

REGULAR MEETING -BOARD OF TRUSTEES- APRIL 16, 2013-7:00 P.M.

PRESENT: ERNEST W. MARTIN, MAYOR; TRUSTEES - JOHN BASILE, TRUSTEE JUDY WOOD-SHAW, TRUSTEE KEITH COLLINS, TRUSTEE ELLEN VOMACKA CLERK/TREASURER: SHERISTIN TEDESCO SUPT. OF PUBLIC WORKS: ROBERT GERASIA ATTORNEY, JAMES PELUSO FIRE CHIEF – TONY CONTI BUILDING CODE OFFICER – ABSENT - LAWRENCE ALLEN

Mayor Martin called the meeting to order at 7:00 P.M. and led the pledge to the flag.

MOTION to open the floor for the public hearing pertaining to the 2013/2014 budget made by Trustee Basile, seconded by Trustee Vomacka. Motion carried 3-0

Mayor Martin stated the total amount to be raised by taxes is \$287,519.00 and that the tax rate will stay the same at \$3.45 per thousand of assessment. The total budget is \$1,723,707. The appropriations for the three funds are \$707,450 for the general "A" fund, \$651,027 for the water "F" fund and \$365,230 for the sewer "G" fund. Liens for relevy were \$90,858, water rent EDU's \$188,430 and total tax warrant is \$566,807. The taxable assessed valuation is \$83,339,289. This is a good budget.

Village resident Maria Morris asked how this budget compared to last year's budget and requested last year's budget be made available on the website. The Mayor stated yes we would have last year's budget posted to the website. She also inquired as to what section of the budget covers the maintenance of Cannon Park Sign. Trustee Basile responded it is covered under the general fund for electricity.

Village resident Patricia Ryan posed multiple questions to the board in regard to the proposed budget. She also inquired about the appropriated fund balance of the general fund. The Mayor responded \$81,806. She also wanted to know what the fund balance is at this time? The Mayor responded \$640,000, but we also have two months remaining in this budget cycle.

Village resident Sue McNeil asked why the sewer debt was still on our water bills? Trustee Basile stated the old sewer debt will be retired in November, but the new sewer debt has to be paid. The original sewer debt was for 30 years and was refinanced over the years and is down to 20 years. She also stated she thought the EDU assessment was not based fairly in regard to owners of rental properties. She thought it should have been based on consumption and not on assessments.

Village resident Terri Simmons asked about the EDU charges for the Community Center, Mayor Martin explained to her where the water connections were located. She also requested to have a 4 year consumption history for the Stillwater Area Community Center be sent to the director. She also posed many questions to the board in regard to the proposed budget. She asked what the anticipated increase on taxes will be for an average home in the Village. The Mayor stated the tax rate is the same as last year, so it will be the same. Trustee Basile reiterated that yes the taxes will be the same as last year and the EDU water rent will not be on that bill this year.

MOTION to close the floor for the public hearing on the 2013/2014 budget made by Trustee Basile, seconded by Trustee Vomacka Motion carried 5-0

MOTION to accept the proposed budget for the Village of Stillwater for the fiscal year 2014 made by Trustee Basile, seconded by Trustee Wood-Shaw.

Trustee Basile	Voting	<u>Aye</u>
Trustee Collins	Voting	<u>Aye</u>
Trustee Vomacka	Voting	<u>Aye</u>
Trustee Wood-Shaw	Voting	<u>Aye</u>
Mayor Martin	Voting	<u>Aye</u>

Fiscal Budget for 2013/2014 passed 5-0

MOTION for the board to adopt the Reorganizational Resolutions as listed for 2013-2014 made by Trustee Collins, seconded by Trustee Vomacka.

REORGANIZATIONAL RESOLUTIONS 2013-2014

BE IT RESOLVED that Sheristin Tedesco be reappointed as Village Clerk/Treasurer and Village Registrar and Anne Marie Dame Hallum as Deputy Clerk/Registrar for the fiscal year 2013/2014.

BE IT RESOLVED that Mr. Lawrence Allen be reappointed as Code Enforcement Officer for the Village of Stillwater for the 2013/2014 year.

BE IT RESOLVED that Linda Sanders be reappointed as Village Historian and Linda Palmieri Deputy Historian for the fiscal year 2013/2014.

BE IT RESOLVED that Dreyer Boyajian LLP, represented by Mr. James R. Peluso, be appointed the Village of Stillwater's Law Firm.

BE IT RESOLVED that the Ballston Spa National Bank be designated as the official depository for all village funds for the 2013/2014 year.

BE IT RESOLVED that The Express and The Daily Gazette shall be the official newspapers for the Village of Stillwater for 2013/2014.

BE IT RESOLVED that Mayor Ernest W. Martin and Clerk/Treasurer Sheristin Tedesco shall be authorized at the bank for signatures for all Village checks and withdrawals and in the absence of the Mayor or Clerk/Treasurer, Trustee John Basile be authorized to sign.

BE IT RESOLVED that Clerk/Treasurer Sheristin Tedesco shall be the authorized official with regard to online banking for the Village of Stillwater for 2013/2014.

BE IT RESOLVED that Clerk/Treasurer Sheristin Tedesco be appointed as records management officer for the fiscal year 2013/2014.

BE IT RESOLVED that Robert Gerasia be appointed as Superintendent of Public Works for the fiscal year 2013/2014.

BE IT RESOLVED that regular Village of Stillwater Board of Trustees meetings will be held the third Tuesday of each month, as per attached schedule, beginning at 7:00 P.M. in the Village Board Room. If changes are needed, the press will be notified.

BE IT RESOLVED that the Board of Trustees authorizes the Clerk-Treasurer to make payments in advance for utility services, postage, Federal Express & United Parcel fees, health insurance reimbursements with all bills presented at the next regularly scheduled board meeting for audit.

BE IT RESOLVED that the Board of Trustees does authorize reimbursement to employees and officers of the Village who use their own personal vehicle while performing their official duties on behalf of the Village of Stillwater at a rate of \$.56 per mile.

BE IT RESOLVED that the Board of Trustees authorizes the Mayor payment in advance for the use of his contractual fund for fiscal year 2013/2014 as occasions come up.

BE IT RESOLVED that the Mayor will have the sole authority for calling special meetings and will notify the public and press at least 72 hours in advance of the meeting if possible, further each Trustee shall be notified via the telephone by the Mayor or the Clerk and a notice of such meeting shall be displayed in the Office of the Village Clerk.

Trustee Basile	Voting	<u>Aye</u>
Trustee Collins	Voting	<u>Aye</u>
Trustee Vomacka	Voting	<u>Aye</u>
Trustee Wood-Shaw	Voting	<u>Aye</u>
Mayor Martin	Voting	<u>Aye</u>

Reorganizational Resolutions passed 5-0

FIRE DEPARTMENT REPRESENTATIVE: Tony Conti

Report given for March 2013. There were 3 alarms and 4 drills during the month of March. The fire dept. will be holding an open house on April 27 & 28 from 10-2 as part of a statewide recruitment for personnel. (Report on file)

SUPERINTENDENT OF DPW: Robert Gerasia

Report given for period 3/20/13-4/16/13. (Report on file) Mr. Gerasia also stated he believes there may be something wrong with the gas at the local Mobil Station. He said he suspects there is water in the gas and asked Trustees for permission to use another gas station. Three village trucks are "down" with "clogged" catalytic converters, he said, and it has cost about \$3,000 to repair them.

Trustee Vomacka personally thanked the DPW for using the street sweeper on the village roads.

COMMITTEE REPORTS:

Trustee Basile reported that there are three open items to complete the water project. They are the spare parts, the fencing around the three locations and the implementation of recording data. The Mayor and I attended the Town workshop on 4/9/13. The presentation was basically

explaining to take districts 1,3 & 4 and combine them into a new district 6. The new water rate, at least for people who live in water district 1, will be \$2.11 plus \$2.95 for operation and maintenance rates. District 3 and 4 will keep their same debt related to them. The new debt which is a \$6.75 million for 30 years at 3.5 %, my calculations are \$253,000 a year in debt service, but they informed the residents it will be paid for by the PILOT money from Global Foundries. If this is passed, they will leave us at the end of our contract in 2016. He wanted to remind the board that the Village is not obligated to purchase the water that relates to District 1 if they leave, this is in the contract with SCWA. Trustee Collins inquired if this was a beneficial use of the PILOT money if it was only helping some residents of the town and a detriment to other residents of the town. Trustee Basile stated that was a good question and that he would like some of the PILOT money to help pay off our EDU's. In regard to the sewer project, there are several more things to be done. The subcontractors are supposed to be starting tomorrow on the manholes in the Village and Castle Cliff. We are waiting on the written change order to make Barbolt Court a gravity system. Reale Construction will be coming back soon to do clean up in Russell Drive & Clinton Court. The Air-Max system to be installed at the Dick Lynch Tank is still under review at DOH.

Trustee Collins -- He thought the Water Project was covered nicely during Trustee Basile's report.

Trustee Vomacka stated the sidewalk project is to resume in May and she has been working with the Fire Dept.

Trustee Wood-Shaw reported the Senior Program for March was a success with twenty five people in attendance and an Easter theme. The next program will be 4/26/13 and they will be playing bingo. She will be attending an Emergency Meeting on 4/9/13 and First Aid training in May.

TREASURER REPORT – Sheristin Tedesco

Voucher totals by account for month.

"A" General Fund	\$ 17,715.04
"F" Water Fund	\$ 65,948.56
"G" Sewer Fund	\$ <u>3,954.77</u>
TOTAL	\$ 87,618.37

The Clerk requested a budget transfer of \$500 from A.1450.400 Election Contractual to A.1930.400 Claims to cover the Spring 2013 EDU charges for the Village properties.

The Clerk requested the following budget increases

\$475 Increase to G.9710.710 EFC Note – was left out of 2013 budget and we had estimated \$6500 but invoice to EFC for sewer project loan was actually \$7000.00, to be covered under debt service.

\$1,056.83 Increase to G.9710.700 EFC Note for old sewer loan interest, was in budget but applied in above invoice that had been overlooked, to be covered under debt service.

Increase A.2770 misc. revenue \$12,000 and increase A.2665 sale of equipment \$12,000 from sale of generator.

\$25,736.25 Increase to F.8320.210 SCWA Water Purchases to be covered by Water O&M for Quarter 1 2013 Water Bill from Saratoga County Water Authority for contracted usage.

The Clerk requested the following interfund transfers.

Transfer to reserve accounts per the 2013 budget.

A.9950.901 Firetruck to A.0845 Reserve for Firetruck \$8000.00

A.9950.903 DPW Equipment to A.0879 Reserve for DPW Equipment \$10000.00

A.9950.906 Bicentennial to A.870 Reserve for Bicentennial \$500.00

\$20,000 from F.9901.902 transfer to A.5031 Interfund Transfers per 2013 Budget for water share of benefits and taxes.

\$32,700 from G.9901.9 transfer to A.5031 Interfund Transfers per 2013 Budget for sewer share of benefits and taxes.

MOTION to approve budget transfers and increases as presented made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 5-0

Report for March 2013 – copies provided to all board members listing all bank accounts with all receipts and expenditures for March 2013.

Updated revenue/expense control report – copies provided to all board members.

Budget Adjustments – copy given to all board members.

NEW BUSINESS

MOTION to open the floor to the public made by Trustee Basile, seconded by Trustee Wood-Shaw
Motion carried 5-0

James Doyle addressed the Board in regard to the parking at the new entrance for the Stillwater Landings project. He stated there are a number of people who park trucks there and will get very congested going forward. He was suggesting the board consider adopting a no parking for 50 to 100 feet around the entrance to make things more safe. Mr. Doyle stated DEC had visited the site and he is in compliance. The new perimeter is silt fenced and we have re-seeded and mulched to stabilize the areas we are working on. We are moving along just fine. I have to choose street names and apply addresses before the first house can begin. I would like to break ground in the next 6-8 weeks. There will be 20 acres untouched from the river to the back of the development.

Terri Simmons stated there will be a paranormal group present at the Community Center on 4/26/13 to present their findings with soup and salad being served.

Maria Morris asked if there are any plans to replace the chunk of sidewalk near her house and if there is a time line. Robert Gerasia responded the Village is going to offer Mr. Catalfamo the opportunity to replace that, since he is already going to be here doing work at the beginning of May. She also requested the reorganizational resolutions be posted on the website. She asked if the Village has an official FOIL policy and where she could find it. The Mayor stated we go by what the state law is in regard to FOILs. She stated she thought it was inappropriate to have political statements on the Village marquis that is meant to be there for information for the Village. She respectfully requested they be removed.

Sue McNeil asked who the new code enforcement officer is and how to reach him. The Mayor responded Lawrence Allen and his information can be accessed through the Clerk.

MOTION to close the floor to the public made by Trustee Basile, seconded by Trustee Wood-Shaw
Motion carried 5-0

OLD BUSINESS

Possible street names were discussed by the Village Board for the Stillwater Landing project. Trustee Collins stated he believed the county has already assigned names to these roads. They are Newland Road, Duell Road and Hayner Road.

MOTION to close the water project as soon as the main open items are finished made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 5-0

MOTION to change the EDU assignment of the K Mansion property at 751 Hudson Ave. from 8 to 5 made by Trustee Basile, seconded by Trustee Vomacka

Trustee Basile	Voting	<u>Aye</u>
Trustee Collins	Voting	<u>Nay</u>
Trustee Vomacka	Voting	<u>Aye</u>
Trustee Wood-Shaw	Voting	<u>Aye</u>
Mayor Martin	Voting	-----

Motion carried 3-1

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 5-0

MOTION to approve the Treasurer's report made by Trustee Vomacka, seconded by Trustee Basile.
Motion carried 5-0

MOTION to approve the minutes from Regular Meeting dated 3/19/13 made by Trustee Vomacka, seconded by Trustee Basile.
Motion carried 5-0

The Mayor stated the board had been invited to the annual parade for the Opening Day for the Mechanicville Stillwater Little League on Saturday April 20th at 10:00 am at Pickett Field in Mechanicville.

MOTION to adjourn to executive session to discuss Fire Dept. personnel matter made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 5-0

MOTION to exit executive session made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 5-0

MOTION to waive the \$65.26 penalty charge on Mr. Harry Powers water and sewer bill dated 4/1/13 made by Trustee Wood-Shaw, seconded by Trustee Vomacka.

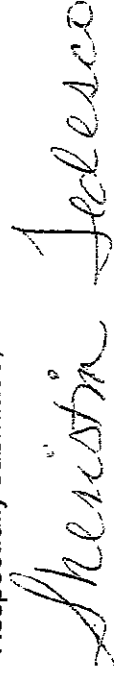
Trustee Basile	Voting	<u> Nay </u>
Trustee Collins	Voting	<u> Nay </u>
Trustee Vomacka	Voting	<u> Aye </u>
Trustee Wood-Shaw	Voting	<u> Aye </u>
Mayor Martin	Voting	<u> Aye </u>

Motion carried 3-2

MOTION to adjourn made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 5-0

Meeting adjourned 10:00 pm

Respectfully submitted,



Sheristin Tedesco
Clerk/Treasurer