

**REORGANIZATION MEETING & PUBLIC HEARING-BOARD OF TRUSTEES-
APRIL 15, 2003-7:00 P.M.**

**PRESENT: ERNEST W. MARTIN, MAYOR; TRUSTEES – JOHN MURPHY,
MICHAEL HANEHAN, MARTIN RICCARDI, RAYMOND WALKER**

**ALSO PRESENT: ATTORNEY, WILLIAM F REYNOLDS; BUILDING CODE
OFFICER, KENNETH PATENAUDE; FIRE CHIEF, JEFF MAHAR; SUPT OF
PUBLIC WORKS, RUSSELL L. LAQUIDARA**

Mayor Martin opened the Public Hearing on the 2003/2004 Village of Stillwater Budget at 7:00 P.M.

MOTION to open the floor to the public and press was made by Trustee Murphy, seconded by Trustee Walker.
Motion carried 4-0

No one present wished to speak for or against the proposed budget.

MOTION to close the floor to the public and press was made by Trustee Murphy, seconded by Trustee Hanehan.
Motion carried 4-0

Mayor Martin closed the Public Hearing.

Mayor Martin opened the meeting with a few comments regarding the need for support for the troops in Iraq and hope for their safe return. He mentioned a few local soldiers that are currently in the war zone.

Mayor Martin called the meeting to order at 7:10 P.M. and led the Pledge to the Flag.

MOTION to adopt the 2003/2004 Fiscal year budget as presented was made by Trustee Walker, seconded by Trustee Hanehan.

Discussion: Trustee Hanehan stated he had no part in preparing this budget but he reviewed the entire budget and it appears to be very good.

Roll call vote:	Murphy – yes	Hanehan – yes
	Walker – yes	Riccardi – yes
	Martin – yes	

Motion carried 4-0

Mayor Martin presented the Reorganizational Resolutions as follows:

BE IT RESOLVED that Margo L. Partak be appointed as Clerk/Treasurer and Registrar for the Village of Stillwater.

BE IT RESOLVED that Beth Riccardi be appointed as Deputy Clerk/Treasurer and Registrar for the Village of Stillwater.

BE IT RESOLVED that Mr. William F. Reynolds is appointed as the Attorney for the Village of Stillwater.

BE IT RESOLVED that Mr. Kenneth Patenaude be appointed as the new Building & Fire Code Officer Village of Stillwater.

BE IT RESOLVED that Ms. Linda Sanders be appointed as Historian and Ms. Linda Palmieri as Deputy Historian for the Village of Stillwater.

BE IT RESOLVED that the Daily Gazette and the Express will be the official newspapers for the Village of Stillwater.

BE IT RESOLVED that the Ballston Spa National Bank be designated as the official depository for all Village funds for fiscal year 2003/2004

BE IT RESOLVED that the regular Village of Stillwater Board of Trustee Meetings will be held the third Tuesday of each month beginning at 7:00 P.M. in the Village Board Room. If changes are needed the press will be notified.

BE IT RESOLVED that the Board of Trustees authorize the Clerk/Treasurer to make payments in advance for utility services, postage federal express and united parcel fees with all bills presented at the next regular scheduled board meeting for audit.

BE IT RESOLVED that the Board of Trustees authorizes reimbursement to employees and officers of the Village who use their own personal vehicle while performing their official duties on behalf of the Village of Stillwater at a rate of \$.32 per mile.

BE IT RESOLVED that the Board of Trustees authorizes the Mayor payment in advance for the use of his contractual fund for fiscal year 2003/2004 as occasions come up.

BE IT RESOLVED that the Mayor will have the sole authority for calling special meetings and will notify the public and press at least 72 hours in advance of the meeting if possible, further each trustee shall be notified via telephone by the Mayor or the Clerk and a notice of such meeting shall be displayed in the office of the Village Clerk.

Mayor Martin made the following Committee Appointments:

Deputy Mayor	John M. Murphy
Dept. of Public Works	Mayor Martin
Water	John Murphy *
	Raymond Walker
Sewer	Michael Hanehan*
	Martin Riccardi
Fire Department	Raymond Walker
Building, Streets & Sidewalks	Martin Riccardi
Parks & Playgrounds	Michael Hanehan
Grants	John Murphy
Consultant	Steve Kirk
Administrative/Computers	Raymond Walker *
	Michael Hanehan
Newsletter/Webpage Liaison	John Murphy
Emergency Coordinator	Ernest Martin
	Jeffrey Mahar, Fire Chief
Mitigation Water Plan	Michael Hanehan
Historian	Linda Sanders
Deputy Historian	Linda Palmieri

Mayor Martin Liaison for the following:
Community Center Police Department Mechanicville/Stillwater IDA
By-Way Committee Stillwater School System Senior Citizens
Library Saratoga County Mayors Association

MOTION to approve Reorganizational Resolutions and Committee Appointments for fiscal year 2003/2004 was made by Trustee Murphy, seconded by Trustee Walker. Motion carried 4-0

Mayor Martin congratulated the new Trustees on their recent election; he welcomed Martin Riccardi and Michael Hanehan to the Board.

CORRESPONDENCE

Clerk read a notice from NYS Conference of Mayors advising of an increase in the membership fee, the new fee will be \$874.00.

The annual meeting for NYCOM will be held June 1-4 at the Hudson Valley Resort, The Catskills.

Clerk read a letter from Stillwater Area Youth Cheerleading requesting permission to hold a tag day in the Village of Stillwater April 26, 2003.

MOTION authorizing a tag day to be held April 26th to benefit Stillwater Area Youth Cheerleading was made by Trustee Murphy, seconded by Trustee Walker. Motion carried 4-0

Mayor Martin read thank you notes from The David Conley Family, the Stillwater Central School District.

Mayor Martin read a letter from the Community Center regarding the Village Wide Garage Sale & Duck Derby to be held on May 17th.

BUILDING CODE OFFICER – Kenneth Patenaude

17a Hudson Avenue: footing inspection, stringer inspection, additional footings required, re-inspection, approval granted, request for additional decking.

12 Kellogg Road: certificate of occupancy denied, approved after outstanding work completed.

Clinton Court N.: footing inspection, foundation inspection & back-fill home arrived.

FIRE CHIEF – Jeff Mahar

Insurance Company inspection took place in February, two items need to be addressed: 1. Vehicle inspections to be done, 2. They would like an alarm installed that would notify of equipment failure or fire. It would send an alarm to dispatch who would notify designated person.

Trustee Walker requested the Supt. contact vendors for price quotes.

We submitted a FEMA Grant Application for a new truck. The Department was assisted by George Downs, would like to offer a gift certificate to the Old Mill Restaurant.

MOTION to purchase a \$50.00 gift certificate from the Old Mill Restaurant to be given to George Downs in appreciation of the work he did submitting a FEMA Grant Application for the Newland-Wood Fire Dept. made by Trustee Walker, seconded by Trustee Murphy.

Motion carried 4-0

Chief Mahar advised the Board the building is losing some slate from the roof. This should be looked at before damage occurs.

There is no boiler in the engine room; this needs to be addressed this summer.

SUPT. OF PUBLIC WORKS – Russell L. Laquidara

Supt. Laquidara presented his report to the Board. Mayor Martin questioned if the generator is ready to run. He was advised that it is ready to go, just need to have Southworth do initial startup. If an emergency occurred it could be started. Supt. Laquidara requested to have the DPW begin 4-10 hour days next week. Board discussed this issue; they would like to discuss further before allowing this change.

COMMITTEE REPORTS

Trustee John Murphy – Trustee Murphy stated the Annual Drinking Water Quality Report for 2002 is ready for printing and will be inserted in the Pennysaver. The only violation to be reported is the failure to do a nitrate sample in 2002; it has been completed now and was negative. Water Committees from Town and Village will meet next week will report progress at next meeting. The Town has been working in the pit installing the chlorine injectors. HUD information has been turned over from former Trustee John Treacy, Attorney Reynolds has supplied information regarding the loan program and how best to proceed. The Grant Program seems to be moving along.

Trustee Murphy requested an executive session to discuss a contract item.

Trustee Raymond Walker – Skateboard Park update, we now have 50 kids interested in this project, we are looking for a new location due to Legion denying use of tennis court for skateboard area. Spoke to Bruce Ringrose regarding standard operating procedures (SOP's) will have more info next meeting.

Trustee Martin Riccardi – nothing at this time

Trustee Michael Hanahan – looking for direction from Board regarding sewer split, who is handling this project. Will be contract matter to be discussed in executive session.

MOTION to open the floor to the public and press made by Trustee Hanehan, seconded by Trustee Murphy.
Motion carried 4-0

Mr. Harold Berger & Mr. William Carley.
Mr. Carley apologized for not being at the requested meeting; he misunderstood and was a day late. He would like to move on bringing Hillside sewerage to the Village. Mayor Martin will have the new Sewer Committee review his request and get back to him. Trustee Murphy questioned Mr. Carley, he reminded him that the Village requested a \$3,000 retainer to have the Village Engineer review this request to determine what would need to be done to our plant so that we could accept his sewer. Mr. Carley agreed to submit \$3,000 by Friday, this money to be used to complete the necessary study to see if it would be feasible for everyone to bring Hillside sewer to the Village for processing.
Questions from the press were asked and answered.

MOTION to close the floor to the public and press made by Trustee Murphy, seconded by Trustee Hanehan.
Motion carried 4-0

ATTORNEY – William F. Reynolds
Contract matter to be discussed in executive session regarding the Herrick property.

NEW BUSINESS

OLD BUSINESS

Letter regarding increase in water rates needs to be sent to Town of Stillwater, American Homes and Hallum.
Need to send contracts and letters to all outside users.

Clerk/Treasurer Report

2 water bills need adjusting; the bills are very significant. Both parties called in meter readings. Board would like DPW to read the meters, if the readings need to be adjusted, new bills should be prepared for these residents.

MOTION authorizing Clerk/Treasurer to adjust water bills for 10 Broughton Lane and 13 Clinton Court upon DPW getting an accurate reading made by Trustee Murphy seconded by Trustee Hanehan.

Budget adjustments requested: General Fund transfer \$3,096.00 to unallocated insurance A1910.4 from \$3,000 A1990.4 contingent and \$96.00 A1930.4 judgement and claims. To cover additional insurance fees; Community Development Fund increase \$1,455.00 CD2170 Income (homeowner) and CD8668.4 Rehabilitation the amount of deposit from property owner; Water Fund increase revenue F2655 minor sales \$300.00, F5370 BAN money \$26,500.00 and F2144 service charges \$3,000.00, appropriation F1950.4 taxes \$300.00, F8330.2 purification equipment \$26,500.00 and F8320.420 Source, professional service \$3,000.

MOTION authorizing the Clerk/Treasurer to make the requested budget adjustments made by Trustee Murphy, seconded by Trustee Hanehan.
Motion carried 4-0

MOTION to approve the minutes of March 19, 2003 made by Trustee Walker, seconded by Trustee Murphy.
Motion carried 4-0

MOTION to approve the audited claims: A - \$10,960.97
F - \$ 9,622.22
G - \$19,741.26

Made by Trustee Murphy, seconded by Trustee Walker.
Motion carried 4-0

MOTION to adjourn to executive session at 8:00 P.M. made by Trustee Murphy, seconded by Trustee Hanehan.
Motion carried 4-0

MOTION authorizing Trustee Hanehan to work with Fraser Engineering for sewer projects including splitting the line with a new force main and installing a new sewer line down Colonial Road made by Trustee Murphy, seconded by Trustee Walker.
Motion carried 4-0

MOTION to adjourn made by Trustee Murphy, seconded by Trustee Hanehan.
Motion carried 4-0

Meeting adjourned at 8:55 p.m.

Respectfully submitted,

Margo L. Partak
Clerk/Treasurer