

**REGULAR MEETING -BOARD OF TRUSTEES- JULY 16, 2013-7:00 P.M.**

**PRESENT: ERNEST W. MARTIN, MAYOR; TRUSTEES - JOHN BASILE, TRUSTEE JUDY WOOD-SHAW, TRUSTEE ELLEN VOMACKA  
TRUSTEE KEITH COLLINS - ABSENT  
CLERK/TREASURER: SHERISTIN TEDESCO  
SUPT. OF PUBLIC WORKS: PAUL O'KOSKY  
ATTORNEY, JAMES PELUSO  
FIRE CHIEF – JERRY MEHAN  
BUILDING CODE OFFICER – LAWRENCE ALLEN  
PUBLIC ATTENDANCE – 4**

Mayor Martin called the meeting to order at 7:00 P.M. and led the pledge to the flag.

**CORRESPONDENCE**

Letter received from the Community Center stating on Thursday Sept. 5, 2013 at 7:00 pm they will be hosting a 5K "Glow Back to School Run" through the Village. The race will begin as dusk and go through dark. They expect roughly 100 participants and proceeds will benefit the Community Center. Shirts will be fit with glow strips for safety.

**MOTION** to approve the 5K run for the Stillwater Community Center on Sept. 5, 2013 made by Trustee Basile, seconded by Trustee Vomacka  
Motion carried 3-0

**FIRE DEPARTMENT REPRESENTATIVE: Jerry Mehan**

Report given for June 2013. There were 5 alarms, 4 drills and 1 social event. A letter was read by Trustee Vomacka commending the Stillwater Fire Dept. at a recent event in Lake George, NY. (Letter on File) Chief Mehan also asked for Board approval for their annual Tag Day Aug. 31 and Sept. 1, 2013. (Report on file)

**MOTION** to approve annual Tag Day for the Stillwater Fire Dept. on Aug. 31 and Sept. 1, 2013 made by Trustee Basile, seconded by Trustee Wood-Shaw  
Motion carried 3-0

**MOTION** to approve the Stillwater Fire Dept. to attend the Turning Point parade in Schuylerville on August 4, 2013 made by Trustee Basile, seconded by Trustee Wood-Shaw  
Motion carried 3-0

**SUPERINTENDENT OF DPW: Paul O'Kosky**

Monthly report provided to all Board members. Supt. O'Kosky stated that the fire hydrant on Route 4 will be fixed tomorrow. The risers for the manholes should be started this week. The paving has been completed on Broughton Lane, Major Dickinson Ave. and Franklin Court. (Report on file)

**BUILDING CODE OFFICER: Lawrence Allen**

Approved electric and plumbing at 88 Colonial Road, approved rebar for footings at 707 Hudson Ave., approval given for rebar and screening for footings at 1 Park Ave. and checked and approved measurements for shed behind the Firehouse.

**SPECIAL GUEST REPORT:** Fred Metzger, land surveyor, presented information on merging of Jason and Michael Rich's properties at 1046 and 1006 Hudson Ave. Jason will retain a small portion of 1046 Hudson and merge the remaining 2.5 acres with his father's property. The combined parcel for Michael Rich when completed will be 17 acres.

**COMMITTEE REPORTS:**

Trustee Basile reported approval has been granted from the DOH to install the Air Max Oxygenator Injector Systems at the Dick Lynch and Saratoga Hillside Water Tanks for the Village of Stillwater. An RFP for spare parts has been submitted by Chazen Engineering to three bidders and the bid opening will be on July 25<sup>th</sup>, 2013 at 1:00 pm here in the Board Room. There are two additional bid documents for instrumentation and fencing that I am told will be ready the first of next week. In regard to the sewer project, there is a problem with the directional bore at Barbolt Court. The directional bore is a foot or two too high. The original company put it in the wrong place and there is now legal actions between the two companies. Per a letter we just received, the original company has until the end of business on Friday to correct the situation or it will be corrected by a different company and back charged to the original. As for the status of the force main replacement, which was approved last meeting, the surveying has been done and may be easier to put it in a different location. I am not convinced at this point one way or the other. The engineering firm, Delaware Engineering, has to evaluate

further before they make any recommendations. There were video inspections on July 9<sup>th</sup> by the Mechanicville crew and there may be more work that needs to be done. There have not been any additional overflows on Bunce Lane to my knowledge.

Trustee Vomacka stated sidewalk costs presented by Chazen Engineering. There should be substantial completion by Friday July 19, 2013. There may be additional time needed for the engineer for completion of the project that may be able to be split with our DPW workers. This is still in negotiations with Chazen. Trustee Vomacka also read a meeting summary report from a meeting at Mr. & Mrs. Simmon's house on 6/22/13. (Report on File) It was decided by the Board that the sidewalk will be poured in front of the Stillwater Landing's entrance with Mr. Doyle to be in charge of maintenance and repair.

Trustee Wood-Shaw stated she attended this month's Emergency Mgmt. Meeting. She also stated that the Stillwater Community Center received a grant from Global Foundries for kitchen upgrades and reflective vests for safety in the case of an emergency situation. Chief Latham is writing a plan for traffic control and is holding a meeting in Sept. and requested we attend the meeting. The Senior Program will begin the last Friday in September. Also, Arvin Hart is hosting Friday night summer drive ins throughout the summer at the Frog Island Firehouse. Food and music is provided and the next one is July 26<sup>th</sup> and they have hamburgers, hot dogs and music.

#### **TREASURER REPORT – Sheristin Tedesco**

Voucher totals by account for month.

"A" General Fund	\$119,580.44
"F" Water Fund	\$ 64,250.15
"G" Sewer Fund	\$ 2,832.05
<b>TOTAL</b>	<b>\$186,662.64</b>

Treasurer Report for July 2013 – copies provided to all board members listing all bank accounts with all receipts and expenditures.

Updated revenue/expense control report – copies provided to all board members.

As of 7/16/13, 85% of the Village Taxes have been collected.

**MOTION** for budget increase to A5112.200 Permanent Improvement Outlay and A.3501 CHIPS by \$59,983.89 due to uncollected balance of prior year's CHIPS funds made by Trustee Basile, seconded by Trustee Wood-Shaw  
Carried 3-0

**MOTION** for budget increase to A.7110.400 Parks Contractual and A.2770 Misc. revenues by \$1725.00 due to receipt of insurance check for vandalism damage at Major Dickinson Park to be repaired made by Trustee Basile, seconded by Trustee Vomacka  
Carried 3-0

**MOTION** to open the floor to the public made by Trustee Basile, seconded by Trustee Vomacka.  
Motion carried 3-0

Village resident Peggy Rubin asked the board if there was anything they could to clean up the property next door to her because it has made her home unable to sell. She also inquired as to the status of Trustee Collins. The Mayor stated we have not received a formal resignation from Trustee Collins. She recommended Rick Nelson for Trustee when a seat is vacated.

Resident Rick Nelson also complained about the conditions of his neighboring properties.

**MOTION** to close the floor to the public and press made by Trustee Vomacka, seconded by Trustee Wood-Shaw.  
Motion carried 3-0

#### **NEW BUSINESS**

**MOTION** to establish a Trust and Agency Escrow Account for Stillwater Landings for engineering and legal fees in the amount of \$10,000.00, new account number to be T.0030.004 made by Trustee Basile, seconded by Trustee Wood-Shaw  
Motion carried 3-0

**MOTION** to approve the repair of the 2001 Utility Truck, not to exceed \$3650.00 made by Trustee Wood-Shaw, seconded by Trustee Basile.  
Motion carried 3-0

**MOTION** to approve the merging of the Rich properties, 244.53-1-6.1 into two parcels to join one with 244.61-1-2.211, as previously described by the surveyor Fred Metzger, subject to verification of filing of Rich easements, made by Trustee Wood-Shaw, seconded by Basile. Motion carried 3-0

The Mayor stated with the completion of the Sidewalk Project the Village Board will have to notify the homeowners about a sidewalk maintenance law. The Mayor thinks the Village should pass a separate Sidewalk Maintenance Law for the Village that will cover the whole Village. The Mayor proposes to have a hearing on it next month that the homeowners will be responsible for the sidewalks in front of their residences. This way if we run into problems we can force the homeowner to take care of the sidewalk, especially in the winter. I have a draft that I will pass out to the Board later.

#### **OLD BUSINESS**

**MOTION** to approve the Adirondack Trust NYMIR Insurance Proposal, as presented at last meeting, made by Trustee Wood-Shaw, seconded by Trustee Basile Motion carried 3-0

**MOTION** to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Vomacka. Motion carried 3-0

**MOTION** to approve the Treasurer's report made by Trustee Vomacka, seconded by Trustee Wood-Shaw. Motion carried 3-0

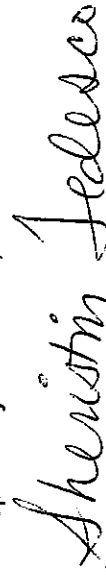
**MOTION** to approve the minutes from Regular Meeting dated 6/18/13 made by Trustee Vomacka, seconded by Trustee Basile. Motion carried 3-0

**MOTION** to enter executive session for legal matters made by Trustee Wood-Shaw, seconded by Trustee Basile. Motion carried 3-0

**MOTION** to adjourn made by Trustee Basile, seconded by Trustee Vomacka. Motion carried 3-0

Meeting adjourned 9:30 pm

Respectfully submitted,



Sheristin Tedesco  
Clerk/Treasurer