

# VILLAGE OF STILLWATER

TRUSTEES:

John Basile  
Dorothy DeMarco  
Patrick Nelson  
Judith Wood-Zeno

INCORPORATED 1816

1 SCHOOL STREET  
PO BOX 507  
STILLWATER, NY 12170  
(518) 664-6258 FAX 664-2166

Judy Wood-Shaw, MAYOR

ATTORNEY  
Dreyer Boyajian LLP  
James R Peluso

CLERK/TREASURER  
Sheristin Tedesco

## REORGANIZATIONAL RESOLUTIONS 2021

**BE IT RESOLVED** that Judy Wood-Zeno be appointed as Deputy Mayor for the calendar year 2021.

**BE IT RESOLVED** that Sheristin Tedesco be reappointed as Village Clerk/Treasurer and Village Registrar and Barbara Ponzillo as Deputy Clerk/Registrar for the calendar year 2021.

**BE IT RESOLVED** that the DPW Foreman has the authority and responsibilities for the duties of the DPW Superintendent.

**BE IT RESOLVED** that Wayne Simmons is appointed as Chairman of the Zoning Board of Appeals for the calendar year 2021.

**BE IT RESOLVED** that Dreyer Boyajian LLP, represented by Mr. James R. Peluso, be retained as the Attorneys for the Village of Stillwater, pursuant to retainer agreement dated December 15, 2020 for the calendar year 2020.

**BE IT RESOLVED** that the Ballston Spa National Bank be designated as the official depository for all village funds for the calendar year 2021.

**BE IT RESOLVED** that The Express and The Daily Gazette shall be the official newspapers for the Village of Stillwater for the calendar year 2021.

**BE IT RESOLVED** that Mayor Judy Wood-Shaw and Clerk/Treasurer Sheristin Tedesco shall be authorized at the bank for signatures for all Village checks and withdrawals and in the absence of the Mayor or Clerk/Treasurer, Trustee Wood-Zeno be authorized to sign.

**BE IT RESOLVED** that Clerk/Treasurer Sheristin Tedesco shall be the authorized official with regard to online banking for the Village of Stillwater for the calendar year 2021.

**BE IT RESOLVED** that Clerk/Treasurer Sheristin Tedesco be appointed as records management officer for the calendar year 2021.

**BE IT RESOLVED** that the Board of Trustees authorizes the Clerk-Treasurer to make payments in advance for utility services, postage, Federal Express & United Parcel fees, health insurance, reimbursements with all bills presented at the next regularly scheduled board meeting for audit.

**BE IT RESOLVED** that the Board of Trustees does authorize reimbursement to employees and officers of the Village who use their own personal vehicle while performing their official duties on behalf of the Village of Stillwater at the current Federal mileage rate.

**BE IT RESOLVED** that the Village of Stillwater Board hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body: Mayor and Trustee positions - 6 days per month, DPW Foreman Matt Rifenburgh - 8 hours per day, Clerk/Treasurer Sheristin Tedesco – 8 hours per day, Deputy Clerk – 6 hours per day.

**BE IT RESOLVED** that regular Village of Stillwater Board of Trustees meetings will be held the third Tuesday of each month, as per the schedule below, beginning at 7:00 P.M., with the exception of June, July and August to begin at 6:00 pm, in the Village Board Room. If changes are needed, the press will be notified.

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021 – 6 PM

July 20, 2021 – 6 PM

August 17, 2021 – 6 PM

September 21, 2021

October 19, 2021

November 16, 2021

December 21, 2021

**BE IT RESOLVED** that the Mayor will have the sole authority for calling special meetings and will notify the public and press at least 72 hours in advance of the meeting if possible, further each Trustee shall be notified via the telephone by the Mayor or the Clerk and a notice of such meeting shall be displayed in the Office of the Village Clerk.

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of the Reorganizational Resolutions adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on December 15, 2020.

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Village Clerk