

REGULAR MEETING -BOARD OF TRUSTEES- MAY 19, 2015-7:00 P.M.

**PRESENT: RICK NELSON, MAYOR, TRUSTEE JUDY WOOD-SHAW, TRUSTEE FRANK TATUM, TRUSTEE TIMOTHY CAMPBELL, TRUSTEE JOHN MURPHY
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
ATTORNEY, JAMES PELUSO – ABSENT, BEN HILL REPRESENTING
FIRE CHIEF – JEFF MAHAR
BUILDING CODE OFFICER – LAWRENCE ALLEN**

Public Attendance – 30+

There was then a short presentation from Luigi Palesci of ABD Engineers, representing Camelot Builders, explaining the revised proposed apartment complex on 950 North Hudson Avenue. There will be 3 buildings with 12 apartments each and one building parallel to Hudson Ave. with 6250 sf of retail space on the lower level and 4 apartments on the upper level. There will be 115 parking spaces. All stormwater designs are per NYSDEC regulations.

There were multiple comments from many members of the community, as highlighted below.

Dale Smith asked what the apartments would look like? There were pictures passed around. James Champlin asked multiple questions that were addressed by the engineers. Steve Marshall asked about not being able to build within 100 ft of wetlands. The engineers answered this property is federal wetlands and not NYSDEC wetlands. Maria Morris questioned the amount of storefronts? It was answered it depends on the tenants and what they will require. She also asked about the 12 month deadline of renting storefronts before they will be converted to apartments, if not leased to businesses. The Board decided that will have to be discussed and decided upon.

MOTION to approve the revised preliminary site plan and modify the special use permit by ABD Engineers and North Hudson Avenue LLC (Camelot Associates Corp.), 210 Morris Road, Schenectady, NY, to be presented at the June meeting made by Trustee Wood-Shaw, seconded by Trustee Tatum

Trustee Tatum Aye
Trustee Wood-Shaw Aye
Trustee Murphy Aye
Trustee Campbell Aye
Motion carried 4-0

There was a short presentation from Sandy Hart and Michelle DeGarmo of Administrative Solutions Grant Writing introducing their grant writing firm. They specialize in infrastructure, housing rehab, waterfront revitalization and Downtown revitalization grants. They will work hand in hand with the Village Engineer to identify the specific needs and priorities of the Village.

Mayor Nelson presented the following resolution,

VILLAGE OF STILLWATER

RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT

WHEREAS, the Village Board of Trustees finds it in the best interests of the Village to seek grant funding for economic development, infrastructure, and other community development projects deemed beneficial to the Village; and

WHEREAS, the Village previously solicited a Request for Proposals for professional services of a qualified independent consultant to complete the tasks described in the Request for Proposals; and

WHEREAS, the Village received responses to the Request for Proposals from Administrative Solutions, Avalon Associates, Inc. and Shelter Planning & Development Inc.

WHEREAS, the Village Board of Trustees has reviewed and considered each of the responses and finds that Administrative Solutions is qualified to perform the tasks described in the Request for Proposals; and

WHEREAS, the Village Board of Trustees finds that a professional services contract with Administrative Solutions will help support continued sustainable community and economic revitalization in the Village; and

WHEREAS, Administrative Solutions has agreed to provide these services to the Village at a reasonable and competitive rate of compensation;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Village Board of Trustees hereby authorizes the Mayor to execute a professional services contract with Administrative Solutions in the form of which is attached hereto.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	Aye	Nay	Absent
Mayor: Rick Nelson	X		
Trustee: Judith A. Wood-Shaw	X		
Trustee: Timothy J. Campbell	X		
Trustee: Frank Tatum	X		
Trustee: John M. Murphy	X		

The resolution was thereupon declared duly adopted effective May 19, 2015.

Trustee Tatum and the Board presented Mr. Bob Hallum of Stillwater Wood a plaque honoring him for being in business for over 42 years in the Village of Stillwater.

Trustee Tatum read the following:

They say smells are our most distinctive memory. As a small child, I would walk over to the "Wood and Iron" (as it was known in those days) from time to time, to ask Mr. Hallum for any furniture boxes. We would use these for play forts. I distinctly remember the scent of sawdust when I would first walk in the door. So when I stopped in to chat with Bob and Didi a couple of Sundays ago, that smell of sawdust greeted me again and brought back those memories that were now more than 4 decades old.

Stillwater Wood (and Iron) was born on May 5th, 1973 in the space formerly occupied by the Copper Kettle. It is owned and operated by Bob Hallum, his wife Jane, and his sister, Didi Rudolph.

Though Bob sites the advantages of affordable property and the ability to maintain a low overhead as reasons for success; the real reason seems be the fact that Stillwater Wood has espoused the values that Stillwater reveres; Honesty, hard work, and a devotion to one's craft. Stillwater Wood's quality, craftsmanship, and attention to detail are a welcome contrast to today's pre-packaged, mass-produced world. They do almost no advertising, but maintain a great reputation through word of mouth alone. Bob states that they used to deliver their furniture for free, just to ensure that it arrived undamaged. But since they serve an area that encompasses the greater Capital Region, Saratoga-Lake George Region and beyond, a nominal fee is now added. Bob told me that he likes to provide a quality product at a price that regular people can afford. That emphasis on quality, value, and customer service is what makes the Village proud to have you here. Congratulations on your success!

Mr. Hallum thanked the Village Board and stated he has been "Blessed to be here. You can have a business in many areas. Some are good and some are bad but one thing you can say for Stillwater, it is consistent. When you are here this long you know the people you are dealing with and you know where they come from. It's a great place for a business."

CORRESPONDENCE –

Randy Rathbun inquired if he could fill his pool from the main line and reimburse the Village and the status of his request to hook to Village water. The engineer stated he will address the latter in his report.

MOTION to allow Randy Rathbun to fill his swimming pool from the Village water line, at the outside user rate of \$6.00 per 1000 gallons made by Trustee Murphy, seconded by Trustee Campbell

Motion carried 4-0

Christa Waldron sent a letter requesting that the Major Dickinson Park "The Sandlot" be kept. The Board stated there is removal of equipment that needs to be done, but the fencing and the park will stay for some use to be determined later.

Louise Marks requested repairs on Riverside Drive. Matt Rifenburgh stated they are being worked on.

FIRE DEPARTMENT CHIEF:

There were 2 alarms and 5 drills and 1 fundraiser in the month of April. The plans for the 150th Birthday party are in full swing and we are working with the grant writers.(Report on file)

MOTION to accept the following Newland Wood 2015 Officers, as stated below, made by Trustee Tatum, seconded by Trustee Murphy

Motion carried 4-0

ADMINISTRATIVE OFFICERS

President, Tracey Pommer, Vice President Tom Caivana, Treasurer Bill Mehan, Trustees Matt Mehan, Steward Tracey Pommer

LINE OFFICERS- Chief Jeff Mahar, 1st Asst. Chief Tony Conti, 2nd Asst. Chief Jeri Mehan, Captains Matt Mehan, Teddy Thrane, Lieutenants Joe Fitzpatrick, TJ Fitzpatrick

DPW: Matt stated they are doing parade prep and have plans to flush the hydrants, work on playground repairs and road repairs. (Report on file)

BUILDING CODE OFFICER: There have been 5 permits issued in the last month, along with an illegal burn notification. Larry Allen stated there is a request from Mr. Mosier, 1 Park Ave., for an addition. It was proven he does have enough room on his property to support this addition. (Report on file)

MOTION to approve an addition at 1 Park Ave. made by Trustee Murphy, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to grant variance for a setback of 26.5 feet, instead of 30 feet, to 55 Colonial Estates Laurie Rocque made by Trustee Murphy, seconded by Trustee Wood-Shaw
Motion carried 4-0

There was a question raised if a food vendor was allowed at one of Mr. Doyle's properties for the Showcase of Homes, the attorney present stated he thought it was fine.

ENGINEERING REPORT: Ed Hernandez reported Kingsley Arms has begun their portion of the sewer project. DPW has pulled the Bunce Lane pump and had it repaired quicker and cheaper than expected. The new chlorine analyzer has been installed and needs some maintenance to tie into the SCADA system before outside users can be considered. Yorktown Lane sewer should be pumped twice a year and Barbolt Court will be addressed. It is his opinion that the Library parking lot damage cannot be tied to our contractors, as there are garbage trucks and delivery trucks in there on a weekly basis. The contractor did fix what we had asked him to at that time.

COMMITTEE REPORTS:

Trustee Campbell thanked the Board for approval to have the sewer pump rebuilt. He stated he and Judy met with Chazen Engineering about the possibility of a sewer line for Ferry Lane. Chazen Engineers works with DEC and may be a possibility to get a grant for 80% of the grant work involved. Trustee Wood-Shaw stated there are many variables that need to be addressed before the topic can be slated for grant writing.

Trustee Murphy stated there needs to be some "High Tide" updates and a new installation unit at Cordero Blvd.

MOTION to authorize Engineer Ed Hernandez and DPW Rep. Matt Rifenburgh to order the install of a High Tide unit at Cordero Blvd, not to exceed \$2570.00, and be maintained at a yearly rate of \$360 by Water Resource Technologies made by Trustee Murphy, seconded by Trustee Tatum
Motion carried 4-0

MOTION to authorize Mayor Nelson to enter into an agreement with Adirondack Mountain Engineering for the Lake Road Water Line Improvements (Option 1), design phase costs not to exceed \$16,410.00, made by Trustee Murphy, seconded by Trustee Tatum
Motion carried 4-0

MOTION to authorize Mayor Nelson to enter into an agreement with Adirondack Mountain Engineering for the Hillside Water Tank Improvements, design phase costs not to exceed \$14,262.00, made by Trustee Murphy, seconded by Trustee Tatum

	Aye	Nay	Absent
Mayor: Rick Nelson	X		
Trustee: Judith A. Wood-Shaw	X		
Trustee: Timothy J. Campbell		X	
Trustee: Frank Tatum	X		
Trustee: John M. Murphy	X		

Motion carried 4-1

Trustee Murphy stated he and the DPW will be working on coding all streets in the Village for a collective understanding of the need for repairs and improvements.

Trustee Tatum thanked the Fire Dept. for a fun time at the banquet and their car show was great, even though he didn't win an award. He stated there needs to be some maintenance work at the Ferry Lane garage for ease of removing the steamer and requested assistance from the DPW. Matt stated he will assist.

Trustee Wood-Shaw reported there were 20 people in attendance for the April Senior time program, they made sun catchers and flower vases. The June Senior Time will be a luncheon to Paint on Canvas at Dock Brown's. The generator installation is in progress. She inquired as to a possible Farmer's Market at the Blockhouse. We do not have a 911 Coordinator for the Village and it was decided Trustee Wood-Shaw would approach the Town as a "shared service" for this. The next Emergency Mgmt. meeting will be 6/2/15.

MOTION to accept the GA Bove proposal to hook up the generator gas lines, disconnect old tanks and reroute the FD gas stove, not to exceed \$1100.00, made by Trustee Wood-Shaw, seconded by Trustee Murphy
Motion carried 4-0

TREASURER REPORT – Sheristin Tedesco

Voucher totals by account

"A" General Fund	\$ 51,196.87
"F" Water Fund	\$ 4,728.22
"G" Sewer Fund	<u>\$ 8,400.56</u>
TOTAL	\$ 64,325.65

Treasurer Report for April 2015– copies provided to all board members listing all bank accounts with all receipts and expenditures.

Updated revenue/expense control reports – copies provided to all board members.

The Clerk is working on preparing the Village Tax Bills to be mailed for June 1. The water and sewer relieves total \$84,375.29. (This is the amount of the outstanding water bills that will be added to the June 1 tax bills).

Assessed Value for 2015/2016 year = \$84,211,955 for the June 1 tax bills
Assessed Value for 2014/2015 year = \$84,261,955

MOTION to accept the following budget adjustments, as presented to the Board, made by Trustee Campbell, seconded by Trustee Murphy

Transfer \$3000.00 from G.8120.100 Sanitary Sewers Personal Service to G.8110.420 to cover WWTP Assistance.

Balance of DPW Equipment Reserve (TBD) A.5130.200 carried to 2015/2016 budget for potential purchase of air compressor, as requested per Matt Rifenburgh 5/4/15.

Transfer \$10,000.00 from A.9010.800 State Retirement to A.1620.200 Buildings Equipment for the purchase and installation of generator at the firehouse (Approved at the 4/21/15 meeting).

MOTION to open the floor to the public and press made by Trustee Campbell, seconded by Trustee Murphy
Motion carried 4-0

John Basile presented information on our water system, regarding keeping the Hillside Tank in operation as recommended by the EPA. The system of the PRV, pressure reducing valve, was installed in case of bypass situations. The Hillside Tank, upon original inspection, does need repair and is in a higher need situation than the pipeline. There are a number of pits in the tank and the concern would be if the pits would penetrate though. He is pleased that the situations are being addressed. Mr. Basile also stated the 911 system might be based on a 35" property width for address assignment.

MOTION to close the floor to the public and press made by Trustee Murphy, seconded by Trustee Campbell
Motion carried 4-0

NEW BUSINESS

Trustee Tatum stated he would like to have crosswalk signs installed at the Blockhouse, Library and Post Office for safety.

MOTION to install signs in the crosswalks at the Blockhouse, Library and Post Office, per DOT standards made by Trustee Tatum, seconded by Trustee Murphy
Motion carried 4-0

The Mayor stated he attended an ethics meeting and the next breakfast at the SUC is 6/6/15 to honor graduates and their parents from 8-10am.

The Mayor officially appointed Trustee Tatum as Deputy Mayor.

The parade will be this Friday at 6 pm.

MOTION to approve Martin Luther King Day as an official holiday for all Village employees made by Trustee Murphy, seconded by Trustee Tatum
Motion carried 4-0

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Murphy, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Campbell, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 4/21/15 made by Trustee Murphy, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to adjourn to executive session for personnel matters made by Trustee Murphy, seconded by Trustee Campbell
Motion carried 4-0

Meeting adjourned 10:00 pm

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer