

REGULAR MEETING -BOARD OF TRUSTEES- MAY 19, 2020-7:00 P.M. VIA ZOOM

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE PATRICK NELSON, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT - ABSENT
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER – ED HERNANDEZ**

Public Attendance – 5

The meeting began with The Pledge of Allegiance and a moment of silence.

CORRESPONDENCE – The Mayor received an email regarding the Canal System stating it will be open by the 4th of July for boating from Troy to Whitehall. The Mayor also thanked the DPW team, Ed Hernandez and John Basile for all their work during the pandemic crisis to keep our systems operating smoothly, and she appreciates all they do.

SPECIAL GUEST – Emily Nadler, inquired about hens/chickens in the Village. She cited the City of Albany's Hen law stating they are permitted with proper registration, spacing, fee payment, etc. The Village Board decided it will draft a law, follow the proper procedures, and have a vote on the Hen Law for the Village of Stillwater.

SPECIAL GUEST – Michael Gardner stated he would like to open a hydroponic lettuce wholesale business in the Old Dom's building once Doms' relocates to their new building. It will be called Gardner's Greenhouse and be an indoor vertical farm. He will share his business plan and site plan by email to the Village Clerk's office.

FIRE DEPARTMENT CHIEF: There were 6 alarms and 4 training drills in the month of April, along with the annual firefighter physicals.

BCO – (Absent)

DPW – Crew has been working on signs, meter replacements, mowing, mulching and hanging flags. Trustee Zeno stated SCSD will be hanging banners with all the Seniors pictures on them starting soon.

ENGINEERING – Reviewed monthly reports, there are no compliance issues. The Lake Street water line draft plans have been sent to Trustee Basile, DPW Foreman Matt Rifenburg and the DOH for approval. The wetland permit has been approved for the project and a formal bond resolution is needed. The NBRC Grant has been submitted for the Firehouse and the AWQR report has been completed and added to the website. (Report on file)

COMMITTEE REPORTS:

Trustee Basile – Construction can commence for Phase I of the Capital Region beginning tomorrow, so he contacted NYSEG for a status update on the Village's streetlight replacement and is awaiting an update. He is working on funding for the firehouse with a possible placement on the November Ballot for a vote. Susan Basile and Elona Cadman had some success from the sale of plants from their front lawn after the Friends of the Stillwater Library Plant Sale was cancelled due to COVID 19.

Trustee DeMarco – Stated she started the flower planting throughout the Village.

Trustee Nelson – Spoke to CDTA and is hoping for installation of a social bicycle station sometime in July, hopefully in our area at the Lock 4 site. The cost is \$140 per bicycle per month. The negotiations are still ongoing.

Trustee Zeno – Has provided all board members notes from the Experience Stillwater Committee meeting. There has not been any movement forward regarding the Colonial Road Apts. At this time. The Farmer's Market is still under discussion regarding location (Library/Cannon Park), it all depends on the district reopening guidelines and we will keep all posted of any decisions.

VILLAGE ATTORNEY – No report at this time

TREASURER REPORT

Voucher Totals By Account for the month

"A" General Fund	\$ 38,442.83
"F" Water Fund	\$ 1,021.31
"G" Sewer Fund	<u>\$ 6,097.90</u>
TOTAL	\$ 45,562.04

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the budget adjustments as presented below made by Trustee Basile, seconded by Trustee Zeno

Transfer \$6500.00 from G.8130.41 Sewage Treatment/Disposal Chemicals to G.8120.100 Sanitary Sewers/Personal Service \$6000.00 and G.9030.800 Social Security \$500.00
Transfer \$1000.00 from A. 8540.400 Drainage Contractual to A.8989.400 Other Home and Community Services to cover the Beacon Lights at SCSD. SCSD to pay half, per signed agreement.

Transfer \$1300.00 from A.1320.400 Auditor Contractual to A.1440.400 Engineering Contractual
Increase A.1910.400 Insurance Contractual by \$67.00 to add coverage for John Deere equipment to insurance policy.

MOTION to open the floor to the public and press made by Trustee Nelson, seconded by Trustee Basile

Motion carried 4-0

Jeri Mehan stated the No Parking sign by the Post Office is faded and needs to be replaced.

MOTION to close the floor to the public and press made by Trustee Basile, seconded by Trustee Zeno

Motion carried 4-0

NEW BUSINESS

MOTION to amend the following motion, not to exceed 15 hours @ \$75.00/hour for a total of \$1,125.00, made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to authorize Flatley Read to apply for a Federally funded grant for Local Waterfront Revitalization opportunities for the Village of Stillwater made by Trustee Zeno, seconded by Trustee Nelson

Motion carried 4-0

There will be a drive thru food give away in the Village from the Northeast Regional Food Bank on June 5th, more information to follow.

There will be a revenue shortfall next year due to COVID 19 and the lack of sales tax received by the Village of Stillwater. It was discussed by the Village Board and agreed upon that the Village does not need to take any cost cutting measures at this time, due to a healthy general fund balance. The finances will be watched closely, and this will be reviewed again if necessary.

MOTION to accept Village of Stillwater License and Permit Fee Schedule, effective May 1, 2020, as presented to the Village Board, copy on file and on the website, made by Trustee Basile, seconded by Trustee Nelson

Motion carried 4-0

MOTION to update the License and Permit Fee Schedule to Lot Line Adjustment = \$200.00 and Minor Subdivision = \$225.00 made by Trustee Zeno, seconded by Trustee Basile
Motion carried 4-0

The raising of Trailer Court permit fees was discussed, the Board will review the options.

OLD BUSINESS

The basketball court contract was tabled for the next meeting pending deed and grant negotiations.

MOTION to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Basile, seconded by Trustee Zeno
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 4/21/2020 Via Zoom made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to enter executive session, regarding legal advice, made by Trustee Basile, seconded by Trustee Nelson
Motion carried 4-0

MOTION to exit executive session, regarding legal advice, made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to adjourn made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

Meeting adjourned 9:25 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer