

REGULAR MEETING -BOARD OF TRUSTEES- MARCH 18, 2014-7:00 P.M.

PRESENT: ERNEST MARTIN, MAYOR, TRUSTEES - JOHN BASILE, TRUSTEE JUDY WOOD-SHAW, TRUSTEE ELLEN VOMACKA, TRUSTEE TIMOTHY CAMPBELL CLERK/TREASURER: SHERISTIN TEDESCO SUPT. OF PUBLIC WORKS: PAUL O'KOSKY ATTORNEY, JAMES PELUSO FIRE CHIEF – TONY CONTI - ABSENT BUILDING CODE OFFICER – LAWRENCE ALLEN PUBLIC ATTENDANCE – 2

CORRESPONDENCE –

Mayor read a letter received from the NYSDEC acknowledging the receipt of the Village of Stillwater's completed Notice of Intent (NOI) application for the Municipal Separate Stormwater Sewer System (MS4). The notice gave the village's MS4 SPDES registration number and stated the Storm Water Management Program must be fully implemented by March 10, 2017 and annual reports must be submitted by June 1 of each year. (Copy on file) The Mayor stated Saratoga County representative, Mr. Blue, will be assisting with writing the plan. The Mayor is scheduled to attend meetings at the County for this topic.

FIRE DEPARTMENT REPRESENTATIVE: Tony Conti – Absent due to attending a class on Principles of Building Construction and Combustibles.

SUPERINTENDENT OF DPW: Paul O'Kosky

Monthly report provided to all Board members. Supt. O'Kosky reported the new truck is waiting to be shipped, it is being held up due to weather conditions. General Controls installed a new meter at the Dick Lynch tank. High tide system should be up and running. (Report on file) Mayor Martin asked Paul to please thank the DPW employees for their good work on the water breaks and the clearing of the snow this winter, and tell them we appreciate it.

BUILDING CODE OFFICER: Lawrence Allen – There was one permit issued to 6 Franklin Court for demolition and remodeling due to a fire. He also spoke to Quick Response in regard to getting a permit for dumpsters used for demolition. Mr. Allen also received a call inquiring to the structural status of the house at 15 School Street because she thinks it is going up for auction. (Report on file)

COMMITTEE REPORTS:

Trustee Basile reported the water project paperwork was closed during a meeting with the USDA on 3/6/14. The final disbursement has not yet been received. In regard to the sewer project, option #2 was approved at the last meeting and Delaware Engineering has begun the engineering portion of the work. The contractors should begin in mid-April on the force main and the work on Colonial Road. There is also a work in progress on determining if there is an easement needed to be able to move the sewer lateral at the American Legion property.

Trustee Campbell reported the sludge truck pump is not working and we should look into purchasing a vacuum truck. In the interim, a diaphragm pump may be purchased. The approximate cost is \$2000.

MOTION to authorize the purchase of a diaphragm pump to mount on the International Tanker to clean pits and manways, not to exceed \$2500.00, made by Trustee Campbell, seconded by Trustee Basile.
Motion carried 4-0

Trustee Vomacka reported the applications have been hand delivered to the Town Supervisor, Mr. Ed Kinowski, for water and sewer connections for the blockhouse. The Fire Dept. bylaws have been completed and should be presented at the April board meeting. Jeff Stewart and the boy scouts have volunteered again to plant flowers at various areas around the Village in the spring.

Trustee Wood-Shaw reported she has not received any responses in regard to pricing for the generator for the Fire House. The Mayor stated he will call Mr. Anatriello for pricing. There will be an Emergency Mgmt. tabletop exercise at Arvin Hart Fire Dept. on 4/1/14 at 7:00 pm, and there will be 4 exercises of this type this year. The last Senior program was a success. They made St. Patrick's Day wreaths. The next Senior Program will be on March 28, 2014 and will be Easter oriented. There will also be a guest speaker from Rite-Aid to address wellness programs. She also reported we should plan the Village Wide Garage Sale the same weekend the Community Center is holding their consignment sale.

ATTORNEY – James Peluso – Absent

TREASURER REPORT – Sheristin Tedesco

Voucher totals by account for month.

"A" General Fund	\$ 32,208.23
"F" Water Fund	\$ 2,952.44
"G" Sewer Fund	\$ 9,757.80
"G" Sewer Debt Service	<u>\$ 53,000.00</u>
TOTAL	\$ 97,918.47

Treasurer Report for February 2014 – copies provided to all board members listing all bank accounts with all receipts and expenditures.

Updated revenue/expense control report – copies provided to all board members.

The following are budget adjustments needed to cover expenses for fiscal year 2014

FROM:	A.1320.400	Auditor	\$3,800.00
TO:	A1620.409	Building Gas and Oil	\$3,800.00

Due to in the increase in weather conditions, we are running short in the Gas and Oil account. We will take \$3800.00 from Auditor Contractual.

Increase G.9730.600 by \$16,725.00 to cover the Principal Payment for the Sewer Project to be taken from the sewer debt fund balance.

Approve Interfund transfers, per the 2013/2014 Budget, of \$20,000 from F9901.902 and \$32,700 from G.9901.900 to the A fund.

Approve reserve transfers of Fire Dept. Equipment Reserve A3410.200 of \$8,000.00 and Celebrations for Bicentennial A7550.400 of \$500.00

MOTION to approve the budget adjustments as presented made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 4-0

MOTION to open the floor to the public and press made by Trustee Basile, seconded by Trustee Campbell
Motion carried 4-0

Mr. Robert Rivers inquired about the General Electric lawsuit.

Mayor Martin responded that over the past two weeks GE, the Town of Waterford and the Village of Stillwater have reached an agreement in principle to resolve their disputes to the satisfaction of all parties. The necessary agreements are being finalized.

MOTION to close the floor to the public and press made by Trustee Basile, seconded by Trustee Vomacka
Motion carried 4-0

The Newland Wood Fire Department Annual Car Show will be Sunday May 4th.

NEW BUSINESS

Trustee Campbell read the proposed Local Law #2 of 2014, Best Value Procurement Law

**VILLAGE OF STILLWATER
LOCAL LAW NO. 2 OF 2014
BEST VALUE PROCUREMENT LAW**

BE IT ENACTED by the Board of Trustees of the Village of Stillwater, County of Saratoga, State of New York as follows:

Section 1. Purpose and Intent

New York General Municipal Law § 103 requires competitive bidding for purchase contracts and contracts for services and has historically required that such bids be awarded to the lowest responsible bidder whose bid meets the requirements of the specifications for the project. This section was amended to provide that, through enactment of a local law so providing, the Village may award purchase contracts and contracts for services on the basis of best value, as defined in New York State Finance Law § 163, to a responsive and responsible bidder or offerer. The Village Board hereby determines that it is in the best interest of the Village and its residents for the Village Board to have the authority to award purchase contracts and contracts for services on the basis of best value. This "best value" option may be, but is not required to be, used to award an applicable purchase contract to optimize quality, cost, and efficiency among responsive and responsible offers instead of the lowest responsible bidder.

Section 2. Definitions

“Best value” means the basis for awarding purchase contracts and services to the offerer that optimizes quality, cost and efficiency, among responsive and responsible offerers.

Section 3. Standards for Best Value

Goods and services procured and awarded on the basis of the best value are those that the Village Board determines optimize quality, cost and efficiency, among responsive and responsible bidders or offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. The criteria may include, but shall not be limited to, any or all of the following: cost of maintenance, proximity to the end user if distance or response time is a significant term, durability, availability of replacement parts or maintenance contractors, longer product life, product performance criteria, and quality of craftsmanship.

Section 4. Documentation

Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

Section 5. Authority.

This local law is adopted pursuant to the authority of the Municipal Home Rule Law and General Municipal Law § 103(1).

Section 6. Severability

The invalidity of any section, clause, sentence or provision of this local law shall not affect the validity of any other part of this local law which can be given effect without such invalid part or parts.

Section 7. Effective Date

This local law shall take effect immediately upon filing with the New York Secretary of State.

Per Trustee Campbell, this new law should allow us to use the best value bid to purchase new DPW equipment per a bid from CAT in Tuscon, AZ. Trustee Campbell then read the following resolution.

**VILLAGE OF STILLWATER
RESOLUTION**

WHEREAS, New York General Municipal Law § 103 requires competitive bidding for purchase contracts and contracts for services and has historically required that such bids be awarded to the lowest responsible bidder whose bid meets the requirements of the specifications for the project. This section was amended to provide that, through enactment of a local law so providing, the Village may award purchase contracts and contracts for services on the basis of best value, as defined in New York State Finance Law § 163, to a responsive and responsible bidder or offerer; and

WHEREAS, a draft local law for best value procurement has been presented to the Village Board for consideration and adoption;

NOW, THEREFORE, BE IT RESOLVED, by the Village Board that the Village Clerk shall publish notice of a public hearing on the proposed local law for best value procurement to be scheduled on the date of the next regular Village Board meeting.

Trustee Basile	Voting	<u>Aye</u>
Trustee Campbell	Voting	<u>Aye</u>
Trustee Vomacka	Voting	<u>Aye</u>
Trustee Wood-Shaw	Voting	<u>Aye</u>
Mayor Martin	Voting	<u>Aye</u>

MOTION to accept the resolution for the Village Clerk to publish notice of a public hearing on the proposed Local Law#2 2014 for Best Value Procurement made by Trustee Campbell, seconded by Trustee Basile
Motion carried 4-0

There will be a public hearing for Local Law #2 2014 that will be advertised for April 15, 2014 at 7:15 pm.

There will be a budget workshop on 4/1/14 at 7:00 pm.

There will be a public hearing for the 2014/2015 Budget that will be advertised for April 15, 2014 at 7:00 pm.

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Vomacka
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Basile, seconded by Trustee Campbell
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 2/18/14 made by Trustee Campbell, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to adjourn made by Trustee Wood-Shaw, seconded by Trustee Basile
Motion carried 4-0

Meeting adjourned 9:00 pm

Respectfully submitted,



Sheristin Tedesco
Clerk/Treasurer