

REGULAR MEETING-BOARD OF TRUSTEES-AUGUST 17, 2004-7:00P.M.

PRESENT: ERNEST W MARTIN, MAYOR; TRUSTEES – MICHAEL HANEHAN, MARTIN RICCARDI, RAYMOND WALKER

ABSENT: JOHN M MURPHY, DEPUTY MAYOR

ALSO PRESENT: ATTORNEY, JAMES PELUSO; BUILDING CODE, KENNETH PATENAUDE & THOMAS MELLON, FIRE CHIEF, 1ST ASSISTANT, SHANE MAHAR

Mayor Martin called the meeting to order at 7:00 p.m. and led the Pledge to the Flag.

Frank Russell III provided the Board with a revised plot plan for proposed 8-unit apartment building adjacent to his construction shop. He answered questions from the Board regarding landscaping, parking spaces and sufficient water for that many apartments. Mayor Martin asked if the metal shop building would be removed, it was explained that it is currently used but hope to take it down within a few years and build another 8-unit building. The Mayor thanked him for his information and advised he would contact him soon.

BUILDING CODE REPORT – Kenneth Patenaude

Certificate of Occupancy issued for apartment corner Hudson Avenue & Hudson River Bridge, pool completion Major Dickinson Avenue; 42 South Hudson progressing, Mr. Patenaude showed photos of the work being done; (Masonic Temple) reconstruction coming along fine, brick work nearly completed and next step is uncover the windows, bell tower restored; deck, Carpenter Place completed; 13 Neilson Ave. porch completed.

Thomas Mellon – reported he passed the first course and will begin the second next week, Ken & Tom will work together until Tom is comfortable by himself.

FIRE CHIEF – Jeff Mahar (Shane Mahar for Chief)

Chief is at County Meeting regarding new radio contact information, did not qualify for FEMA grant this round.

Tag Day coming up Saturday and Sunday, Labor Day Weekend. Will be taking dunking booth to Fair that weekend. Will be going to Elsmere for a Parade on September 11th.

MOTION authorizing Newland-Wood Tag Day September 4th & 5th made by Trustee Walker, seconded by Trustee Hanehan.

Motion carried 3-0

MOTION authorizing Newland-Wood to take the dunking booth to the Schaghticoke Fair September 1st through September 6th made by Trustee Walker, seconded by Trustee Riccardi.

Motion carried 3-0

Trustee Hanehan suggested the Department request mutual aid coverage for September 10th & 11th while they are at the convention.

COMMITTEE REPORTS

Trustee Raymond Walker – Trustee Walker advised he has specifications ready for the new fire truck.

MOTION to authorize the Clerk-Treasurer to advertise for bids for the Fire Brush Truck Body to be opened at the September 21st Meeting of the Board of Trustees made by Trustee Walker, seconded by Trustee Riccardi.

Motion carried 3-0

Trustee Walker reported that at the monthly joint Water Committee meeting the engineers advised that the hydraulic model is nearly complete, this would enable the village to figure if future new development will disturb the system.

Trustee Walker would like to hold a public informational meeting regarding the Comprehensive Plan that has been prepared. It was decided to hold the informational meeting on September 7th at 7:00 P.M.

Trustee Martin Riccardi – Trustee Riccardi requested that a no parking sign be erected on the north side of Lake Street, it was removed during construction and people are taking advantage of no sign, some people are parking on the north side of the street.

Trustee Michael Hanehan – manhole has been installed on Colonial Road, could not camera the line, will come back with another camera, however other end needs to be dug up so he could pull camera through. SEQR for the force main, engineer recommend this be Type II action. Some sludge has been hauled to the County for disposal.

CLERK-TREASURER – Margo Partak

Treasurer advised that the Street Contractual is over spent, would like a motion to transfer the \$5,000 Contingent money to Street Contractual.

MOTION authorizing the Clerk-Treasurer to transfer \$5,000 from A1990.4 (contingent) to A5110.4 (Street Maintenance, contractual) made by Trustee Hanehan, seconded by Trustee Riccardi.

Motion carried 3-0

The Clerk-Treasurer advised that last month the Superintendent was authorized to spend \$5,000 at the water plant, to date the bills total \$22,000 and they are not all here and the work is not complete. Discussion was held where to get this money. Trustee Walker will get together will Trustee Murphy to discuss where to get the money. Will hold payment until Water Committee decides how to proceed.

The Clerk-Treasurer advised that a number of Tax Searches are done, she called various municipalities about their fees. Would like to increase fee for this service. She also advised that recently we are getting requests for final water readings, would like to charge a fee for this service. The Building Dept. is getting requests for Certificates of Occupancy; this causes a considerable amount of research.

MOTION to increase the fee for Tax Search to \$25.00, establish a new fee of \$25.00 for preparing a document regarding final water/sewer fees and establish a new fee of \$25.00 for preparing a document relevant to building code information made by Trustee Walker, seconded by Trustee Riccardi.

Motion carried 3-0

MOTION to open the floor to the public and press made by Trustee Hanehan, seconded by Trustee Walker.

Motion carried 3-0

Ray Legace, new President of the Community Center Board of Directors, requested permission for the Center to hold a coin drop for October 23rd at the Bridge in front of Stewarts.

MOTION to authorize the Community Center to hold a coin drop October 23rd made by Trustee Walker, seconded by Trustee Hanehan.

Discussion: not to be standing in the street, in front of Post Office or store fronts only.

Motion carried 3-0

Mr. Legace questioned if there are extra benches could one or two be put at the Community Center. He advised the Board that for the current time all athletic events with no insurance of their own have been cancelled until insurance can be reinstated.

MOTION to close the floor to the public and press made by Trustee Hanehan, seconded by Trustee Riccardi.
Motion carried 3-0

ATTORNEY – James Peluso

**RESOLUTION
CHAZEN PROJECT NUMBER 30443.02**

This RESOLUTION hereby states that the subject actions are allowed under SEQR Type II classification, that the proposed sanitary force main extension is not subject to SEQR review based on 6 NYCRR Part 617.5.C.5 & 11 as a utility extension. The Village Board of Stillwater, New York, states that this action falls within the Type II classification and does not require any further action under SEQR based on the recommendations from the Chazen Companies representing the Village of Stillwater.

BE IT RESOLVED that the Village Clerk be directed to send a certified copy of this resolution to the Department of Environmental Conservation, State of New York.

MOTION to adopt this resolution made by Trustee Hanehan, seconded by Trustee Riccardi.
Motion carried 3-0

Stillwater Landing Project – Attorney Lapper contacted Attorney Peluso advising they have retained a new engineer to study the sewer, they are requesting time for this report before progressing with SEQR designation. Mr. Rathbun advised that he was contacted by an engineer that would like to get information relevant to the sewer system. Trustee Hanehan questioned if they were to hire an independent engineer to study the system.

Attorney Peluso has an item for Executive Session.

NEW BUSINESS

Mayor advised he has attended some joint meetings with the Town and School regarding a joint Comprehensive Plan. They will be presenting recommendations to the School Board at the September 2nd Meeting. The Mayor requested a resolution from the Board to proceed with this joint venture. The funding would come from SEDC as well as grant funding.

Mayor requested comments from the Board, Trustee Murphy provided a written document in favor of the joint venture, Trustee Riccardi is in favor, Trustee Hanehan has some reservations regarding the costs associated with this venture and Trustee Walker is in favor however he feels that some times these projects are better prepared by lay people.

**RESOLUTION
JOINT COMPREHENSIVE PLAN**

This RESOLUTION hereby authorizes the Mayor on behalf of the Village of Stillwater to proceed with a joint comprehensive plan with the Town of Stillwater and the Stillwater Central School District.

MOTION to adopt this Resolution made by Trustee Walker, seconded by Trustee Riccardi.

Motion carried 3-0

OLD BUSINESS

A discussion was held regarding the street lights, the Board needs to contact someone at Fraser Engineering to get information regarding this project.

MOTION to approve the Treasurer Report made by Trustee Riccardi, seconded by Trustee Hanehan.
Motion carried 3-0

MOTION to approve the minutes of July 20th made by Trustee Hanehan, seconded by Trustee Riccardi.
Motion carried 3-0

MOTION to pay the audited claims:

A	\$11,768.91
F	\$ 9,582.64
G	\$ 6,133.04

with the bills for water plant to be held for Water Committee approval made by Trustee Riccardi, seconded by Trustee Walker.
Motion carried 3-0

MOTION to adjourn to executive session at 8:00 p.m. made by Trustee Hanehan, seconded by Trustee Riccardi.
Motion carried 3-0

MOTION to appoint Randy Rathbun as full time Superintendent of Public Works effective September 1, 2004 pending contract approval made by Trustee Hanehan seconded by Trustee Riccardi.
Motion carried 3-0

MOTION to adjourn made by Trustee Walker, seconded by Trustee Hanehan.
Motion carried 3-0

Meeting adjourned at 9:30 P.M.

Respectfully submitted,

Margo L. Partak
Clerk-Treasurer