

REGULAR MEETING -BOARD OF TRUSTEES- APRIL 21, 2020-7:00 P.M. VIA ZOOM

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE PATRICK NELSON, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT - ABSENT
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER – ED HERNANDEZ - ABSENT**

Public Attendance – 3

The meeting began with The Pledge of Allegiance and a moment of silence.

CORRESPONDENCE – A thank you note was received from Sher Tedesco thanking the Board, Barb and DPW for the delicious edible arrangement sent during her recent recovery.

FIRE DEPARTMENT CHIEF: There were 5 alarms and 4 training drills in the month of February. There were eight alarms and 4 training sessions in the month of March. There was a problem with the primary pump on Truck 593, but has since been fixed. Chief Conti asked for a motion to accept two new members.

MOTION to accept Jessica Simmons and Sherrill Draheim as new members of the Newland Wood Fire Dept. made by Trustee Basile, seconded by Trustee Zeno
Motion carried 4-0

FIRE MARSHALL – Stated all inspections have been suspended until after the Covid 19 epidemic is over.

BCO – (report on file), 6 permits, 1 OTR and multiple inspections during the month.

DPW – Installed water and sewer at 1223 Hudson Ave, marked Lake Street for the upcoming water line project, installed a new meter at 7 Yorktown and flushed hydrants. There were 2 water main breaks in the past week, one at Yorktown and one at General Schuyler Lane.

ENGINEERING – (Report on file)

COMMITTEE REPORTS:

Trustee Basile – Stated the time for the water break on General Schuyler was only 2:20 minutes. The DPW used the new mini excavator and the light generator. He stated the DPW worked together extremely well and was very impressed with their coordination and teamwork. It was a job well done. There is still not a signed contract for the Battery Project with NYSEG, but they do expect the project to begin this summer.

Trustee DeMarco – stated a contract was received from CRAFCO, Inc. for the replacement of the basketball courts. (Copies were provided to all)

MOTION to authorize the Mayor to enter into a contract with CRAFCO, Inc, for the FieldTurf proposal dated March 30, 2020, in an amount not to exceed \$132,766.00 made by Trustee DeMarco, seconded by Trustee Basile

Many topics were discussed, such as pricing, where to secure the funding, repairs not clearly stated in the contract, ability of DPW to do portions of the contract.

The Village Board decided to table the motion until next month.

Trustee Nelson – Stated he has a meeting regarding the bike share concept at Lock 4 on Thursday of this week. He will keep us updated.

Trustee Zeno – The Village sent a letter of support for Rebuild Together, a project for home repairs for low income homeowners to Mr. Dominic Martello, Vice President, New York State Affordable Housing Corporation, 641 Lexington Avenue, New York, New York 10022. Rebuilding Together Saratoga County helps our low-income (at or below 80% of the Area Median Income), and many are extremely low-income (at or below 30% of the Area Median Income). These families are invested in their homes and communities, but they need assistance to be able to live independently and safely in their homes. Rebuilding Together Saratoga County can restore the homes of these homeowners.

VILLAGE ATTORNEY – No report at this time

TREASURER REPORT

Voucher Totals By Account for the month	
“A” General Fund	\$ 21,897.67
“F” Water Fund	\$ 38,043.54
“G” Sewer Fund	\$ <u>8,012.30</u>
TOTAL	\$ 67,953.51

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the budget adjustments as presented below made by Trustee Basile, seconded by Trustee Zeno
Motion carried 4-0

- Transfer \$250.00 from G.8130.401 Sewage Treatment/Disposal Supplies to G.8130.402 Sewage/Treatment Disposal Telephone
- Transfer \$1200.00 from A.1320.400 Auditor Contractual to A.1620.402 Buildings. Telephones
- Increase A.1910.400 Unallocated Insurance by \$500.00 to cover increased insurance costs for FD Chief Truck and Parks
- Transfer \$400.00 from A.3410.406 Fire Dept./Equipment Testing to A.3410.402 Fire Dept./Cell Phones
- Increase A.1480.400 by \$4000.00 to cover the new website launch and redesign by John Noetzel and Bonnie Minick
- Transfer \$3000.00 from G.8120.404 Sanitary Sewer Equipment Repair to G.8110.420 Sewer Admin. Professional Service to cover second WWTP Sewer License
- Increase A.8989.400 Other Home and Community Services Contractual by \$3500.00 to cover Grant Writing Services by Flatley Reed
- Transfer \$300.00 from A.3410.409 Fire Dept. Gas and Oil to A.1910.400 Unallocated Insurance
- Transfer \$5000.00 from G. 8130.404 Sewage Treat/Equipment Repair to G.8120.100 Sanitary Sewers/Personal Service
- Transfer \$8,100.00 from F.8340.404 Trans. & Dist./Equipment Repair to F8320.210 SCWA Water Purchases
- Transfer \$10,000.00 from A. 5132.100 Garage Personal Service and \$4000.00 A.1990.400 Contingent Account to A.5110.100 Street Maintenance Personal Service
- Transfer \$3,000.00 from F.8330.415 Lab Fees and \$3,000.00 from F.8340.403 Electrical to F.8340.100 Transmiss. & Dist. Personal Service

MOTION to open the floor to the public and press made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-0

NEW BUSINESS

RESOLUTION

**BOARD OF TRUSTEES
VILLAGE OF STILLWATER
April 21, 2020**

RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PAYMENT IN LIEU OF TAXES AGREEMENT WITH STILLWATER ENERGY STORAGE, LLC

Motion By: Trustee Basile
Seconded By: Trustee Wood-Zeno

The purpose of the resolution is to authorize the Mayor to accept the tax exempt status of the battery energy storage system (BESS) and to enter into a payment in lieu of taxes (PILOT) agreement with Stillwater Energy Storage, LLC.

WHEREAS, Stillwater Energy Storage, LLC has applied for a special use permit to install a BESS at 982 Hudson Ave. in the Village of Stillwater, and

WHEREAS, on October 2, 2018 the Village approved the installation under a special use permit, and

WHEREAS, the approval was conditioned on the Village Mayor’s acceptance of mutual agreement between Stillwater Energy Storage, LLC and the Village for a Public Benefit Fee and/or a PILOT, and

WHEREAS, NYS real property tax law section 487 exempts such installations as a BESS from assessment of property taxes but does permit implementation of PILOTs, and

WHEREAS, a draft PILOT agreement has been prepared for the Village and Stillwater Energy Storage, LLC; now therefore:

BE IT RESOLVED, that the Mayor be authorized to approve the tax exemption for installation of the BESS, and

BE IT FURTHER RESOLVED, that the Mayor be authorized to enter into a PILOT agreement with Stillwater Energy Storage, LLC.

The Village Board Members present upon roll call vote were:

Voting:

Voting:	Yes	No	Abstain	Absent
Trustee Basile	<u>X</u>	_____	_____	_____
Trustee DeMarco	<u>X</u>	_____	_____	_____
Trustee Nelson	<u>X</u>	_____	_____	_____
Trustee Wood-Zeno	<u>X</u>	_____	_____	_____
Mayor Wood-Shaw	<u>X</u>	_____	_____	_____

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on April 21, 2020.

MOTION to approve a two inch connection of water for the mobile home park in District 5 extension 1 located at 96 County Route 76, SBL 243.-1-26.2, application by Mr. Larry Grayson for a fee of \$4,000 made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

Village of Stillwater Fire House Improvement Study, Newland-Wood Fire Company 59 presented by Trustee Basile (Copy on file)
Summary Below

Estimated Project Costs

- 1. General Construction \$ 400,000
- 2. Construction of Pre-Engineered Building \$ 510,200
- 3. HVAC and Plumbing \$ 80,000
- 4. Electrical \$ 125,000
- 5. Demolition \$ 150,000
- 6. Site Work & Acquisition \$ 300,000

Sub-Total Construction Costs \$ 1,565,200

Contingency (15%) \$ 235,000

Engineering, Legal, Admin & Soft Costs (10%) \$ 156,500

Total Project Costs \$ 1,956,700

Estimated impacts to property taxes resulting from the project are anticipated to be as follows:

Project Cost \$1,956,700.00

Interest Rate 4.0%

Payments 30 years

Village Property Value \$90,700,000.00

Annual Debt Service \$113,156.15

Tax Rate \$1.25 per \$1,000

Annual Cost for Property Valued at \$200,000 \$249.52

It was the consensus of the Village Board to move forward with researching new fire house plans.

MOTION to authorize the Mayor to approve and sign documents applying for grant funding for the cost of a new firehouse made by Trustee Basile, seconded by Trustee Nelson
Motion carried 4-0

Drew Alberti, Flatley Read, suggested the Village investigate the funding opportunities offered by the USDA in Greenwich for the firehouse.

MOTION to authorize Mayor Judith Wood-Shaw to enter into a one year contractual agreement with Flatley Read for Grant Services, per contract dated April 21, 2020, with an amount not to exceed \$4500.00, made by Trustee Wood-Zeno, seconded by Trustee Basile
 Motion carried 4-0

MOTION to defer the annual sewer payment of \$32,700 to the general fund, budget line item G.9901.900 made by Trustee Wood-Zeno, seconded by Trustee Basile
 Motion carried 4-0

Mayor Wood-Shaw reminded all to complete the 2020 Census

The Purple Heart Ceremony has been placed on hold due to Covid-19

The Eagle Scout Ceremony has been placed on hold due to Covid-19

Garage Sale weekend has been cancelled for the Village of Stillwater

MOTION to amend the Resolution to waive late fees and penalties during the Covid-19 Emergency amended to apply to water and sewer bills, effective May 1, made by Trustee Nelson, seconded by Trustee Basile

The Village Board Members present upon roll call vote were:
 Voting:

Voting:	Yes	No	Abstain	Absent
Trustee Basile	_____	<u> X </u>	_____	_____
Trustee DeMarco	_____	<u> X </u>	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Wood-Zeno	_____	<u> X </u>	_____	_____

Motion failed 3-1

Resolution

**Village of Stillwater, New York
 April 21, 2020**

A Resolution to Waive Late Fees and Penalties During the COVID-19 Emergency

Motion By: Trustee Nelson
 Seconded By: Trustee Basile

WHEREAS our country, state, county, and community is in a once in-a-century public health and economic crisis,

WHEREAS more than 20 million Americans have already applied for unemployment meaning our national level of unemployment is nearing all time highs,

WHEREAS state policies have been adopted to prevent foreclosure meaning that homeowners in our village may soon find themselves without the income necessary to pay their taxes,

WHEREAS renters and homeowners alike will be struggling to make ends meet for the foreseeable future, and

WHEREAS we the Board of Trustees for the Village of Stillwater, NY wish to aid the residents of our village by providing flexibility in paying their bills during this crisis,

NOW THEREFORE BE IT RESOLVED that we the Board of Trustees for the Village of Stillwater hereby suspend the accrual of any and all late fees, interest, or penalties on all monies owed to the village by village residents until thirty (30) days after the State Government authorizes the reopening of non essential businesses. On the 31st day from said reopening such payments will be considered to have only been outstanding for 30 additional days and no fees will be assessed for the time between the enactment of this resolution and the reopening.

BE IT FURTHER RESOLVED that this resolution does not and will not affect any late fees, interest, or penalties already accrued prior to the date of this resolution.

The Board of Trustees encourages all residents who can make timely payments to continue to do so.

The Village Board Members present upon roll call vote were:
 Voting:

Voting:	Yes	No	Abstain	Absent
Trustee Basile	_____	<u> X </u>	_____	_____
Trustee DeMarco	_____	<u> X </u>	_____	_____

Trustee Nelson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Trustee Wood-Zeno	<u> </u>	<u> X </u>	<u> </u>	<u> </u>

Resolution failed 3-1

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 2/18/2020 and 4/14/2020 Special Meeting Via Zoom made by Trustee Basile, seconded by Trustee Zeno
Motion carried 4-0

MOTION to enter executive session, regarding legal advice, made by Trustee Zeno, seconded by Trustee Basile
Motion carried 4-0

MOTION to exit executive session, regarding legal advice, made by Trustee Basile, seconded by Trustee Nelson
Motion carried 4-0

MOTION to adjourn made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

Meeting adjourned 9:45 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer