

REGULAR MEETING -BOARD OF TRUSTEES- FEBRUARY 19, 2013-7:00 P.M.

**PRESENT: ERNEST W. MARTIN, MAYOR; TRUSTEES - JOHN BASILE, TRUSTEE JUDY WOOD-SHAW
CLERK/TREASURER: SHERISTIN TEDESCO
SUPT. OF PUBLIC WORKS: ROBERT GERASIA
ATTORNEY, JAMES PELUSO
FIRE CHIEF - JERRY MEHAN
ABSENT - TRUSTEES KEITH COLLINS & ELLEN VOMACKA**

Mayor Martin called the meeting to order at 7:00 P.M. and led the pledge to the flag.

MOTION to open the floor to the public and press made by Trustee Basile, seconded by Trustee Wood - Shaw.
Motion carried 3-0.

Village resident Don Ardziewicz proposed the Village investigate getting natural gas for the Village of Stillwater. He suggested the Village put the topic to vote in November. Robert Gerasia answered with there is a restriction in Mechanicville for no new taps for the natural gas line because there is not enough pressure. The line would have to come from Albany and would be looking at millions of dollars. Mayor Martin stated NYSEG did take a survey with parts of the village and town, years ago, and 95% of residents stated they would gladly hook up to it and NYSEG stated they could not afford it at this time. Trustee Basile stated this is worth investigating since the survey was twenty years ago. Supervisor Kinowski stated he will forward a letter to the Village, when he receives it, but there is a volume problem to this area. They are having the same problem with Luther Forest and Global Foundries. Major lines have to be constructed before this problem can be resolved. There are many communities that want natural gas, but the issue will fall on deaf ears at this point.

Village resident Maria Morris stated her dissatisfaction regarding not receiving proper notice of the sewer project work being done in their area from the subcontractors during January of 2013. She stated this issue also involved neighbors Rita Baker and Bert Mang. She stated she did speak to the Mayor and he did apologize for the oversight. She stated the problem occurred again the following day. Trustee Basile stated generally there have been notices put on resident's doors one to two weeks prior to the beginning of work. Trustee Basile stated he did ask the contractor for direct notification for you and your neighbors. Ms. Morris stated that did not happen. She inquired if there was any action taken against the subcontractors for not notifying the public. Trustee Basile stated at this point no action has been taken against the contractor. She asked if the Village has reverse 911 and why that was not used for this project. Trustee Basile stated the project was too specific to use reverse 911. She wanted assurance this will not happen in the future. The Mayor stated he will try to make sure this does not happen again in the future and apologized for the mistake and we will try to do the best we can in the future.

Supervisor Ed Kinowski stated the Town of Stillwater is leasing the Parrish Center effective 3/1/13. He will be signing a lease for a 5 year increment. The engineers will be submitting plans for review, within the next week. He needs to get contractors in to receive bids on work to be done. There will be a handicapped accessible bathroom added in the current storage area. The building is twice the square footage they currently have at the town. They will be doing simple renovations to meet current codes. All office walls will be temporary walls. He also stated there are issues with reverse 911 because of search engines used by ambulances and fire engines. Trustee Basile asked if the outside of the Parrish Center will be changed at all? Supervisor Kinowski stated one door may be added to transport inmates through. Village resident Terri Simmons asked how this will affect voting districts? Supervisor Kinowski stated he is hopeful that the Board of Elections will let them combine some districts. Long range project is to get the voting districts down to three.

Community Center Director Madeline Patterson stated she has applied for a grant to start a community garden behind the community center and provided a handout (On file). A community garden is a section of land, divided into plots where residents will go and take care of their plot for the growing season. They are considering a nominal fee at this point for a plot. Robert Gerasia stated they should have the soil tested before the garden is planted.

Presentation given by EJP representative Bob Moody on VAS (Value Added Service). This is a service to assist in managing the Village's inventory, pricing guarantees and emergency services. The service is free and requires one year contract.

Mayor stated the board received a card from Sheristin Tedesco and her mother to thank the board for the donation to the food pantry in memory of her father.

Mayor thanked Ellen Vomacka, Judy Wood-Shaw and Timothy Campbell for all the hard work and freezing they endured to make the Winter Festival such a success.

The Village of Stillwater would also like to thank the City of Mechanicville, the Dept. of Public Works and the Town of Stillwater for all their help with the numerous water breaks we have had this winter. The Mayor stated he mailed a letter to the Mayor of Mechanicville and the Dept. of Public Works thanking them. We have had 10 water breaks since January 10th, this is the most we have ever experienced in a such short period of time.

The Mayor is calling for a budget workshop on Thursday March 7th, 2013 at 6:30 pm.

MOTION to close the floor to public and press made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0.

FIRE DEPARTMENT REPRESENTATIVE: Jerry Mehan

Report given for Jan. 2013. There were 8 alarms, 7 drills, and one fundraiser during the month of January. Chief Mehan stated they have been cleaning out the end bay of the firehouse. The firefighters also attended the wake of Mrs. Mahar. (Report on file)

The Mayor introduced Lawrence Allen as the new Building Code Officer of the Village of Stillwater. Larry stated he started the first of the month and has been reviewing files. He is getting started and glad to be part of the Village. Mr. Allen has been NYS certified for some years.

SUPERINTENDENT OF DPW: Robert Gerasia

Superintendent Robert Gerasia reported crews have had a busy month repairing water breaks. They have been working at the sewer plant trying to adjust the pH, because of the changes at the county. Our pH limits have to be between 5.9 and 9, he has been adjusting limits by adding soda ash to raise the pH. There have not been any further issues at Barbolt Court. The crew plowed snow on 1/22/13. There are new THM compliance regulations that will begin in October 2013. The AirMax Oxygenator has been delivered and waiting on better weather and DOH approval to install. The crews will also be filling in the holes from the water breaks with cold patch. Trustee Basile stated the number of water breaks has been excessive and stated he has only seen two in a season in the six years he has been on the Village Board.

COMMITTEE REPORTS:

Trustee Basile stated there has not been any change in the work status of the water project. The fence work is undefined for Saratoga Hills and he will work with Bob to get that settled. Project cost is coming in at under 5 million dollars. In regard to the sewer project, the subcontractor working under Insituform has been working on sealing the laterals that are open to surface water running in to the newly lined pipe. After this is complete, another subcontractor will be coming in to line 30 man holes to prevent infiltration. The engineering work has been completed for Barbolt Court and it is to be a gravity system. The contractor has not finished with his pricing. The RiverWood work will start tomorrow, with new sewer lines coming in to the system. His projection of costs for the sewer project is between 2.6 and 2.7 million dollars, which is well below what we originally projected. Our first payment is due to EFC in April.

Trustee Wood-Shaw reported the next Senior Program will be 2/22/13. The theme of the month will be celebrating President's Birthdays, she hopes to have 30 people this month. The comprehensive plan is being rewritten and will be presented when completed. There will be volunteers needed for donation management and shelter management during emergency situations. The Winter Festival was a success with 40 people in attendance.

TREASURER REPORT – Sheristin Tedesco

Voucher totals by account for month.

"A" General Fund	\$ 21,326.95
"F" Water Fund	\$ 7,308.20
"G" Sewer Fund	\$ 14,392.07
"H" Capital Projects (Drainage)	\$ <u>29,576.43</u>

TOTAL \$ 72,603.65

Budget Increase for Insurance money received for damage to DPW truck.
Increase to A.2680, Insurance Recoveries \$2813.16 and

increase to A.5132.404, Garage Eq. Repair \$2813.16.

MOTION to approve budget increase made by Trustee Basile, seconded by Trustee Wood-Shaw.

Motion carried 3-0

Budget Transfers

To cover invoices for recent water breaks.

\$5000.00 from F.8340.403, Electricity to F. 8340.404 Equipment Repair.

To cover invoice from Smith & Loveless (previously approved)

\$5100.00 from G.8120.402, Sanitary Sewers I&I to G.8120.404, Sewer Eq. Repair.

MOTION to approve budget transfers made by Trustee Basile, seconded by Trustee Wood-Shaw.

Motion carried 3-0

Budget Transfers

Budget transfers for capital account presented and researched by the Deputy Clerk, as suggested by the auditors. To clear the bank account that was "capital account" to place in certain reserved accounts or back to fund balance accounts. (List provided to all board members).

\$8,000.00	Fund Balance Reserve, Fire Truck	A.0845
\$9,211.32	Fund Balance Reserve, Buildings	A.0878
\$7,363.96	Fund Balance Reserve, DPW Cap Project	A.879
\$5,500.00	Fund Balance Reserve, Bicentennial	A.0870
\$ 852.95	Old balance left from purchase of radio equipment (fire dept)	A
Reserve A.0845.200		
\$ 105.27	Old balance from Capital Sewer Repair	G
\$ 11,682.51	Old balance from Split Monies came from sewer. Would like to send it back to sewer	G
\$ 1,833.62	Ferry Lane engineering fees left over. Monies came from sewer ban monies	G
\$ 218.00	2003 -came from Hillside, want to send it to general	A
\$ 2,966.42	Funded from sewer Casile Cliff send back to sewer fund	G
Reserve G.0878		
\$ 59.76	Sewer Project OLD equipment and Cap outlay Send Back to sewer	G
\$ 90.52	Water OLD (well)2007/208	F
\$ 191.27	Water OLD (well) 2008/2009	F
\$ 5,131.33	Money left over from years ago to fund the old Water project cost. Money came from excess sales tax money. Should be transferred back to F	F

MOTION to approve budget transfer list as prepared and given to board members made by Trustee Basile, seconded by Trustee Wood-Shaw.

Motion carried 3-0

Report for January 2013 – copies provided to all board members listing all bank accounts with all receipts and expenditures for January 2013.

Updated revenue/expenditure control report – copies provided to all board members.

Budget Adjustments – copy given to all board members.

NEW BUSINESS

MOTION to amend the AirMax invoice cost to be increased to \$3300 made by Trustee Basile, seconded by Trustee Wood-Shaw.

Motion carried 3-0.

Introduction of Local Law #1 2013, which is amending a local law for sewer rentals in the Village of Stillwater by Trustee Basile. As described by Attorney Peluso, the Local Law must sit on the Mayor's desk for 7 days, then be presented at a public hearing. Per Trustee Basile, we are not proposing changing the rates at this time.

The Mayor suggested a public hearing regarding Local Law #1 2013 for Thursday March 7th at 6:00 pm and this must be publicized in the Village newspapers.

MOTION to accept the Professional Services Agreement for Delaware Engineering for the sewer upgrade project in the amount of \$37,100.00 made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0

MOTION to approve the Treasurer's report made by Trustee Wood-Shaw, seconded by Trustee Basile.
Motion carried 3-0

MOTION to approve the minutes from Regular Meeting dated 1/15/13 made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0

MOTION to adjourn to executive session to discuss litigation matters and project costs made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0

Meeting adjourned 9:45 pm