishing the entire report. This saved the Village over \$1000.

MOTION to accept the budget adjustments as presented below made by Trustee Campbell, seconded by Trustee Basile
Motion carried 4-0

Budget Adjustments May 2019

Transfer \$8,325.00 to A.7110.400 Parks Contractual for Clearwater Pools Payment #3 for the Splash Pad at American Legion Park, per Village Board approved signed contract.

Transfer \$800.00 from A.8010.400 Zoning Contractual and \$107.50 Planning Board Contractual to A.1420.400 Law Contractual to cover attorney fees from Michael and Sharon Rich Subdivision at 1006 Hudson Ave.

Transfer \$3633.68 & \$4900.00 from A.513.100 Garage Personal Service to A.5110.100 Street Maintenance Personal Service, \$1500.00 from A.5132.409 Garage Gasoline to A.5110.100 Street Maintenance Personal Service and \$3500.00 from G.8130.404 Sewage Treatment Equipment Repair to G.8120.100 Sanitary Sewers Personal Service to cover payroll for additional employees added Spring 2019.

Transfer \$4500.00 from F.8340.404 Transmiss. & Dist. Equipment Repair to F.8340.100 Transmiss & Dist. Personal Service to cover DPW Payroll.

Transfer \$1300.00 from G.8110.401 Sewer Admin Supplies, \$2000.00 from G.8120.404 Sanitary Sewers Equipment Repair and \$1000.00 from G.8130.401 Sewage Treatment/Disposal Supplies to G.8120.100 Sanitary Sewers Personal Service to cover DPW Payroll.

Transfer \$1200.00 from G.8130.401 Sewage Treat/Disposal Supplies to G.8130.408 Sewage Treat/Disposal County Disposal to cover WWTP disposal at the County Facility.

Transfer \$1000.00 from A. 8540.400 drainage Contractual to A.8160.400 Refuse Collection/Disposal Contractual to cover roll off dumpster.

Transfer \$2500.00 from A.1990.400 Contingent Account to A.1620.404 Buildings Eq./Repair to cover Skip's Electric work at Firehouse and Board Room.

Transfer \$400.00 from A.5132.401 Garage Shop Supplies to A.5010.408 Street Admin Uniforms to cover DPW additional uniform maintenance.

Transfer \$1000.00 from A.8540.400 Drainage Contractual to A.9060.800 Hospital and Medical Insurance to cover additional employee coverage to year end.

MOTION to open the floor to the public and press made by Mayor Wood-Shaw, seconded by Trustee Wood-Zeno
Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Basile, seconded by Trustee Campbell
Motion carried 4-0

NEW BUSINESS

Drew Alberti, Flatley Reed explained a couple potential grant opportunities for Village residents.

MOTION to allow Flatley Reed to perform a needs assessment for NY Main Street Grant, at no cost to the Village, made by Trustee Wood-Zeno, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to allow Flatley Reed to perform a needs assessment for the Home Improvement Program made by Trustee Wood-Zeno, seconded by Trustee DeMarco

Trustee Basile asked to discuss this topic in Executive Session.

MOTION to authorize the purchase of a dump truck bed for the F450 for \$8800.00 made by Trustee Basile, seconded by Trustee Campbell
Motion carried 4-0

MOTION to award Mr. Jeri Mehan payment for services rendered assisting Skip’s Electric in coordinating and preparing areas of the Village Hall, for electrical and safety improvements, in the amount of \$273. (13 hrs. at 21\$/hr.) with future payments needing prior board approval, made by Trustee Basile, seconded by Trustee Campbell
Motion carried 5-0

A letter will be sent to Mrs. Kathryn Lilac regarding installing a new meter pit for Lots 1-4 on Claremont Road.

MOTION to authorize the cost of a meter pit installation over three water billing periods made by Trustee Basile, seconded by Trustee Campbell
Motion carried 4-0

OLD BUSINESS

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
May 21, 2019**

**Resolution Appointing Town of Stillwater as SEQR Lead Agency
16 Kellogg Road Subdivision Application**

Motion By: Trustee Wood-Zeno
Seconded By: Trustee Basile

WHEREAS, Joseph Zecca has made an application to subdivide property located at 16 Kellogg Road known as Parcel ID 253.26-1-32 which lies in both the Town of Stillwater and Village of Stillwater;

WHEREAS, the application proposes to subdivide the property into four (4) lots, of which two (2) vacant lots shall be located partially in the Town and Village on which the applicant proposes to construct two (2) future townhomes. The footprint of the town homes structures shall be completely within the Town; and

WHEREAS, the application was originally filed with the Town of Stillwater, and a copy filed with the Village.

WHEREAS, The Town of Stillwater has requested to be lead agency for the application pursuant to the New York State Environmental Quality Review Act (“SEQR”); and

NOW THEREFORE, BE IT RESOLVED, that the Village of Stillwater accepts the copy of the subdivision application originally filed with the Town; and the Mayor is authorized to schedule a public hearing to approve said subdivision; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees for the Village of Stillwater hereby agrees that the Town of Stillwater shall be serve as the lead agency pursuant to SEQR for the application by Joseph Zecca for a subdivision of the property located at 16 Kellogg Road and more formerly known as Parcel ID 253.26-1-32.

VOTE: YES NO

Trustee Basile	<u> X </u>	<u> </u>
Trustee Campbell	<u> X </u>	<u> </u>
Trustee DeMarco	<u> X </u>	<u> </u>
Trustee Wood-Zeno	<u> X </u>	<u> </u>
Mayor Wood-Shaw	<u> X </u>	<u> </u>

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on May 21, 2019.

MOTION to approve the audit claims for the month made by Trustee Campbell, seconded by Trustee Basile
 Motion carried 4-0

MOTION to approve the Treasurer’s report made by Trustee Zeno, seconded by Trustee Campbell
 Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 4/16/2019 made by Trustee Basile, seconded by Trustee Campbell
 Motion carried 4-0

MOTION to adjourn to executive session for legal advice made by Trustee Basile, seconded by Trustee Campbell
 Motion carried 4-0

MOTION to exit executive session for legal advice made by Trustee Basile, seconded by Trustee Campbell
 Motion carried 4-0

MOTION to adjourn made by Trustee Campbell, seconded by Trustee DeMarco
 Motion carried 4-0

Meeting adjourned 9.40 PM

Respectfully submitted,

Sheristin Tedesco
 Clerk/Treasurer