

**REGULAR MEETING -BOARD OF TRUSTEES- AUGUST 18, 2020-6:00 P.M.**

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE PATRICK NELSON, TRUSTEE JOHN BASILE  
CLERK/TREASURER: SHERISTIN TEDESCO  
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH - ABSENT  
BUILDING CODE OFFICER: LARRY WOLCOTT - ABSENT  
ATTORNEY: JAMES PELUSO - ABSENT  
FIRE CHIEF: TONY CONTI  
ENGINEER – ED HERNANDEZ**

Public Attendance - 6

The meeting began with The Pledge of Allegiance and a moment of silence.

**MOTION** to open the public hearing for Resolution Approving 3 Lot Subdivision Application - 16 Kellogg Road, submitted by Joseph Zecca made by Trustee Basile, seconded by Trustee Zeno Motion carried 4-0

The application proposes to subdivide the property into three (3) lots which are located partially in the Town and Village. The application proposed to construct two (2) townhomes on Lot 2 and Lot 3. The application was originally filed with the Town of Stillwater, and a copy is filed with the Village. This subdivision will provide two more sewer connections through the Castle Cliff sewer billing for the Village of Stillwater.

**MOTION** to close the public hearing for Resolution Approving 3 Lot Subdivision Application - 16 Kellogg Road, submitted by Joseph Zecca made by Trustee Basile, seconded by Trustee Nelson Motion carried 4-0

**CORRESPONDENCE** – Plans were received from Advanced Engineering and Surveying, PLLC for the proposed apartment development at 19 Colonial Road on 8/14/2020. Copies can be reviewed by appointment at the Village Clerk's office during regular business hours. Trustee Basile stated we need to receive the finalized traffic study of Colonial Road, what we have to date is just a draft copy, before the Board can move forward with any planning.

Notice was received from the Northern Border Regional Commission stating the Village was not selected for funding in this year's NBRC Economic and Infrastructure Development grant round for a firehouse grant.

**SPECIAL GUEST** – Eddie Berthiaume was awarded a plaque by the Mayor in recognition of achieving the honored position of Eagle Scout. Eddie built 2 benches and a signage board for the splashpad for his Eagle Scout final project. The Board wishes him well in college in the fall.

**SPECIAL GUEST** – Devon Villa, 16 Park Ave., presented a home-based business idea of an order only bakery to be called "The Mommy and Me Bakery", with her 4-year-old daughter Mia. They have already been baking together and providing cookies to the local law enforcement offices and "Mia's Cookie Jar" will be a feature story on channel 6 news tomorrow night. The Mayor advised Ms. Villa to get the proper forms from our website submitted and we will move forward from there.

**FIRE DEPARTMENT CHIEF:** There were 6 alarms and 5 training drills in the month of July, with one event.

**MOTION** for pre-approval for new member Gabrielle Pratt, Class A status, pending approval at the monthly scheduled Newland Wood meeting made by Trustee Basile, seconded by Trustee Nelson Motion carried 4-0

Mayor Wood-Shaw thanked the Fire Dept for their work on the recent basement collapse on Hudson Ave, it was a job well done.

**FIRE MARSHALL** – (Absent)

**BCO** – (Absent)

**DPW** – (Absent) Mayor Wood-Shaw reported all the roads scheduled to be paved have just been completed. There is a water tap request that will be covered under new business.

**ENGINEERING** – Ed reported we did not get the grant funding we were hoping for regarding the new fire house. He is waiting on EFC funding for the water line project and it is not hopeful that project will be completed this year.

**COMMITTEE REPORTS:**

Trustee Basile – Met with NE Land Survey representative and Vince Laurenzo regarding supplying water to a property on County Route 76. The water line would supply 6 large properties. They also discussed Mr. Laurenzo’s other properties in the Village, and he stated he will be working on his real estate developments shortly. There are not any new updates on the LED conversions currently.

Trustee DeMarco – No report at this time.

Mayor Wood-Shaw stated the flowers throughout the Village look beautiful.

Trustee Nelson – Attended a Champlain Canal meeting by phone, nothing new to report at this time.

Trustee Zeno – sent a report to the board stating the topics discussed at the Experience Stillwater meeting held during the month. The team is working to develop the walking/biking tour of the Village. Interview questions are prepared, if there are any volunteers to interview residents with history/knowledge of the Village, please contact Judy Zeno. She joined a webinar on internal controls for payroll. She contacted the builder for the Colonial Road Apts. to let them know we needed additional escrow money for the engineering/attorney review of plans.

**VILLAGE ATTORNEY – ABSENT**

**TREASURER REPORT**

**Voucher Totals By Account for the month 8/18/2020**

“A” General Fund	\$ 15,716.22
“F” Water Fund	\$ 3,599.87
“G” Sewer Fund	<u>\$ 5,903.84</u>
TOTAL	\$ 25,219.93

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

**MOTION** to open the floor to the public and press made by Trustee Basile, seconded by Trustee DeMarco  
Motion carried 4-0

**MOTION** to close the floor to the public and press made by Trustee Basile, seconded by Trustee Zeno  
Motion carried 4-0

**NEW BUSINESS**

**RESOLUTION**

**VILLAGE BOARD OF TRUSTEES  
VILLAGE OF STILLWATER  
August 18, 2020**

**Resolution Approving 3 Lot Subdivision Application - 16 Kellogg Road**

Motion By: Trustee Zeno  
Seconded By: Trustee Nelson

**WHEREAS**, Joseph Zecca has made an application to subdivide property located at 16 Kellogg Road known as Parcel ID 253.26-1-32 which lies in both the Town of Stillwater and Village of Stillwater;

**WHEREAS**, the application proposes to subdivide the property into three (3) lots which are located partially in the Town and Village. The application proposed to construct two (2) townhomes on Lot 2 and Lot 3.

**WHEREAS**, the application was originally filed with the Town of Stillwater, and a copy filed with the Village;

**WHEREAS**, The Town of Stillwater as the lead agency for the application pursuant to the New York State Environmental Quality Review Act (“SEQR”) has approved the application and issued a Negative Declaration;

**WHEREAS**, a public hearing was noticed and duly held by the Board of Trustees of the Village of Stillwater on August 18, 2020 to consider the proposed subdivision; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Stillwater hereby approves the proposed subdivision of the property located at 16 Kellogg Road known as Parcel ID 253.26-1-32 whereby the existing 1.02± acre lot will be subdivided into lots of 1.02± acres: (Lot 1) 0.59± acres, (Lot 2) 0.21± acres, and (Lot 3) and .22± acres which are located partially within the Village of Stillwater, as shown on the applicant’s survey.

The members of the Village Board of Trustees present, and voting were:

<b>Trustee:</b>	<b>Vote:</b>	<b>YES</b>	<b>NO</b>
Trustee Basile		<u>  X  </u>	
Trustee DeMarco		<u>  X  </u>	
Trustee Nelson		<u>  X  </u>	
Trustee Wood-Zeno		<u>  X  </u>	
Mayor Wood-Shaw		<u>  X  </u>	

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on August 18, 2020.

**MOTION** for a 1.5-inch water tap fee to be set at \$3,000.00 made by Trustee Basile, seconded by Trustee DeMarco  
Motion carried 4-0

Trustee Nelson stated he would like to institute term limits for the offices of Mayor and Village Trustees and would like the Board’s feedback. Trustee Zeno stated two terms may be too short as you are only “just learning what you are doing” during the first term. The Board decided they would think on the topic and Trustee Nelson would contact the Village Attorney for specifics.

**OLD BUSINESS**

**MOTION** to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee Basile  
Motion carried 4-0

**MOTION** to approve the Treasurer’s report made by Trustee Basile, seconded by Trustee DeMarco  
Motion carried 4-0

**MOTION** to approve the minutes from Regular Meeting dated 7/21/2020 made by Trustee Basile, seconded by Trustee Zeno  
Motion carried 4-0

**MOTION** to adjourn made by Trustee Nelson, seconded by Trustee Basile  
Motion carried 4-0

Meeting adjourned 7:00 PM

Respectfully submitted,

Sheristin Tedesco  
Clerk/Treasurer