

REGULAR MEETING -BOARD OF TRUSTEES- MARCH 16, 2021-7:00 P.M. – TOWN HALL

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE PATRICK NELSON – ABSENT, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT - ABSENT
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER – ED HERNANDEZ**

Public Attendance - 2

The meeting began with The Pledge of Allegiance and a moment of silence.

MOTION to open the floor for the Public Hearing on the 2021-2022 budget made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

GENERAL FUND “A” EXPENSE	<u>2020-2021</u>	<u>2021-2022</u>	<u>CHANGE</u>
	\$852,200	\$863,910	\$11,710
WATER FUND “F”	\$336,400	\$340,850	\$4,450
SEWER FUND “G”	\$360,900	\$371,400	\$10,500
TOTAL BUDGET	\$1,549,500	\$1,576,160	\$26,660 (1.7%)+
ASSESSED VALUATION	\$93,537,312	\$94,769,676	\$1,232,364
RAISED BY TAXES	\$383,502	\$388,555	\$5,053 +
FUND BALANCE REQUIRED FOR NEW BUDGET			
“A”	\$52,598	\$59,255	
“F”	\$58,800	\$63,250	
“G”	\$21,900	\$22,400	

There will not be a change to the tax rate of \$4.10 per assessed 1000.

MOTION to close the floor for the Public Hearing on the 2021-2022 Budget made by Trustee Basile, seconded by Trustee Zeno
Motion carried 3-0

RESOLUTION
VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
March 16, 2021
Adoption of Budget for Fiscal Year 2021-2022

Motion by: Trustee Basile
Seconded by: Trustee DeMarco

WHEREAS, the Board of Trustees of the Village of Stillwater, after due publication and notice, held a public hearing on March 16, 2021 on the Village’s tentative budget approved by the Board and filed with the Village Clerk for the fiscal year June 1, 2021 to May 31, 2022, at which time all persons interested in the subject thereof were duly heard, and the matter of the budget for such fiscal year having been duly discussed and considered, it is

NOW, THEREFORE RESOLVED, that said tentative budget, with Schedule of Salaries and Wages, is hereby adopted and established as the annual budget for the Village’s fiscal year 2021-2022; and that the Village Clerk shall prepare and certify said budget and enter the same into the minutes.

VOTE:	YES	NO	ABSENT
Trustee Basile	_ X _	_____	_____
Trustee Nelson	_____	_____	_ X _
Trustee DeMarco	_ X _	_____	_____
Trustee Wood-Zeno	_ X _	_____	_____
Mayor Wood-Shaw	_ X _	_____	_____

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on March 16, 2021.

SPECIAL GUEST – Jim Fitzgerald, Hometown Heroes, gave a brief presentation on banners for the Village dedicated to service men and women. The sponsors would buy the flags and the Village would hang them throughout the Village. Many designs and ideas were discussed. The project will move forward with more details to follow shortly.

CORRESPONDENCE – None

FIRE DEPARTMENT CHIEF: There were 4 alarms and 4 training events in the month of February. The car show is cancelled for this year.

The Village wide garage sale will be May 22nd and May 23rd.
The Legion will be doing a coin drop on Memorial Day weekend.
There will be no parades until September.

FIRE MARSHALL – (Report on file)

DPW – (Report on file) The south end planter will be rebuilt. Three (3) estimates were received for the Fire Dept. roof repair.
1 - Premier Roofing \$16,400
2 - Hopeck Roofing \$16,500
3 – Weathertech \$18,500
There were many questions regarding cost of replacement wood and warranties. It was decided Matt would research and present the answers at the April meeting.

BCO – (Report on file)

ENGINEERING – (Report on file) Asked if the Village was prepared for him to move ahead with the bid preparation for the Lake Street Water Line project. It was decided we were.

COMMITTEE REPORTS:

Trustee Basile – The LED lights have been installed, except for 7. He will be performing a detailed review to make sure the correct lights are in the correct poles.

Trustee DeMarco – Requested the small tree at Cannon Park be cut down, the DPW agreed.

Trustee Nelson – Absent

Trustee Zeno – Attended the Champlain Canal meeting and gave an update to the Village. The idea for having a facility for bikers was discussed. Drew is working on the Experience Stillwater walking tour, along with the Greenway Grant and the FD Grant submissions. The employee manual review is on the schedule for summer after she can meet with the Trustees individually. Mentioned questioning Trustee Nelson’s progress regarding research on secure servers for the Village email system.

The Village Board authorized the Clerk Treasurer to pay any outstanding bills that will create late fees prior to the monthly board meeting to avoid those late fees. The invoice will be considered a prepay and be reviewed prior to the next meeting.

VILLAGE ATTORNEY – No report, at this time

TREASURER REPORT

Voucher Totals By Account for the month 3/16/2021

“A” General Fund	\$ 36,611.53
“F” Water Fund	\$ 1,541.12
“G” Sewer Fund	\$ <u>6,806.90</u>
TOTAL	\$ 44,959.55

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

The 2021/2022 Local Government Property Tax Cap Compliance Paperwork has been completed and was submitted to OSC on 2/24/2021, and we were randomly selected by OSC to do and audit of our submitted Tax Cap. All requested back up paperwork has been emailed to Jake Karker of OSC.

We were notified by EFC the closing is tentatively set for May6th, 2021 for the water line financing.

MOTION to accept the budget adjustment as presented below made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 3-0

Increase G.8130.402 by \$150.00 for sewer plant telephone.

Increase A.1910.400 by \$6100.00 Unallocated Insurance for FD Insurance.

MOTION to open the floor to the public and press made by Trustee DeMarco, seconded by Trustee Zeno
Motion carried 3-0

MOTION to close the floor to the public and press made by Trustee Zeno, seconded by Trustee DeMarco
Motion carried 3-0

NEW BUSINESS

RESOLUTION
VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
March 16, 2021

Lake Street Water Improvement Project Authorization to Bid

Motion by: Trustee Basile
Seconded by: Trustee Zeno

WHEREAS, The State of New York Environmental Facilities Corporation has notified the Village the Lake Street Water Line Project will be tentatively closing on May 6th, 2021

WHEREAS, there is a need to move the schedule for the long approved Lake Street Improvement Project ahead to take advantage of the construction weather period in 2021

THEREFORE BE IT RESOLVED, Adirondack Mountain Engineering is directed to prepare the bid package for the Lake Street Water Improvement Project.

THEREFORE BE IT RESOLVED, the Village Clerk is hereby authorized and directed to advertise said bid, in accordance with applicable law, and bids must be addressed to the Village Clerk and received by the Village Clerk no later than May the 12th, 2021 at 2:00 pm in the Village offices at 1 School Street, Stillwater, NY 12170. The Village reserves the right to reject any and all bids.

VOTE:	YES	NO	ABSENT
Trustee Basile	<u> X </u>	_____	_____
Trustee Nelson	_____	_____	<u> X </u>
Trustee DeMarco	<u> X </u>	_____	_____
Trustee Wood-Zeno	<u> X </u>	_____	_____
Mayor Wood-Shaw	<u> X </u>	_____	_____

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on March 16, 2021.

OLD BUSINESS

The Police Reform and Reinvention Plan paperwork has been done and posted on our website.

The Farmers Market will run from June 1 through October 6th, 2021 from 3 to 6 PM.

Garage Sale Weekend will be May 22 and May 23, 2021.

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Zeno

Motion carried 3-0

MOTION to approve the Treasurer's report made by Trustee Zeno, seconded by Trustee Basile

Motion carried 3-0

MOTION to approve the minutes from Regular Meeting dated 2/16/2021 made by Trustee DeMarco, seconded by Trustee Zeno

Motion carried 3-0

MOTION to adjourn made by Trustee Zeno, seconded by Trustee Basile

Motion carried 3-0

Meeting adjourned 8:34 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer