

REGULAR MEETING -BOARD OF TRUSTEES- SEPTEMBER 18, 2012-7:00 P.M.

**PRESENT: ERNEST W. MARTIN, MAYOR; TRUSTEES - JOHN BASILE, JUDY WOOD-SHAW, KEITH COLLINS, ELLEN VOMACKA
CLERK/TREASURER: SHERISTIN TEDESCO
SUPT. OF PUBLIC WORKS: ROBERT GERASIA
ATTORNEY, JAMES PELUSO**

Mayor Martin called the meeting to order at 7:00 P.M. and led the pledge to the flag.

SPECIAL GUEST: Ed Hernandez, Delaware Engineering.

Mr. Hernandez reported that project is going well and he appreciates the patience of the residents of Clinton Court. They have experienced two water main breaks in the last couple weeks in Clinton Court. The water had to be shut off for a few hours, but was repaired. A 6" new water main is in and they will be chlorinating and testing this week. They are also working on sanitary sewer and have 60 days of work left to do, but moving well. Insituform has been cleaning and videotaping lines, they have found some significant issues with the line from the school to where American Linen used to be. The pipe is cracked all the way down, but the video tapes have been overnighted to contractor for review. Ed has a meeting with the contractors next week to get those repairs done in the next three to four weeks so as not to interfere with the sidewalk project. Wastewater plant improvements are about 60% complete, buildings have new siding on them. Trustee Basile asked if there would be extras associated with the contract. Ed responded yes, and once he has pricing on that he will present it to the board. They will be well below the contracted project construction budget. Mayor Martin asked how far complete with the project and Ed responded not even half way done. Trustee Vomacka expressed concern over timing with regard to the sidewalk project. Ed does not know yet if the contractors can sleeve the repairs or need replacement. Ed has an appointment Monday with Reale Construction to discuss pricing and if need be with other contractors to resolve the issue. Trustee Vomacka also asked Ed if he will be able to coordinate with Catalfamo Construction and he answered yes. Ed is estimating the start time for Catalfamo to begin work on the sidewalk project in three to four weeks. He will push as hard as he can to get this done. Also, he will coordinate where to start and then Catalfamo can work following them. Ed will talk to Eric at Chazen to coordinate schedules.

FIRE CHIEF – Tony Conti – Presented August 2012 reports (on file at Village Clerk's Office). There were (6) total alarms and two were mutual aid. There were (3) total drills for August 2012. He also replaced a door in one of the bays that was given to us by an anonymous donor.

SUPT. OF PUBLIC WORKS – Robert Gerasia – Report (on file at the Village Clerk's Office) given for period 8/17/12 thru 9/18/12, report on file. Water main break on Lansing on 8/22/12, did not shot water main down. They put sleeve on temporarily but then added two new valves. May want to look at replacing some valves in the village. There was a boil water for Clinton Court for two days, received reports back from Dept. of Health and ban was lifted. There is a lot of ground water accumulating in Clinton Court so they will be installing a new catch basin by Mrs. Taglione's house to try to get rid of it. Bob saved \$9000 by installing the new three phase service using the village crew and not an outside contractor. There was a new meter installed at Saratoga Hills. The old one was from the 1960's. It is a 6" omni Omni meter fire flow (this doesn't look correct, check with Bob) and it is working well. Mowing was done of the village property.

BUILDING CODE OFFICER – Lynn Goman – Report (on file at the Village Clerk's Office) given for the period 8/17/12 thru 9/18/12. There were three (3) building permits issued, four (4) certificates of compliance, (1) one inspection and no notices of violation.

COMMITTEE REPORTS

Trustee Basile stated in regard to the water project there has yet to be a meeting set up with the USDA.

Trustee Collins – nothing to report at this time.

Trustee Vomacka stated the village opened the bids for the sidewalk project on Monday Sept. 17, 2012. She stated we did award to the lowest bidder which is AJ Catalfamo Construction out of Hudson Falls. We are now going through the rest of the procedures to hopefully begin construction in the next three to four weeks.

Trustee Judy Wood-Shaw stated there is a senior program at the SACC next Friday 9/28/12 with a complimentary lunch. She is also applying for a grant for the program, to hopefully get some money from the Saratoga County Board of Supervisors. The Emergency Management Plan is complete and we should receive a hard copy next month from Tom Rinaldi. The board then will need to come up with a resolution to approve it. There is a table exercise at Arvin Hart Fire Company on 10/6/10 with the topic being an ice storm.

TREASURER REPORT – Sheristin Tedesco stated voucher totals for the month total \$15851.15 for the general fund, \$462.88 for CD fund, \$19430.82 for water fund, \$5825.12 sewer fund and \$34355.81 for capital projects. She questioned where to apply three invoice totals from EJ Prescott in regard to the water break on Lansing. Per Trustee Collins the Saratoga Hills meter could be coded to F.8340.401, the other two invoices should come out of the 404 fund. One invoice for \$2075 should be coded to labor, as it is. The new total does not require a fund transfer this month, but does require Bob to put together what he anticipates you will spend for the rest of the year. Quotes for the 120K bond have been received. Ballston Spa National Bank was 1.25%, Adirondack Trust was 1.38% and TD Bank did not reply.

MOTION to approve the quote from BSNB of 1.25% for the 120K BAN for the sewer project made by Trustee Basile, seconded by Trustee Collins.
Motion carried 5-0

Trustee Basile stated \$20,000 payment made should come out of the funds for the water line project, where is it now is for the current project. We did not budget as such, if we had closed on the USDA loan it would have eliminated that payment, but we did not. If our closure would be Nov. 1st and then first payment would be six months after that. Trustee Collins wanted to verify that means that payment should come from fund F.1030, special assessments. Trustee Basile stated yes.

MOTION to open the floor to the public made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 5-0

Margo Partak is concerned because they filled in a ditch and now all the water is running to her house. The guys working stated no plans to cut the road down at all or level it out to her

husband. DPW Super. Robert Gerasia stated storm drains will all be on the south side. Margo asked if there is going to be one at the end of the street, and he said yes. Margo stated you cannot use money out of a revenue fund F.1030 in regard to that earlier issue.

James Champlin asked about the water pricing for the next billing cycle. Paying from April we will get two rates for one? Trustee Collins answered the blended rate based on time weighted average of 61 days @ \$3.45 and 122 days @ \$4.12 gives you a blended rate of \$3.896 per 1000 gallons. We will make a resolution later in the meeting that will be the rate on the bill and for the software and with a note explaining the rate. He also asked if the Village has put out heating oil bids for the season. Robert Gerasia responded no, not yet but we are. He also asked if we put the boil water advisory for Clinton Court on the website, Robert Gerasia stated no it was only for Clinton Court. He stated we have a beautiful website and if we are going to use, we should use it. Trustee Vomacka stated we did not get it on there this time, but we will in the future. Mr. Champlin also asked if there is a way to get a count of visitors to the website. Trustee Vomacka explained that at our last meeting there was a presentation from the webmaster, John Noetzel, explaining visitor traffic. Mr. Champlin asked if that was the meeting that we changed the time on him, Trustee Vomacka responded yes. Trustee Collins stated John Noetzel put a link to that information on the website.

MOTION to close the floor to the public made by Trustee Basile, seconded by Trustee Wood-Shaw.

Motion carried 5-0

BE IT RESOLVED that the rate of \$3.896 be the blended rate used for the billing software in the next cycle billing on 10/1/12. Explanation is on the sheet along with the calculation. Trustee Collins explained the reason for having to use the single rate is because of the software limitations. Per James Peluso, it is not an average it is prorated. 61 days @ \$3.45 and 122 days @ \$4.12 per 1000 gallons.

Motion carried 5-0

New Business

Per Mayor Martin, the Mechanicville/Stillwater Area Chamber of Commerce is holding an Economic Summit, this is their third or fourth one, the village board has been invited and the Mayor needs to know who will attend by Sept. 21, so we can have our own table. The date is October 4th, Thursday at the Elks Club at 5:30. Trustee Vomacka responded yes, she will be in attendance.

MOTION to adopt the following resolution in regard to the Sidewalk Project made by Trustee Vomacka, seconded by Trustee Basile

RESOLUTION

VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF STILLWATER September 18, 2012

NYS Route 4 Sidewalks & Stormwater Project Notice of Award of Contract to Lowest Responsible Bidder

WHEREAS, the Village Board of Trustees has solicited sealed competitive bids for the construction of certain sidewalks and stormwater drainage along NYS State Route 4; and

WHEREAS, the Village duly advertised the project for bid with said bids returnable to the Village Clerk's Office by 2:00 p.m. on September 17, 2012, to be publically opened and read at a meeting of the Village Board of Trustees; and

WHEREAS, the bids submitted were opened and read on September 17, 2012; and

WHEREAS, AJ Catalfamo Construction Co., Inc., with offices at 5 Sixth Street, Hudson Falls, NY 12839 duly submitted such a bid for the project at said time and place in the amount of \$397,276.05, which bid was the lowest bid; and

WHEREAS, funding for the project is in part, a grant from the NYS Department of Transportation's Safe Routes to School Program and in part, from local funds and the low bid is within the Village's budgeting parameters; and

WHEREAS, the Village's project engineers, Chazen Engineering, have reviewed the submitted bids for completion of the bidding specifications; and have completed a background verification of the low bidder which included confirming adequacy of the bid bond, reviewing prior contract work completed similar in nature to the proposed work, success of prior work efforts and ability to bond the work; and have determined the low bidder to be a responsive and responsible bidder;

NOW, THEREFORE, BE IT RESOLVED that the Village Board intends to award the construction contract to A.J. Catalfamo Construction Co., Inc., contingent upon receipt of NYS Department of Transportation's construction contract award concurrence; whereupon the Village Mayor is authorized to take any action necessary to effectuate said award and execution of the contract documents.

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	Aye	Nay	Absent
Mayor Ernest W. Martin	X		
Trustee: John Basile	X		
Trustee: Keith Collins	X		
Trustee: Ellen Vomacka	X		
Trustee: Judy Wood-Shaw	X		

The resolution was thereupon declared duly adopted effective September 18, 2012.

Trustee Collins asked how much reimbursement is expected from DOT? Per Mayor Martin, it is the full cost of the sidewalk project which is reimbursed. The full cost of the drainage portion is

the Village's responsibility. Trustee Collins asked if the outstanding amount from the grant is enough to cover the sidewalk portion.

Motion carried 5-0

MOTION to approve the minutes from the August 16, 2012 meeting made by Trustee Vomacka, seconded by Trustee Collins.

Motion carried 5-0

MOTION to approve the Treasurer's Report made by Trustee Vomacka, seconded by Trustee Basile.

Motion carried 5-0

MOTION to adjourn made by Trustee Vomacka, seconded by Trustee Basile.

Motion carried 5-0

Meeting adjourned 7:45 pm