

**REGULAR MEETING -BOARD OF TRUSTEES- JANUARY 21, 2014-7:00 P.M.**

**PRESENT: ERNEST MARTIN, MAYOR, TRUSTEES - JOHN BASILE, TRUSTEE JUDY WOOD-SHAW, TRUSTEE ELLEN VOMACKA, TRUSTEE TIMOTHY CAMPBELL CLERK/TREASURER: SHERISTIN TEDESCO SUPT. OF PUBLIC WORKS: PAUL O'KOSKY ATTORNEY, JAMES PELUSO FIRE CHIEF – TONY CONTI BUILDING CODE OFFICER – LAWRENCE ALLEN PUBLIC ATTENDANCE – 8**

**SPECIAL GUEST – JENNIFER HOWARD OF STEWART'S SHOPS**

Ms. Howard explained the Stillwater Stewarts is under contract to purchase the two family home adjacent to the Stewarts building and they would like to expand their gas pumps. There will still be two islands but they will be turned to try to make it easier to get gas, and they will be adding diesel fuel. They will replace the gas tanks that are underground and upgrade the entire site to LED lighting. The new canopy will be 20' x 46'. They have contacted DOT and will be expanding the curb cut by seventeen feet. An asbestos survey has been done on the adjacent parcel and there is not any asbestos. She then inquired if the Board had any questions and stated Stewarts would like to begin this project in March and it would last eight to ten weeks.

Building Code Officer Allen stated he reviewed the plans and did not see any issues.

**CORRESPONDENCE** – Thank you notes received from both the family of Thomas Canary and Isabelle Dunn for flowers/donations made in their memory. A thank you note was also sent to the Village Clerk thanking her for her help and kindness and making new resident Shelly McMahan feel welcome to our community.

**FIRE DEPARTMENT REPRESENTATIVE: Tony Conti -**

Monthly report given for December 2013. There were 6 alarms and 3 fundraisers. He stated their by-laws are still a work in progress. He is hoping to move the steamer to the other building soon. Chief Conti also submitted the annual activity report, attendance report and firehouse inventory report. (All reports on file)

**SUPERINTENDENT OF DPW: Paul O'Kosky**

Monthly report provided to all Board members. The orifice has been changed on tank two and the Codero tank screen has been cleaned to produce better pressure. The fencing has been completed at all sites. The SCADA portion of the contract is waiting on transducers, which they should have by the end of the month. He stated he would like to replace some fire hydrants in the spring, and is currently working on obtaining pricing. (Report on file)

**BUILDING CODE OFFICER: Lawrence Allen** – There were two building reports issued in December and January along with violation notices posted on abandoned homes throughout the Village as a proactive approach to try to get the owning banks to contact us. (Report on file)

Mr. Joseph Fondano requested a culvert pipe be installed at his property on Colonial Road for access to create a driveway. He also requested the Village do a study regarding widening Colonial Road, because he feels personally it should be widened. He stated he has had trespassers on his property and the police have been notified. Mr. Fondano stated he will be meeting with the Army Corps of Engineers in the spring regarding his property.

**COMMITTEE REPORTS:**

Trustee Basile stated in regard to the water project, contract #3 is essentially complete except for adjustments needed on the altitude valve at the Dick Lynch tank because of the new orifice that was installed there. There are still level transmitters needed for both tanks, to provide that to the high tide system, for contract number 4. There is a projected completion date of 2/10/14. We have a sequence we will get into under old business also regarding the water project. In regard to the sewer project, we have the force main changes approval and the drawings need to go to EFC. There is a meeting tomorrow with the engineer for open issues and what else we may want to do under this project. We are working on the paperwork for the one year extension paperwork for the EFC loan.

Trustee Campbell stated he did not have a report at this time.

Mayor Martin thanked Trustee Campbell and Mr. Peacock for their hard work on the preparation and maintenance of the Village ice rink.

Trustee Vomacka stated she attended the Fire Dept. meeting in regard to their bylaws. She requested the Mayor explain her liaison position to the members of the Fire Dept. The Mayor explained Trustee Vomacka is the Chairman of the Committee for the Fire Dept. She can attend the meetings and take notes to report back to the Village Board, and if the fire dept. officers have questions they can ask Trustee Vomacka and she can come back to the Board to try to provide answers. The date for the Village Winterfest is February 16<sup>th</sup> from 1:00 - 5:00 PM. It will be good old fashioned fun with ice skating, marshmallow roast, hot chocolate, a fire and music. Last year the American Legion asked to join us with a chili cook off and the Stillwater Booster Club was selling refreshments and it worked well for everyone. This year the Community Center asked to join also. The Community Center details are still to be determined. The Mayor suggested when all the details are worked out to publish it in the Express and post it on our website. Each board member has received a copy of the shared grant with the Town of Stillwater for a Local Waterfront Revitalization Program, which also will provide the Village with a new comprehensive plan. There will soon be a meeting to discuss the details. Trustee Vomacka also read a letter from Village Historian, Linda Sanders, stating she could not be with us because of health circumstances, but hopes to give her annual presentation soon.

Trustee Wood-Shaw reported she missed the Emergency Mgmt. Meeting for January because she was at the Village Board special meeting. They will have a town and village employee briefing to keep us informed, along with first aid training. The Community Center is still working on their plan and will be the family assistance center if need be. The generator is not installed at the town due to weather. The IRS will be sending us a governmental letter to be attached to any small grants or foundation monies sought, instead of being a 501C3. She is still waiting on more estimates for the generator for the Fire Dept. The next Senior Program will be 1/31/14 and they will be playing bingo and making bird feeders.

#### **ATTORNEY – JAMES PELUSO**

We should go through the site plan application in regard to the Stewart's application. It appears this will be an unlisted action so we need authorization from the Mayor to receive a short environmental assessment form part 1 from the applicant, then we will have a SEQR review. The Zoning Law amendment was delivered to the County Planning Board on January 9<sup>th</sup> and they have 30 days to respond with any comments, then we can hold a public hearing on the proposed amendments to the Zoning Law.

#### **TREASURER REPORT – Sheristin Tedesco**

Voucher totals by account for month.

"A" General Fund	\$ 27,238.69
"F" Water Fund	\$ 54,804.03
"G" Sewer Fund	\$ 9,077.44
"H" Sidewalk Project	\$ 254.25
<b>TOTAL</b>	<b>\$ 91,374.41</b>

Treasurer Report for January 2014 – copies provided to all board members listing all bank accounts with all receipts and expenditures.

Updated revenue/expense control report – copies provided to all board members.

**MOTION** to open the floor to the public and press made by Trustee Basile, seconded by Trustee Campbell

Motion carried 4-0

**MOTION** to close the floor to the public and press made by Trustee Basile, seconded by Trustee Campbell

Motion carried 4-0

#### **NEW BUSINESS**

Trustee Basile presented the accomplishments for 2013 by the Village of Stillwater.

Sidewalks and related storm water drainage were installed in the northern portion of the Village on Hudson Ave. meeting the intent of the Village Comprehensive Plan Goal 2.1. The residential development of 39 units called Stillwater Landing commenced with infrastructure installations.

Sewer collection system upgrades have been installed by lining the older vitreous clay tile pipe reducing the infiltration of ground water and extending the life of the lined portions of pipe some 30 to 40 years.

The new water supply system operated for the calendar year, and the total usage was above the minimum contracted supply.

The ice skating rink was opened for its third season. Hudson Ave. was repaved by NYS Department of Transportation from the south end of the Village to Montgomery Place. Paving of Major Dickenson and other Village roads were made by the DPW. Funding and approvals were obtained for the Hudson Ave. school safety warning signs near the Stillwater School complex. Stillwater NY named the seventh safest place in New York State by the real estate website, MoveTo.com.

Trustee Campbell stated he would like the Board to consider purchasing two pieces of equipment for the DPW a mini excavator and air compressor before the new budget is passed. The excavator is a 9 ton and rotates 360 degrees and carries a small blade on the front. It could be CAT or John Deere, and the price is roughly \$107,000. The air compressor is about \$12,000. The Mayor suggested Trustee Campbell research pricing through State Contracts.

**MOTION** to authorize the Clerk to publish a notice for a public hearing on Zoning Law Amendments on 2/18/14 made by Trustee Basile, seconded by Trustee Campbell Motion carried 4-0

## OLD BUSINESS

### RESOLUTION ACKNOWLEDGING ACCEPTANCE OF SARATOGA COUNTY WATER AUTHORITY PROJECT AS COMPLETED AND RECOMMENDING FINAL PAYMENT

WHEREAS, the Village of Stillwater has constructed a water pipeline to connect to the Saratoga County Water Authority and entered into a contract for the purchase of water from the Authority (the "Project"); and  
 WHEREAS, the pipeline connection to the Saratoga County Water Authority was placed into service and approved by the New York State Department of Health in March 2012; and  
 WHEREAS, the Village had received funding for the project through the New York State Environmental Facilities Corporation and the United States Department of Agriculture; and  
 WHEREAS, the USDA has requested that the Village acknowledge acceptance of the project as completed and recommend final payment under Contracts 1 and 2; and  
 WHEREAS, final payments have been made under Contract 1 to Highlander Construction, Inc. and under Contract 2 to Brunswick Electric Inc., and  
 NOW, **THEREFORE BE IT RESOLVED**, that the Village of Stillwater hereby acknowledges acceptance of the Project as complete under Contracts 1 and 2 and that final payment has been made to Highlander Construction, Inc. and Brunswick Electric Inc., under Contracts 1 and 2 respectively.

RESOLUTION made by Trustee Basile, seconded by Trustee Vomacka

Roll Call Vote	Aye	Nay
Trustee Campbell	X	
Trustee Vomacka	X	
Trustee Wood-Shaw	X	
Trustee Basile	X	
Mayor Martin	X	

RESOLUTION passed 5-0

**MOTION** for the Stillwater Village Board accept the appointment of Mr. Paul O'Kosky, Superintendent of the Department of Public Works water license number NY0033132, as the certified water operator for the Village's water system as appointed by Mayor Ernest Martin made by Trustee Basile, seconded by Trustee Campbell Motion passed 4-0

**MOTION** to authorize the Treasurer to use from our debt service fund pay a minimum of \$100,000 with an amount not to exceed \$105,000, per discretion of the Treasurer for payment of a portion of the principal of the water project debt made by Trustee Basile, seconded by Trustee Campbell

Roll Call Vote	Aye	Nay
Trustee Campbell	X	
Trustee Vomacka	X	
Trustee Wood-Shaw	X	
Trustee Basile	X	
Mayor Martin	X	

Motion Passed 5-0

**MOTION** to repair the Fire Department roof, using NBN Contracting per proposal for an amount not to exceed \$3400.00, using \$1700 from A.0878 and \$1700 from A.8989.400 made by Trustee Basile, seconded by Trustee Campbell  
Motion carried 4-0

**MOTION** to transfer \$1700.00 from A.0878, buildings reserve to A.8989.400, other home and community services to cover the cost of the estimate submitted by Kevin Nevins to repair the firehouse roof made by Trustee Campbell, seconded by Trustee Vomacka  
Motion carried 4-0

**MOTION** to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Vomacka  
Motion carried 4-0

**MOTION** to approve the Treasurer's report made by Trustee Vomacka, seconded by Trustee Campbell  
Motion carried 4-0

**MOTION** to approve the minutes from Regular Meeting dated 12/17/13 and special meeting on 1/7/14 made by Trustee Vomacka, seconded by Trustee Campbell  
Motion carried 4-0

**MOTION** to adjourn to Executive Session pertaining litigation matters made by Trustee Vomacka, seconded by Trustee Campbell  
Motion carried 4-0

**MOTION** to exit Executive Session made by Trustee Campbell, seconded by Trustee Wood-Shaw  
Motion carried 4-0

**MOTION** to adjourn made by Trustee Campbell, seconded by Trustee Wood-Shaw  
Motion carried 4-0

Meeting adjourned 9:15 pm

Respectfully submitted,



Sheristin Tedesco  
Clerk/Treasurer