

REGULAR MEETING -BOARD OF TRUSTEES-OCTOBER 18, 2011-7:00 P.M.

PRESENT: ERNEST W. MARTIN, MAYOR; TRUSTEES - ELLEN VOMACKA, JOHN BASILE, JUDY WOOD-SHAW, KEITH COLLINS

ALSO PRESENT: ATTORNEY JAMES PELUSO, FIRE CHIEF TONY CONTI, SUPT. OF PUBLIC WORKS JOHN SCOTT ABSENT: BUILDING CODE OFFICER LYNN GOMAN

Mayor Martin called the meeting to order at 7:10 P.M. and led the pledge to the flag.

Mrs. Kathryn Lilac present after receiving very high water bill due to a leak, usage for six months was 712,000 gallons, and Mrs. Lilac cannot afford the bill and is requesting the Board waive the water usage. Supt. Scott explained the DPW discovered a valve leaking in the pit, repaired it at no charge, and notified the Lilac's upon their return from vacation. Trustee Basile spoke about a leak at the Tatum's in 2007 where it was determined the water did not go into the sewer system and the Board authorized an adjustment for O & M charges. A lengthy discussion took place regarding Board policy against adjusting bills and accepting partial payments as well as the recent expenditure by Mrs. Lilac to repair her sewer lines.

MOTION to issue a credit to Mrs. Lilac for unused Sewer O & M in the amount of \$2451.43 leaving a balance due of \$2,889.29 made by Trustee Collins, seconded by Trustee Basile
Motion carried 4-0

MOTION due to a water leak exceeding 3x normal usage, Customer 630005 be authorized to pay a bill for the average normal usage of the three previous periods and the additional amount be divided equally over the next four billing periods in addition to the usage metered at those billing periods made by Trustee Basile, seconded by Trustee Collins
Motion carried 4-0

CORRESPONDENCE

None

FIRE CHIEF – Tony Conti – reviewed his written report (copy on file)

SUPT. OF PUBLIC WORKS – John Scott - reviewed his written report (copy on file) Trustee Vomacka commented the sidewalk at 280 Hudson Avenue looks good and the Supt. advised there is still no shut off at that location.

BUILDING CODE OFFICER – Lynn Goman – absent – Mayor Martin read the BCO's written report (copy on file)

COMMITTEE REPORTS

Trustee John Basile – Lilac upgrade is complete, Hallum is in progress and will be done on time, sleeve work on manholes 9 & 10 on Colonial is finished. Two meetings have been held with the Town regarding Castle Cliff improvements and the best way to handle debt service will be discussed in executive session. Trustee Basile provided an illustration of the SCWA progress and advised we're waiting for an update on directional boring at Cold Springs Road.

Trustee Keith Collins – Discussions have been held regarding the design to interconnect our tank at Hillside. The repairs to the fence at the playground will be paid for by the company who caused the damages.

Trustee Ellen Vomacka – will be meeting with NYS DOT to discuss re-engineering the part of the sidewalk project which is the responsibility of DOT. Additional easements for the project will be needed. The website should be up by December 1 and photos of the Board will be included. Trustee Vomacka discussed the ZBA's concerns regarding additions to current local law as previously submitted and was told it would be discussed next month under old business. The roof of the municipal building is still leaking and Supt. Scott advised he would be calling someone to repair it.

Trustee Judy Wood-Shaw – attended an Emergency Preparedness meeting at Arvin Hart and will be at the tabletop exercise to be held this Saturday. A grant was submitted to Saratoga raceway requesting cots and blanket for the emergency shelter and advised the Town had paid for a new generator for SACC. Trustee Wood-Shaw referenced the Lilac situation and

stated she thought it should be mandatory for all landlords to have monthly meter readings and bills.

ATTORNEY - James Peluso – no report

CLERK-TREASURER – Patti Ryan – distributed a water and sewer billing comparison to the Board (copy on file) and advised the Board two customers had leaks and their combined consumption was 1,188,430 gallons; four properties have new meters that are not working; seven properties have old meters that are not working; and 18 properties are vacant and had zero consumption. Trustee Collins asked how many meters we have on hand and instructed the Supt replace as many as possible immediately.

There was an error with the auto read gun on Customer 410298 showing no usage and an estimated bill for 36,000 was sent. The customer called with the actual reading, which has been confirmed by the DPW, and the Clerk would like to issue a corrected bill.

MOTION authorizing the Clerk to adjust the usage from 36,000 estimated to 13,000 actual for customer 410298 made by Trustee Basile, seconded by Trustee Collins
Motion carried 4-0

MOTION authorizing the transfer of \$405.51 from F.8320.401 Supplies to F.8330.200 Purification Equipment made by Trustee Collins, seconded by Trustee Basile
Motion carried 4-0

Trustee Basile explained the auditors from BST are in the office and it appears we do not meet the criteria for needing a Single Audit. It was expected at the time the contract was entered our 2011 fiscal expenditures would exceed \$500,000; however expenditures were approximately \$400,000 due to a delay in starting the construction for the project. Bill Freitag from BST has submitted a revised quote to perform a financial statement audit for a charge of \$14,000 vs. the \$16,800 already approved. The Clerk explained a Single Audit would have been charged to the SCWA Project whereas a financial statement audit would need to come out of the budget. We have a \$10,000 line item for auditing and the remaining \$4,000 could be split between water and sewer. She went on to urge the Board to proceed saying it's been too long since our books were audited and it was important to have everything in order before next year when findings of a Single Audit could jeopardize our grant funding from USDA. Trustee Collins disagreed and advised it was a waste of time and money.

MOTION to approve modifying our current contract for auditing services with BST in accordance with email dated October 18, 2011 from Bill Freitag made by Trustee Basile, seconded by Trustee Vomacka

Roll Call Vote:

Trustee Wood-Shaw	no
Trustee Collins	no
Trustee Vomacka	yes
Trustee Basile	yes
Mayor Martin	yes

Motion carried 3-2

NEW BUSINESS – none

OLD BUSINESS – none

MOTION to approve the audited claims:

A- \$ 36,162.03
F – \$ 44,554.92
G – \$ 101,114.66
H - \$612.80

made by Trustee Basile, seconded by Trustee Wood-Shaw
Motion carried 4-0

MOTION to approve the Treasurer Report made by Trustee Collins, seconded by Trustee Basile
Motion carried 4-0

MOTION to approve the minutes of September 20 made by Trustee Vomacka, seconded by Trustee Collins
Motion carried 4-0

MOTION to adjourn to executive session at 8:45pm to discuss personnel and contracts made by Trustee Vomacka, seconded by Trustee Basile
Motion carried 4-0

MOTION to adjourn at 10:20pm made by Trustee Collins, seconded by Trustee Wood-Shaw
Motion carried 4-0

Respectfully submitted,

Patricia A. Ryan
Clerk-Treasurer