

REGULAR MEETING-BOARD OF TRUSTEES-AUGUST 26, 2003-7:00 P.M.

PRESENT: ERNEST W MARTIN, MAYOR; TRUSTEES – JOHN MURPHY, MICHAEL HANEHAN, MARTIN RICCARDI, RAYMOND WALKER

ALSO PRESENT: ATTORNEY, WILLIAM F REYNOLDS; FIRE CHIEF, JEFF MAHAR.

Mayor Martin called the meeting to order at 7:00 p.m. and led the Pledge to the Flag.

Mr. & Mrs. William Patenaude of Barbolt Court requested permission to address the Board.

Mr. Patenaude explained that he has a significant problem with raw sewage during periods of heavy rainfall. Many promises have been made to address this situation for the last four years. Mayor Martin explained that any time we have a significant rainfall we will have this problem. Discussion was held regarding which option would address the problem. Trustee Hanehan spoke to the engineer regarding this problem; he has made a suggestion to install a new sewer line in Barbolt Court, install a pumpstation and new force main to pump directly to the main sewer line. Mayor Martin would like to prepare specifications, put out to bid and bond the project. Further discussion was held regarding this problem.

Mr. & Mrs. Patenaude stated they have been very patient and would like to see this problem addressed this year.

SPECIAL GUESTS

Ken Retundo & Jim Quinn, Provident Development Group

Mr. Retundo distributed copies of drawing of the proposed sewer and water lines for the proposed development that they would construct on land north of the school. He explained the wetland areas have been addressed, roadways are included in this drawing. They are requesting provisional approval contingent upon the Village Engineer and Attorney approvals. Mayor Martin questioned the location of the main entrance. It was explained that the main entrance would be off of Hudson Avenue, with an emergency exit off Clinton Court, they would be willing to install speed bumps at the Clinton Court exit to deter significant traffic.

Attorney Reynolds questioned if they had completed the land development application and prepared a narrative presentation outlining the scope of work to be done. This has not been done, will get the paperwork completed and submitted as soon as possible.

Trustee Hanehan expressed concern regarding the existence of dead end water lines; the village would like to have the system looped to prevent the problems that arise with dead end lines.

Trustee Murphy requested each Trustee review the drawings prepare questions for the engineer and attorney so that this project can move along.

Mr. Retundo requested a check list of things to be accomplished so that all parties are at the same place.

Rich Harris – Hudson River Greenway

Senior Planner for State Agency, Hudson River Valley Greenway created in 1991 to promote land use planning, create recreational opportunities, cultural preservation through grant applications for certain areas defined in the law. This area does not include the Village of Stillwater. The Greenway stopped at the north boarder of Waterford. NYS legislation would be required to enlarge the Greenway Area to include the Village.

Main impetus for tonight is the Agency also runs the Federal Program known as the Hudson River Valley National Heritage Area. In 1996 a law was passed in Congress defining an area along the Hudson River up to the Town of Waterford, this law provides funding to promote tourism in those areas

along the Hudson River Valley. Mr. Harris explained the projects that are currently under way. He stated that the Resolution passed by the Board at the July meeting requests that Congress expand the area to include the Town and Village of Stillwater. This would open up grant money to promote historic areas such as the Battlefield. It is optional to join in the Federal Program if the area is expanded the Village would need to pass a resolution requesting to be included in the area.

Mr. Harris distributed information and explained the purpose of this literature. Main thrust is to promote region-wide tourism.

CORRESPONDENCE

BUILDING CODE OFFICER – Kenneth Patenaude

Mayor Martin read the Building Report: inspection: lot 38 Yorktown, framing inspection; lot 40 Yorktown, footing and foundation inspection; lot 52 Yorktown, footing inspection; Cook, Hudson Avenue, footing inspection, pool enclosure; reviewed permit applications for Basile and Reilly, notified of additional information needed; notified builder regarding open manhole, Colonial Estates.

FIRE CHIEF – Jeff Mahar

Chief Mahar requested permission to hold the annual tag day Labor Day Weekend.

MOTION authorizing the Newland-Wood Fire Dept. to hold their annual tag day Labor Day Weekend made by Trustee Murphy, seconded by Trustee Hanehan.

Motion carried 4-0

Social Membership – Trustee Walker explained the social membership would allow members that would not be required to train as firefighters but would be considered as members of the Dept.

Sink in the truck bay leaks, we have a new sink in the back bay, would like to cap off the leaking sink.

Questioned status of heat problems. Trustee Riccardi explained he is waiting for quotes so the work can begin.

MOTION authorizing a plaque for the Car Show donated by the Village Board at a cost of \$25.00 made by Trustee Murphy, seconded by Trustee Walker.

Motion carried 4-0

Trustee Walker advised he received comments from the Chief of the Quaker Springs Fire Department commending the Newland-Wood Fire Dept on the high level of professionalism witnessed at a recent fire.

SUPT. OF PUBLIC WORKS – Russell L. Laquidara

Supt. Laquidara distributed a copy of his monthly report. He explained that Colonial Road is progressing.

Trustee Murphy requested an executive session to discuss a personnel matter.

COMMITTEE REPORTS

Trustee Martin Riccardi – Lake Street Flood Mitigation, met with engineer and SEMO representative, requested a flood plane study, completed by Mr. Patenaude sent to engineer. Lake Street Project should be going out to bid the second week of September.

Have specifications for street lights, need an RFP for street light bid.

Main building, requested bids for door replacement, waiting for proposals.

We have \$3,000 for a clock in the grant package, he has \$2,000 remaining in façade money, he will transfer to clock purchase.

Trustee Michael Hanehan – Ferry Lane Sewer/Barbolt Court Sewer. Met with Fraser representative requested he begin this process. Total project cost would be in excess of \$700,000. Will need to bond this amount if we want to begin the project in the spring of 2004. Trustee Hanehan explained the different options to install sewer lines along Ferry Lane. We should pass a resolution authorizing bonding of this project. It was decided to borrow \$75,000 to complete the engineering necessary to fix the problem on Barbolt Court and prepare drawings for installing sewer mains along Ferry Lane.

MOTION to borrow \$75,000 for engineering services to prepare drawings for Barbolt Court and Ferry Lane sewer mains for a period of one year made by Trustee Hanehan, seconded by Trustee Murphy.

Discussion was held as to the project description for the BAN, it was decided that the Mayor would speak to the engineer for that information.

Motion carried 4-0

We also need a resolution authorizing the land to be surveyed for this project.

MOTION authorizing a survey to be conducted beginning in October 2003 made by Trustee Riccardi, seconded by Trustee Walker.

Motion carried 4-0

Trustee Hanehan questioned the status of the Hallum easement. Mr. Reynolds has not heard from Mr. Hallum's Attorney.

Mr. Reynolds reviewed the easement information prior to this date. Trustee Hanehan will contact Mr. Hallum prior to the next meeting to see if we can get this moving along.

Trustee Hanehan has some concerns regarding water and sewer tapping fees for the new project. Would the village require meters for each unit. It was decided that the respective committees should hold a meeting to discuss this issue.

Trustee John Murphy – Trustee Murphy received a request that on Monday and Thursday that the DPW garage gate be left open or partially open to allow a wheelchair access to the Legion Field. There is a Grandfather who helps coach a team and he is wheelchair bound. The Board agreed as long as it is not open for vehicle access.

Generator at the water plant is to be tested on Thursday.

Met with Grant's consultant, Governor's Office has a Small Cities Grant for technical assistance to prepare a comprehensive study in the amount of \$25,000, DBS Planning will complete the application for \$500.00. Trustee Walker advised he has started this process with Mike Brown of Fraser Engineering. He is to present a proposal tomorrow.

Discussion was held regarding who to retain to prepare the application.

Trustee Raymond Walker – GOSC Technical Assistance Grant Application must be submitted by September 17th. Would request permission to give Mike Brown approval if he is under \$500 or have DBS prepare the application.

MOTION authorizing Trustee Walker to have Mike Brown prepare an application at a cost not to exceed \$500.00 made by Trustee Murphy, seconded by Trustee Riccardi.

Motion carried 4-0

Spoke to Larry Benton, Director of Saratoga County Planning, will meet with him on Sept. 3rd to discuss him helping us prepare a comprehensive plan. He has a staff that will help us through the process.

ATTORNEY – William F. Reynolds

MOTION to open the floor to the public and press made by Trustee Walker, seconded by Trustee Hanehan.
Motion carried 4-0

Press questioned if the Village received \$39,000 water payment from the Town of Stillwater. Mayor explained we are waiting for Town of Stillwater Attorney to prepare a release for the Mayor to sign. Press questioned if this was causing a hardship, it was explained that it has prevented us from continuing to improve the system.

James Champlin thanked the Village for posting the meeting change on the village sign. Mr. Champlin expressed concern regarding commercial trucks parking along Major Dickinson Avenue next to Stewart's, this creates a hazard when trying to exit the parking lot. Mayor Martin will speak to the manager request that trucks park in the rear of the building not along Major Dickinson Avenue. Would like to see more police presence in the Village. Mayor will talk to Chief of Police.

MOTION to close the floor to the public and press made by Trustee Murphy, seconded by Trustee Walker.
Motion carried 4-0

NEW BUSINESS

Trustee Murphy advised he received a phone call from John Girard, he would like to know if the Village would be interested in taking over the website known as stillwatery.net. Mr. Girard does not have time to maintain the site due to personal reasons. Trustee Murphy requested Mr. Girard prepare a proposal for the Village when he returns from overseas and Trustee Murphy would present. There appears to be much interest in reviving this site. Trustee Hanehan expressed concern regarding the forum and what is being posted. Trustee Murphy stated the site could not longer have the forum or if it was to exist it would need to be monitored carefully. It was suggested that all posters be required to register before posting, then if there is a problem with the information that is posted the ip address could be prohibited from posting.

Trustee Murphy advised the Board that Supt. Laquidara would like to resign from his current position as Superintendent of Public Works. Supt. Laquidara has been with the Village for 4 years, 2 as Supt. He has two weeks vacation that he has been unable to use and he should be paid for that time. Supt. Laquidara thanked the Board for the opportunity to serve and he offered to help during the transition if needed. Trustee Murphy stated the Board needs to discuss what direction we wish the Department to take.

MOTION to regretfully accept the resignation of Russell L. Laquidara as Supt. of Public Works and to authorize the Clerk-Treasurer to pay him the two-weeks vacation pay that he was unable to use made by Trustee Hanehan, seconded by Trustee Walker.
Motion carried 4-0

Mayor Martin spoke regarding the recent blackout. He explained the need for all village employees and officials to check in to see if they are needed.

OLD BUSINESS

Blockhouse water and sewer project is on hold.
The \$39,000 payment due from the Town of Stillwater. Trustee Murphy will contact Water Chairperson, Joan Ronda to see if she would contact the Town Attorney to see what is causing the delay.

Mayor Martin advised the draft All-Hazard Mitigation Plan has been completed and we need to do a resolution endorsing the draft plan.

WHEREAS the Village of Stillwater with the assistance of Fraser Engineering has prepared a draft All-Hazard Mitigation Plan to be submitted to the New York State Emergency Management Office, and

WHEREAS the Board of Trustees does hereby acknowledge having read the draft plan,

NOW THEREFORE BE IT RESOLVED that the Village of Stillwater Board of Trustees does hereby accept the draft All-Hazard Mitigation Plan and does wish to continue the process to adopt the plan as a final plan to be used in the event of such an occurrence.

MOTION to adopt the resolution made by Trustee Murphy, seconded by Trustee Walker.

Motion carried 4-0

Continue to table motion to adopt Local Law # 1 of the year 2003.

TREASURER REPORT

We received an application for a building permit for a vacant parcel between Russell Drive and Riverside Drive, the new owner stated that they should not have to pay a tapping fee as there is a curb box on the lot currently. Discussion was held regarding this property. The Village owns the line through that property. The property owner must pay to tap the line. The property owner needs to be advised that the Village has an easement through that property which carries a water line to the properties below on Riverside Drive.

When preparing this years budget we forgot to include the BAN for the generator, need to increase the water fund budget \$9,000.

MOTION authorizing the Clerk-Treasurer to amend the water fund budget increasing appropriation F9730.6 \$8,000 and F9730.7 \$1,000 using appropriated fund balance made by Trustee Murphy, seconded by Trustee Walker.

Motion carried 4-0

Clerk advised the insurance carrier would like them to pass a new resolution authorizing disability coverage for all Department of Public Works employees and employees in the Clerk's Office.

BE IT RESOLVED that the Village of Stillwater Board of Trustees does hereby authorize disability coverage for all employees in the Department of Public Works and the Clerk's Office.

MOTION made by Trustee Hanehan, seconded by Trustee Riccardi.

Motion carried 4-0

Due to some miscommunication at budget time the fire department does not have enough money in education to cover expenses submitted we need to transfer funds from equipment to education.

MOTION authorizing the Clerk-Treasurer to transfer \$700 from A 3410.2 to A 3410.407 made by Trustee Walker, seconded by Trustee Hanehan.

Motion carried 4-0

MOTION to accept the treasurer report as presented made by Trustee Murphy seconded by Trustee Walker.

Motion carried 4-0

MOTION to approve the minutes from June 14, July 7 and 15, 2003 made by Trustee Hanehan, seconded by Trustee Murphy.

Motion carried 4-0

MOTION to approve the audited claims: A \$23,429.58
 F \$15,057.37
 G \$10,518.67
 H \$ 2,707.03

Made by Trustee Riccardi, seconded by Trustee Hanehan.
Motion carried 4-0

MOTION to adjourn to executive session at 9:10 p.m. to discuss personnel made by Trustee Walker, seconded by Trustee Hanehan.
Motion carried 4-0

MOTION To authorized an additional \$50.00 per week for Paul O’Kosky as acting Supt. until such time as the Board hires a permanent Superintendent, made by Trustee Hanehan, seconded by Trustee Walker.
Motion carried 4-0

MOTION to increase Richard Rathbun to level of skilled laborer part-time at a rate of \$10.00 per hour made by Trustee Hanehan, seconded by Trustee Walker.
Motion carried 4-0

MOTION to adjourn made by Trustee Hanehan, seconded by Trustee Walker.
Motion carried 4-0

Meeting adjourned at 9:30 P.M.

Respectfully submitted,

Margo L. Partak
Clerk-Treasurer