

REGULAR MEETING -BOARD OF TRUSTEES- OCTOBER 16, 2012-7:00 P.M.

**PRESENT: ERNEST W. MARTIN, MAYOR; TRUSTEES - JOHN BASILE, JUDY WOOD-SHAW, KEITH COLLINS, ELLEN VOMACKA
CLERK/TREASURER: SHERISTIN TEDESCO
ATTORNEY, JAMES PELUSO
ABSENT: SUPT. OF PUBLIC WORKS: ROBERT GERASIA
BLDG. CODE ENFORCEMENT OFFICER: LYNN GOMAN**

Mayor Martin called the meeting to order at 7:00 P.M. and led the pledge to the flag.

CORRESPONDENCE:

Mayor Martin opened the sealed bid for fuel oil and K-1 Kerosene, with maintenance contract from the only bidder GA Bove. GA Bove bid \$3.599 fixed rate per gallon for fuel oil and \$3.999 fixed rate for kerosene. They also provided two different maintenance agreement options. (1) \$250.00 total for service labor for one year or (2) \$500 total for labor with parts to include cleaning on furnaces.

FIRE CHIEF: Tony Conti

Chief Conti stated the fire department has been very busy. Last week was their house to house fund drive and they did fire prevention at the school on 10/16/12. They had a mutual aid call on Sunday 10/14/12 for a barn fire that lasted several hours. In all, over 190 tankers were filled. Chief Conti offered a special thank you to Trustee Vomacka for bringing coffee to the fire fighters. He also raised a concern of where to get fuel after 11 pm if needed. He asked if the Village could look into a pump system at the DPW Building. He stated the closest Mobil station is Saratoga, after 11 pm. During this latest call a fuel truck had to come and make a delivery for the firetrucks. Trustee Basile stated that a joint services agreement with the Town might be possible for emergencies. Per Trustee Vomacka she would like to check with Mark Minick from the Town of Stillwater.

COMMITTEE REPORTS:

Trustee Basile asked the representative from Delaware Engineers, Ed Hernandez, for an update. Ed stated they have four contractors working. The project is moving slower than anticipated, but he hopes to have Clinton Court paved by Thanksgiving. Mr. Hernandez also gave reports on the status of each contractor. Trustee Vomacka asked Mr. Hernandez if he had seen any info on the Sidewalk Project, he stated he had not. Per Mayor Martin, the pre-construction meeting for the Sidewalk Project has not yet been scheduled and Mayor Martin will notify Mr. Hernandez when it is scheduled so he can attend.

Trustee Basile spoke in regard to the number of gallons of water consumed compared to the number of gallons billed on the latest water billing in October 2012 was about 50%. He stated this was consistent with numbers reviewed by Trustee Basile and previous clerk Margo Partak in 2009. He stated he did expect this large of a difference. He stated he could make a comparison bench test at his house by installing a new meter and simultaneously running his existing meter to watch consumption. Mr. Hernandez stated with regard to residential meters that old meters do tend to slow down.

Trustee Basile stated the meeting has not yet been set with the USDA in regard to items not listed in the original scope of the water project. There has been a lengthy meeting with Eric Johnson and the head of the USDA. He informed Mr. Johnson that the USDA made a change two years ago regarding only paying for what was originally described in the original submittal for the project. Right now fencing and spare parts are approved for financing for Saratoga Hills, but the monitor and alarm are not approved. An easement is needed for the fencing at Saratoga Hills.

Trustee Collins has a proposal from Robert Gerasia for new residential meters, we need more information on the number of houses because the initial outlay is fairly expensive. We want to make sure we are not replacing meters that are fairly new. We need to determine amount of loss within the village and the transmission lines. There was a prediction of 30% loss in the village, that what was budgeted for. If the loss is closer to 50% that might provide difficulty.

Trustee Vomacka stated there was a meeting in regard to zoning laws and there might be changes to R2. We are still working on the comprehensive plan. Stillwater American Legion Post 490 has approved to pay a portion of the surveillance cameras to be installed at the basketball courts, tennis courts and ice rink. The money will come out of Parks Contractual. The total cost will be \$2862.89, with the Legion portion being \$585.90 and the Village portion \$2276.99. This does need board approval, but she believes there is a need for this. Trustee

Basile asked where storage will be and who will review if there is an incident? Trustee Vomacka responded storage will be at the Legion and we would be responsible to review if there is an incident. A village resident, Mr. Warnerburg, voiced his concern regarding the sidewalk project of more flooding from runoff during heavy rains. Trustee Vomacka stated she does not have an answer now and will talk to the engineers to get a proper answer.

Trustee Judy Wood-Shaw stated the emergency management meeting for the tabletop exercise was a success. She will have a copy of the plan as soon as the Community Center's internal plan is complete. The Senior Program at SACC was a success and the next program is scheduled for 10/26/12, thank you to the Mayor for stopping by to say hello to everyone.

TREASURER REPORT – Sheristin Tedesco

Voucher totals by account for month. Total \$528,559.53

Report for September 2012 – copies provided to all board members listing all bank accounts with all receipts and expenditures for September.

Taxes, EDU's & penalties collected as of 10/16/12 \$527,588.22, breakdown provided to all board members.

Need authorization to transfer \$178,640.00 EDU money collected out of the "A" General account and set up new account for just EDU money.

MOTION to open a new bank account in the amount of \$178,640.00 to be set up to service the debt service portion of the water pipeline project made by Trustee Basile, seconded by Trustee Vomacka.

Motion carried 5-0

We were reimbursed \$14,000 from the USDA on 9/17/12, USDA Form E #11, to cover last year's audit by BST Co. I need authorization to repay the accounts money was originally taken from.

MOTION to allocate the funds from the audit performed last year to the accounts those monies were allocated from by Trustee Basile, seconded by Trustee Wood-Shaw.

Motion carried 5-0

Budget lines need transfers to cover payroll for the Supt. of DPW and Deputy Clerk, suggestions by Mayor Martin were emailed to Board Members prior to the meeting.

MOTION to make transfers as described made by Trustee Basile, seconded by Mayor Martin.

Motion carried 5-0

MOTION to open the floor to the public and press made by Trustee Basile, seconded by Trustee Collins.

Motion carried 5-0

Village resident, James Champlin asked if the difference in amounts used and billed could be caused by leakage? Trustee Basile answered we bill for about 50%, I looked at this in 2009, so it is not that unusual of a situation. There are other usages that are not metered, flushing of fire mains for example. Mr. Champlin asked how the village plans to pay for the difference? Trustee Basile answered it is already in the budget. Mr. Champlin asked if there was a recent new hire at the village. Mayor Martin responded we are going to talk about that as soon as the floor is closed. Yes, we are hiring a part time mechanic. It is cheaper for us this way, rather than sending out vehicles for service. Mr. Champlin asked if the position is going to be posted? Per Mayor Martin, no, we have a person in mind that worked with us before. Mr. Champlin asked why transferring money for DPW Supt. and deputy clerk, was there not enough money in the original budget to cover salaries? Mayor Martin stated there was just not enough put in the original budget because we lost our Supt. before. Mr. Champlin asked if the same was true for the deputy clerk budget? Mayor Martin stated we had to hire additional help to get caught up with the bookkeeping. Trustee Vomacka explained that while going through the interview process we did not have a clerk. The deputy clerk already in the position agreed to come in and maintain the office until we hired a new clerk.

MOTION to close the floor to public and press made by Trustee Wood-Shaw, seconded by Trustee Basile.

Motion carried 5-0

NEW BUSINESS

MOTION to approve part-time new hire of Michael Davidson as a mechanic, with start date of 10/10/12 to be paid \$14.50 per hour made by Trustee Basile, seconded by Trustee Vomacka.

Trustee Wood-Shaw asked why the position is not posted? The Mayor stated we wanted to reinstate Michael Davidson, as he had worked for us before. He was a good mechanic and he was looking for work. Trustee Collins asked if there is a cap on the number of hours he is to work per week. Mayor Martin stated it should not exceed 20 hours per week. Trustee Basile stated there should be a limit on his number of hours. Trustee Wood-Shaw asked how much work was needed? Village resident, Margo Partak, stated 19.5 is the civil service law. Trustee Collins stated if Michael Davidson is to work more than 19.5 hours per week it will require Board approval.

MOTION made to amend the motion by Trustee Basile to cap the amount of hours at 19.5 per week for Michael Davidson to work for the Village of Stillwater and if there is a proposal to increase that it would have to come back to the board for action, seconded by Trustee Vomacka. Trustee Wood-Shaw stated that positions should be posted from here forward to be fair.

Motion carried 5-0

MOTION for a Resolution to submit revised form RS2417-A to the NY State Comptroller's Office for annual review for standard work days for elected officials for the employee retirement system. Terms needed to be revised to June 1, 2012 to May 31, 2013 made by Mayor Martin, seconded by Trustee Wood-Shaw.

Motion carried 5-0

OLD BUSINESS

Trustee Wood-Shaw inquired about our contracts for uniforms. Mayor Martin stated it was with Unifirst. Trustee Vomacka asked again regarding the topic on surveillance cameras. Cameras are going to be installed by Ed Burhmaster, Commander of American Legion Post 490. They are being purchased from EZWatch. They are middle of the road cameras and it is a great system.

MOTION to approve the cost of the surveillance cameras, \$2862.89, made by Trustee Vomacka, seconded by Trustee Basile. Trustee Basile asked about the maintenance cost over time. Trustee Collins asked that this is expected to be a one time expenditure? Trustee Vomacka answered yes.

Motion carried 5-0

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Collins.

Motion carried 5-0

MOTION to approve the Treasurer's report made by Trustee Basile, seconded by Trustee Vomacka.

Motion carried 5-0

MOTION to approve the minutes from Regular Meeting dated 9/18/12 made by Trustee Basile, seconded by Trustee Vomacka. Trustee Basile still wants revisions for the 9/12/12 minutes in regard to project status and sequence flow.

Motion carried 5-0

MOTION to adjourn into Executive Session regarding contractual negotiations regarding lawsuits made by Trustee Basile, seconded by Trustee Vomacka.

Motion carried 5-0

Meeting adjourned 8:15 pm