

**REGULAR MEETING-BOARD OF TRUSTEES-NOVEMBER 20, 2007-7:00 P.M.**

**PRESENT: ERNEST W. MARTIN, MAYOR; TRUSTEES – JOHN BASILE, KENNETH BAKER, RAYMOND WALKER**  
**ABSENT: TRUSTEE JOHN MURPHY**

**ALSO PRESENT: ATTORNEY, JAMES PELUSO; FIRE CHIEF, SHANE MAHAR; SUPT OF PUBLIC WORKS, ROBERT GERASIA; BUILDING CODE OFFICER LYNN GOMAN**

Mayor Martin called the meeting to order at 7:00 P.M. and led the Pledge to the Flag.

**CORRESPONDENCE**

The Clerk-Treasurer read a letter from the Community Center regarding their annual Festival of Trees as well as a letter from Saratoga Custom Homes updating the Board on their proposed project known as "Union Square."

Mayor Martin read a letter from Mechanicville/Stillwater Elks Lodge inviting the Board to attend Elk Memorial Day on December 2, 2007 at 2:00 P.M. and reminded the Board and the Public the Annual Village Tree Lighting will take place on December 2, 2007 at 6:00 P.M.

A letter was received from Saratoga County Planning Board regarding their Annual Planning & Zoning Conference to be held on January 30, 2008 at the Saratoga City Center.

**BUILDING CODE OFFICER-Lynn Goman**

One permit issued for a new home on Colonial Road with a connection for water but no sewer. Russell Drive Apartments coming along, 145 N. Hudson has an all new rubber roof, new trailer is set and utilities hooked up at 7 Ferry Lane, posted 215 Hudson Avenue after fire but no activity since. Mr. Goman asked the status of the old Stewarts building and was advised Stewarts has once again taken ownership of the property.

**FIRE CHIEF – Shane Mahar**

The Chief reviewed his monthly report. (Copy on file) Haz-Mat Drill at the Community Center on November 4 was very successful, attended Zone 2 Chief's meeting and learned about the new County Radio System and the Fire Training/Burn Center in Ballston Spa. Requested the Mayor sign letter (copy on file) endorsing the program. Reverse 911 rapid notify system has been entirely revamped, will be preparing a plan for the Village in the next week or two. Chief Mahar would like to see Emergency Preparedness Committee to remain intact with the Town Administration and requested the Board endorse this committee.

**MOTION** authorizing the Mayor to sign a letter of intent for the Fire Department to follow the rules and regulations of Saratoga County Fire Training Facility in conjunction with Chief Mahar made by Trustee Walker, seconded by Trustee Basile Motion carried 3-0

**DEPARTMENT OF PUBLIC WORKS-Robert Gerasia**

Supt. reviewed his monthly report. (Copy on file) New meters from grant are being installed, remote read inside of homes. Ten feet of sidewalk to be completed in spring after Verizon removes wires. Have removed some I & I during high rain times. Picking up leaves throughout Village and booster pumps at the water plant have been repaired.

**COMMITTEE REPORTS**

Trustee John Basile – Consent Order should be discussed in Executive Session due to sensitivity. Once it's been signed, a workshop should be held to inform the public of the details of the Order, possibly immediately prior to the December Board meeting. Quentin Kestner has submitted preliminary cost estimates for the WWTP

upgrade and the alternate option of sending wastewater to Saratoga County Sewer District. Received a letter from County Sewer District outlining steps to be taken to apply to participate in the Sewer District. Several issues need to be addressed prior to making a decision but an application should be made now. Trustee Basile requested authorization to pursue connection with Saratoga County.

**MOTION** to make application to Saratoga County for the Village to become a member of the County Sewer District made by Trustee Baker, seconded by Trustee Walker

Discussion: Trustee Basile clarified we need to pursue this either to the point we are declared an inside user or outside user and what the cost difference will be.

Motion carried 3-0

The Village has a violation for discharging backwash water directly into the river without a SPDES permit. The proposed Consent Order requires us to eliminate that with a date of September 30, 2008 to comply. In order to do so, we'll need to do the engineering work and go out to bid and will have to bond it. Mr. Basile doesn't see any other options for us.

**MOTION** authorizing Quentin Kestner Consulting and Engineering to move ahead with the engineering and detail design work for the backwash water system and transfer it from the WTP into the sewer system for an amount not to exceed \$20,000.00 made by Trustee Basile, seconded by Trustee Walker.

Discussion: This figure is based on a cost estimate Mr. Kestner prepared for us back in June. Trustee Basile recommends we begin this project before the December meeting

Motion carried 3-0

In a related matter, the Mayor would like the Board to pass two resolutions regarding the Shared Municipal Services Initiative.

**BE IT RESOLVED** that the Mayor, of the Village of Stillwater, is authorized to enter into an agreement with The Chazen Companies to prepare a grant application on behalf of the Village of Stillwater, the Town of Stillwater and the City of Mechanicville for funding related to a "Shared Municipal Services Initiative" dealing with the affordable and efficient delivery of public water and sewer in our respective communities with the cost of the application being shared equally by each community. Resolution moved by Trustee Basile, seconded by Trustee Walker.

Motion carried 3-0

**BE IT RESOLVED** that the Village of Stillwater does support the grant application submitted on behalf of the Town of Stillwater, the Village of Stillwater and the City of Mechanicville;

**FURTHER RESOLVED** that the Village of Stillwater supports the City of Mechanicville as lead agency and Supervisor Tom Richardson as point of contact for a "Shared Service Initiative Grant" administered through the New York State Department of State. Resolution moved by Trustee Basile, seconded by Trustee Baker.

Motion carried 3-0

Trustee Raymond Walker – Received resignation from Michele Brown

**MOTION** to appoint Wayne Simmons Chairman of ZBA made by Trustee Walker, seconded by Trustee Basile

Motion carried 3-0

Two additional members are needed for the Zoning Board of Appeals; Tim Campbell will be contacted to see if he would consider serving on the ZBA, James Champlain was asked to serve as an alternate. Trustee Walker had a discussion with Fred Tracy about supporting his move to a new location and how it might benefit the Village. Will be talking to Saratoga Development and Empire Zone to see if any incentives are available.

Trustee Ken Baker-very happy with drainage done at Town.

**CLERK-TREASURER** – Margo Partak

The Clerk distributed a written report (copy on file) and asked for the Board's approval to purchase new water/sewer billing software due to the issues she's had with the current software since it was converted from DOS to Windows. The Clerk will send Mr. Peluso an email detailing the problems she's had so he can draft a letter to the current software provider.

**MOTION** authorizing the Clerk Treasurer to purchase new water/sewer billing software made by Trustee Baker, seconded by Trustee Basile  
Motion carried 3-0

Village Attorney-James Peluso  
Nothing at this time

**MOTION** to open the floor to the public and press made by Trustee Walker, seconded by Trustee Baker  
Motion carried 3-0

James Champlain asked if there was an ordinance prohibiting solicitation in the Village and was advised there is a vendor law in place requiring a permit. He also questioned if it was in writing that we'd receive an equal third from the SMSI and Mayor Martin said that was his understanding.

Mayor Martin greeted Supervisor Elect Shawn Connelly who joined the meeting late due to his attendance at the Republican Caucus in Ballston Spa.

**MOTION** to close the floor to the public and press made by Trustee Basile, seconded by Trustee Walker  
Motion carried 3-0

OLD BUSINESS  
None

NEW BUSINESS  
None

**MOTION** to approve the Treasurer Report made by Trustee Baker, seconded by Trustee Basile  
Motion carried 3-0

**MOTION** to approve the minutes of October 16, 2007 made by Trustee Basile, seconded by Trustee Walker  
Motion carried 3-0

**MOTION** to approve the audited claims:

A	\$27,968.84
F	\$18,682.90
G	\$ 8,801.30
H	\$ 4,971.81

made by Trustee Baker, seconded by Trustee Basile  
Motion carried 3-0

**MOTION** to adjourn to executive session made by Trustee Basile, seconded by Trustee Walker  
Motion carried 3-0

Meeting adjourned at 8:00 P.M.

Return to regular session at 10:00 P.M.

**MOTION** authorizing the Mayor to sign the Consent Order modified to reflect the following changes:

Page 6, Sect 7, remove last sentence which reads "In addition, Respondent will not be granted any sewer extension approvals by the Department until such time as the Castlecliff subdivision has been disconnected from the Respondent's wastewater collection system."

Schedule A, Option 2, November 30, 2008

Schedule B, milestone 1, move to June 30, 2008

Made by Trustee Basile, seconded by Trustee Walker  
Motion carried 3-0

Motion to Adjourn made by Trustee Walker, seconded by Trustee Basile  
Motion carried 3-0

Meeting adjourned 10:15 P.M.

Respectfully submitted,

Margo L. Partak  
Clerk