

**REORGANIZATIONAL MEETING -BOARD OF TRUSTEES  
APRIL 5, 2011-7:00 P.M.**

**PRESENT: ERNEST W. MARTIN, MAYOR; TRUSTEES - ELLEN VOMACKA , JOHN BASILE, JUDITH WOOD-SHAW ABSENT: TRUSTEE KEITH COLLINS**

Mayor Martin called the meeting to order at 7:00 P.M. and led the pledge to the flag.

Trustee Basile reviewed prior revision to our contract with The Chazen Companies as per USDA requirements; Contract was approved by the Village in May 2010 and approved by USDA in March 2011 with several TSCO's in between

**MOTION** to approve Amendment #1 to Owner and Engineering Agreement for Professional Services made by Trustee Basile, seconded by Trustee Vomacka  
Discussion: Trustee Basile reviewed the three changes necessary:

1. Survey/easement mapping: \$23,300 (lump sum)
2. Easement acquisition support: \$10,000 (T & M)
3. Generic survey easement mapping \$35,000 (T & M)

The Board previously approved TSCO #7 for \$4,900 for the Hillside Study but omitted it from the list as it was not needed for the SCWA project. Therefore, TSCO #7 should be paid out of O & M and not the project funds.

Motion carried 3-0

**MOTION** authorizing the Mayor to approve Amendment #2 to Owner and Engineering Agreement for Professional Services for an amount not to exceed \$35,000 made by Trustee Basile, seconded by Trustee Vomacka Discussion: the purpose of this amendment is to investigate a change to the route for the water line  
Motion carried 3-0

Trustee Basile advised we have four audit proposals ranging from \$5,500 to \$18,000. A letter of engagement with an auditor must be signed before the SCWA Project can go out to bid.

Discussion was held on the request from the SACC to resume funding. Mayor Martin objected to Village funding being used to pay salaries and advised he would prefer the money be earmarked for youth activities.

**MOTION** to hold a public hearing on the 2011/2012 tentative Village budget on April 19, 2011 made by Trustee Basile, seconded by Trustee Vomacka Discussion: Funding for SACC will be discussed at that time  
Motion carried 3-0

Mayor Martin read his 2011/2012 Reorganizational Resolutions as follows:

BE IT RESOLVED that Patti Ryan be reappointed as Village Clerk/Treasurer and Village Registrar and Ann Marie Dame Hallum be appointed Deputy Clerk/Registrar for the fiscal year 2011/2012

BE IT RESOLVED that Dreyer Boyajian, LLP, represented by Mr. James R. Peluso, be appointed the Village of Stillwater Law Firm

BE IT RESOLVED that Mr. Lynn Goman be reappointed as Village Code Enforcement Officer for fiscal year 2011/2012

BE IT RESOLVED that Ms. Linda Sanders be reappointed Village Historian for fiscal year 2011/2012, and Ms. Linda Palmieri as Deputy.

BE IT RESOLVED that the Daily Gazette shall be the official newspaper for the Village of Stillwater for fiscal year 2011/2012

BE IT RESOLVED that Ballston Spa National Bank be designated as the official depository for all Village funds for fiscal year 2011/2012

BE IT RESOLVED that Mayor Martin and Clerk/Treasurer Patti Ryan shall be authorized at the bank for signatures for all Village checks and withdrawals and in the absence of the Mayor or Clerk/Treasurer, Deputy Mayor Basile or Trustee Ellen Vomacka be authorized to sign

BE IT RESOLVED that the Board of Trustees authorizes the Clerk Treasurer to make payments in advance for utility services, postage, FedEx, & UPS fees, with all bills presented at the next regular scheduled board meeting for audit

BE IT RESOLVED that the Board of Trustees authorizes the Mayor payment in advance for the use of his contractual fund for fiscal year 2011/2012 as occasions come up

BE IT RESOLVED that the Board of Trustees does authorize reimbursement to employees and officers of the Village who use their own personal vehicle while performing their official duties on behalf of the Village of Stillwater at the rate of .41 per mile

BE IT RESOLVED the Village employees will be reimbursed the increase on their health insurance copy upon proof of their payment

BE IT RESOLVED that regular Village of Stillwater Board of Trustees meetings will be held the third Tuesday of each month beginning at 7:00pm in the Village Board Room. If changes are needed, the press will be notified in advance.

BE IT RESOLVED that the Mayor will have the sole authority for calling special meetings and will notify the public and press at least 72 hours in advance of the meeting if possible. Further, each Trustee shall be notified by email or telephone by the Mayor or the Clerk and a notice of such meeting shall be displayed in the office of the Village Clerk and community sign if possible.

**MOTION** to approve the reorganizational resolutions as presented made by Trustee Basile, seconded by Trustee Vomacka  
Motion carried 3-0

Meeting adjourned 9:30pm

Respectfully submitted,

Patricia A. Ryan  
Clerk-Treasurer