

REGULAR MEETING -BOARD OF TRUSTEES- JUNE 18, 2013-7:00 P.M.

**PRESENT: ERNEST W. MARTIN, MAYOR; TRUSTEES - JOHN BASILE, TRUSTEE JUDY WOOD-SHAW, TRUSTEE ELLEN VOMACKA
TRUSTEE KEITH COLLINS - ABSENT
CLERK/TREASURER: SHERISTIN TEDESCO
SUPT. OF PUBLIC WORKS: PAUL O'KOSKY
ATTORNEY, JAMES PELUSO
FIRE CHIEF – TONY CONTI & JERRY MEHAN
BUILDING CODE OFFICER – LAWRENCE ALLEN
PUBLIC ATTENDANCE – 14 (LIST ON FILE)**

Brief presentation from Adirondack Trust Insurance Agency Dave Meager, explaining the quotes for this year's insurance. The coverage is up and the premium is down. Robert Gerasia gave me Dave a grand tour of all the locations and changes. The prior year premium from Selective Insurance was \$24,380. The proposed quote from Selective is \$24,612.90, Houston Casualty is \$23,077 (without crime), Travelers is \$23,680 (without crime) and NYMIR proposed premium is \$22,278.08. The Village can save approximately 10% by selecting NYMIR's proposal. NYMIR includes \$1,000,000 coverage for earthquake and flood, where the Village has never had flood insurance before so it is a nice enhancement to the program. Also, with NYMIR all buildings are covered under the \$4.6 million blanket policy. Dave continued to explain the proposed policy in detail. (Copy on file). The policy is due to renew on July 13, 2013. The Board then thanked Dave for his explanation.

Mayor Martin called the meeting to order at 7:00 P.M. and led the pledge to the flag.

CORRESPONDENCE

None

FIRE DEPARTMENT REPRESENTATIVE: Jerry Mehan

Report given for May 2013. There were 4 alarms, 6 drills and 2 events. The events were the annual car show and the Village Parade. (Report on file)

SUPERINTENDENT OF DPW: Paul O'Kosky

Kubricky was at the Village on 6/18/13 and they would like to start Major Dickinson Ave. on July 1st for milling and paving. He would like to start on Monday and pave Franklin Court and then on Tuesday put the top on it. The Mayor stated with the money we have we can start Major Dickinson but the Board will have to discuss Franklin Court. The amount for Franklin Court is \$29,670.05. Mr. O'Kosky also requested permission for the DPW workers to take a vacation day on July 5th, 2013. The Board agreed they could have the day off if they use a vacation day, as long as there is someone to cover. Trustee Vomacka stated she received a call from Mrs. Fischer regarding Rundle Lane deterioration. Mr. O'Kosky stated he will look at Rundle Lane to assess the conditions. (Report on file)

BUILDING CODE OFFICER: Lawrence Allen

He approved the pouring for the footings and slab for a garage at 707 Hudson Ave. There were also two trailer slabs installed at Lilac Trailer Park. A condemned order was issued for 1026 Hudson Ave. Signs also left at 546 Hudson Ave. to contact him regarding the conditions of the chimneys that need to be tore down, he has not heard anything as of yet. He also recently attended a flood insurance seminar and gave a brief explanation regarding the content.

SPECIAL GUEST REPORT: Brady Sherlock, Tom Giammattei & Eric Johnson from Chazen engineering regarding the Sidewalk/Drainage project. Brady explained Catalfamo resumed construction on May 20, 2013 after their winter shut down. The substantial completion is anticipated to be during the second week of July. This means they would have all the sidewalks and curbing installed and the asphalt shoulder would be restored. After substantial completion they would have a final week for top soil, seeding and grading of yards to be restored. Eric stated that earlier today they received a request from Catalfamo requesting a two and a half week extension due to weather conditions after the July 9, 2013 substantial completion date.

MOTION to authorize Catalfamo Construction substantial completion date for July 9, 2013 and final completion to be ten working days thereafter made by Trustee Basile, seconded by Trustee Vomacka.
Motion carries 3-0

COMMITTEE REPORTS:

Trustee Basile reported there are three open items for construction purposes to close out the water project. Eric from Chazen Engineering then described the open items in further detail.

He also discussed the possibility of paying more on the water line loan and presented some possible numbers to make this happen. In his sewer report, Trustee Basile stated there have been three overflow events on Bunce Lane in recent weeks. There has been 12 and one half inches of rain during the last month causing these overflows. Under new business he will propose a new addition to the sewer project to address this situation. He also stated sump pump inspections need to be revisited for certain houses within the village and hooked to the village sewer system.

Trustee Vomacka stated the fence that was vandalized on Major Dickinson is going to be repaired once we receive the insurance check. Countryfest is July 13, 2013 and the Fire Dept. wants permission to do their annual tag day at the Stillwater Bridge from 8 AM to 1 PM during that day. The Fire Dept. also would like another gas card for the convention this weekend in Glens Falls. The Mayor gave permission for the Fire Dept. to have another gas card for the Fire Dept. Convention.

Trustee Wood-Shaw stated Senior Time celebrated their first anniversary on May 30, 2013 with 30 people in attendance. The program is now suspended for the summer to resume the last Friday in September. The program began with 3 people and now has 30 people. The Emergency Mgmt. Comm. met a few weeks ago and the Community Center continues to work on their Comprehensive Plan. Also, the Village may think of creating a law regarding large gatherings in the future.

TREASURER REPORT – Sheristin Tedesco

Voucher totals by account for month.

For fiscal year 2012-2013

"A" General Fund	\$ 15,365.19
"F" Water Fund	\$ 2,285.46
"G" Sewer Fund	\$ 1,588.03
"H" Capital Projects (Sidewalk/Drainage)	<u>\$ 4,772.65</u>
TOTAL	\$ 24,011.33

For fiscal year 2013-2014

"A" General Fund	\$ 33,550.14
"F" Water Fund	\$ 234.61
"G" Sewer Fund	<u>\$ 1,678.03</u>
TOTAL	\$ 35,462.78

TOTALS FOR BOTH MONTHS COMBINED

"A" Total	\$48,915.33
"F" Total	\$ 2,520.07
"G" Total	\$ 3,266.06
"H" Total	<u>\$ 4,772.65</u>
Grand Total	\$59,474.11

Treasurer Report for June 2013 – copies provided to all board members listing all bank accounts with all receipts and expenditures.

Updated revenue/expense control report – copies provided to all board members.

As of 6/18/13, 30% of the Village Taxes have been collected.

MOTION to open the floor to the public made by Trustee Basile, seconded by Trustee Wood-Shaw.

Motion carried 3-0

Mr. Champlin submitted a letter from Terri Simmons to be entered into the record with the official minutes (on file). He asked about water pressure on the north end, if there was an issue. He stated he used to run at 82 and is now at 70 psi. Trustee Basile stated he did not know of any problems and offered to find out what the pressure should be at his house but will need to know the elevation of his house.

Margo Partak asked if the Village is going to widen the road in Clinton Court. The Mayor stated the Board will look into it.

Rick Nelson commented on the conditions of abandoned houses in the Village. The Mayor stated we are trying to determine the banks that own these properties by seeing who is paying the taxes on these properties. We should have a list of where the payments are coming from by the next meeting.

MOTION to close the floor to the public and press made by Trustee Vomacka, seconded by Trustee Basile.
Motion carried 3-0

NEW BUSINESS

Per Attorney Peluso the State has enacted a new law to provide more uniformity for filing notices of claims.

MOTION to designate the New York Secretary of State as local government agent for service of notices of claims and to designate the Village Clerk, 1 School Street, P.O. Box 507, Stillwater, NY 12170 as the recipient to whom the Secretary of State shall forward any notices of claim made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 3-0

MOTION to authorize the Village Clerk to file a Certificate of Designation for Service of Notice of Claim with the New York Department of State in the form as attached to this motion. One (1) year arising out of breach of contract pursuant to CPLR 9802. Ninety (90) days for all other claims pursuant to CPLR 9801, 9802 and General Municipal Law 50-e made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0

The Mayor also stated the Village does not have a law, except under the NYS Property Code Law, stating that each residence is responsible for their sidewalk maintenance and snow removal. The Mayor would like the Village Board to think about this topic before the end of the sidewalk project.

MOTION to authorize Delaware Engineering to prepare a bid document for Pump Station Upgrade under the sewer upgrade project to replace with larger pipe from Pump Station #1 to the WWTP not to exceed \$400,000 made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 3-0

OLD BUSINESS

MOTION to Reassign the Veterans Memorial Home, known as American Legion Post 490, the amount of EDU's from 3 to 1 EDU's to begin on the next billing cycle made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 3-0

Trustee Wood-Shaw asked if the gate should be locked at the end of Ferry Lane. The Mayor stated yes it should and will have the Supt. of DPW check on this. The Mayor stated it should be locked constantly when not in use.

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 3-0

MOTION to accept two junior firefighters, Anastasia Thrane and Lane Conti, made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 3-0

MOTION to approve the Treasurer's report made by Trustee Vomacka, seconded by Trustee Basile.
Motion carried 3-0

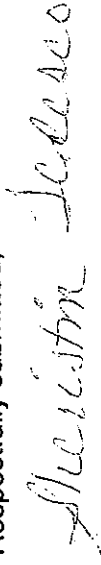
MOTION to approve the minutes from Regular Meeting dated 5/21/13 made by Trustee Vomacka, seconded by Trustee Basile.
Motion carried 3-0

MOTION to approve the minutes from Special Meeting dated 6/11/13 made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 3-0

MOTION to enter executive session for personnel matters made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0

- MOTION** to exit executive session to regular session made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0
- MOTION** to approve the salary of \$50,000 for the Supt. of DPW Paul O'Kosky effective June 1, 2013 made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0
- MOTION** to waive the water and sewer tap fees and only charge for the water meters for Stillwater Landings made by Trustee Basile, seconded by Trustee Vomacka.
Motion carried 3-1
- MOTION** to enter executive session for litigation matters made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0
- MOTION** to exit executive session to regular session made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0
- MOTION** to authorize \$75,000 of unreserved general fund balance to transfer to 2014 A.5110.400 budget for paving of Franklin Court and Champlain Road made by Trustee Basile, seconded by Trustee Wood-Shaw.
Motion carried 3-0
- MOTION** to adjourn made by Trustee Vomacka, seconded by Trustee Wood-Shaw.
Motion carried 5-0
- Meeting adjourned 10:00 pm

Respectfully submitted,



Sheristin Tedesco
Clerk/Treasurer