

REGULAR MEETING -BOARD OF TRUSTEES- MAY 18, 2021-7:00 P.M. – TOWN HALL

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE PATRICK NELSON, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT - Absent
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER : ED HERNANDEZ**

Public Attendance - 2

The meeting began with The Pledge of Allegiance and a moment of silence.

Swearing in of new Fire Department Officers by Mayor Judith Wood-Shaw

Chief-Anthony Conti
1st Asst. Chief- Jeffery Mahar
2nd Asst. Chief-Gerald Mehan
Captain- Matthew Mehan
Lieutenant- Joseph Fitzpatrick Jr.

President- Tracey Pommer
Vice President-Christopher Cancilla
Secretary- Gerald Mehan
Treasurer-William Mehan
Trustees- Matthew Mehan
Tomas Caivana
Heather Conti
Steward-Gerald Mehan

CORRESPONDENCE – Mayor Judy read a notice received regarding a public hearing for the Town of Stillwater to consider an application received by Stillwater Elgen LLC for an addition to the site plan for the Saratoga Hills Mobile Home Park. She also read a request from the Schaghticoke Fire Dept. requesting the Village donate the extra ATV given to the Village by Momentive to their Fire Dept.

FIRE DEPARTMENT CHIEF: There were 6 alarms and 3 training events in the month of April.

MOTION to approve the purchase of a Chief's Truck Tahoe from the Village of Round Lake, at a cost not to exceed \$11,000.00, made by Trustee Nelson, seconded by Trustee Zeno
Motion carried 4-0

FIRE MARSHALL – (Report on file)

MOTION to donate the Cub Cadet ATV to the Schaghticoke Fire Dept. made by Trustee Zeno, seconded by Trustee Basile
Motion carried 4-0

DPW – (Report on file)

An email request was read by Mayor Judy from Colleen Masterson, 1142 Hudson Ave, requesting reimbursement for sewer line issues.

MOTION for the Village Board to deny any compensation to the Masterson's, of 1142 Hudson Ave., for any sewer line expenses, both past and present made by Trustee Basile, seconded by Trustee Zeno
Motion tabled to Executive Session

BCO – (Report on file)

ENGINEERING – (Report on file)

COMMITTEE REPORTS:

Trustee Basile – RWE (Battery Project) has the same status – negotiating the contract with NYSEG. All streetlights are listed and billed as LED's, 7 are incomplete and a list has been provided to NYSEG.

Trustee DeMarco – We are waiting on the updated applications and info regarding the Veteran Banners from Jim Fitzgerald. The flowers are being planted throughout the Village.

Trustee Nelson – No report at this time

Trustee Zeno – All have been given a copy of the brochure for the Experience Stillwater Walking Tour final draft. She would like to print 2500 copies and distribute them at the Blockhouse, Library and Village office.

MOTION to approve the printing of 2500 flyers for the Stillwater Experience Walking Tour, at a cost not to exceed \$400, from Print Graphics and paid through budget line A.7110.400 made by Trustee Zeno, seconded by Trustee DeMarco
Motion carried 4-0

VILLAGE ATTORNEY – No report, at this time

TREASURER REPORT

Voucher Totals By Account for the month 5/18/2021

“A” General Fund	\$ 25,226.65
“F” Water Fund	\$ 2,690.09
“G” Sewer Fund	<u>\$ 5,656.06</u>
TOTAL	\$ 33,572.80

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

The 2021/2022 Constitutional Tax Limit Form has been accepted by OSC on 4/29/2021.

MOTION to accept the budget adjustment as presented below made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

Budget Adjustments May 2021

- Increase A.1920.400 Municipal Association Dues by \$2.00 to cover NYCOM annual invoice.
- Increase A.1210.100 Mayor Personal Service by \$.04 for yearend payroll adjustment
- Increase A.5182.400 Street Lighting Contractual by \$6000.00 to cover the LED conversion.
- Increase F.9030.800 by \$250.00 to cover year end payroll taxes.
- Increase G.9030.800 by \$400.00 to cover year end payroll taxes.
- Transfer the \$2949.88 balance from H.231.00 Capital Projects, Cash in Time Hillside Tank/Water Line Project to F.201.002 Cash in Time Deposits, Settlement Monies to start the Lake Street Water line project from a zero balance for easier tracking with EFC deposits.
- Transfer \$1200.00 from A. 3410.406 Fire Department. Equipment Testing to A.3410.403 Fire Department. Employee Health for FD annual physicals and testing
- Increase G.8120.403 by \$1100.00 to cover electric costs at the Sewer Plant.

MOTION to waive 6000 gallons from the sewer portion only of the Fall 2021 water bill of Adam and Jessica Archard, 7 Yorktown Lane, Account #70008 per email request dated 4/27/2021 for pool filling, made by Trustee Basile, seconded by Trustee Nelson
Motion carried 4-0

MOTION to open the floor to the public and press made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Basile, seconded by Trustee Zeno
Motion carried 4-0

NEW BUSINESS

Mayor Judy reminded all of the Village Garage wide sale to be held the weekend of the 22nd and 23rd.

The Farmer’s market will begin on June 1, 2021

MOTION to waive the budgeted interfund transfers from the water fund in the amount of \$20,000 and the sewer fund in the amount of \$32,700 made by Trustee Basile, seconded by Trustee Zeno
Motion carried 4-0

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
OF THE VILLAGE OF STILLWATER
May 18, 2021**

**Lake Road Water Project
Notice of Award of Contract to Lowest Responsible Bidder**

Motion By: Trustee Basile
Seconded By: Trustee Nelson

WHEREAS, the Village Board of Trustees has solicited sealed competitive bids for the installation of a new 10" water main on Lake Road from the Hillside Water tank to Hudson Avenue; and
WHEREAS, the Village duly advertised the project for bid with said bids returnable to the Village Clerk's Office by 2:00 p.m. on May 12, 2021, to be publicly opened and read at the Village Hall boardroom; and

WHEREAS, the bids submitted were opened and read on May 12, 2021; and

WHEREAS, American Evergreen, Inc. with offices at 3 Agway Drive, Rensselaer, NY 12144 duly submitted such a bid for the project at said time and place in the amount of \$959,505, which bid was the lowest bid; and

WHEREAS, funding for the project includes a \$733,418 grant from the New York State Environmental Facilities Corporation ("EFC"), a \$488,946 loan from EFC, and local funds; and the low bid is within the Village's budgeting parameters; and

WHEREAS, the Village's project engineers, Adirondack Mountain Engineering, have reviewed the submitted bids for completion of the bidding specifications; and have completed a background verification of the low bidder which included confirming adequacy of the bid bond, reviewing prior contract work completed similar in nature to the proposed work, success of prior work efforts and ability to bond the work; and have determined the low bidder to be a responsive and responsible bidder;

NOW, THEREFORE, BE IT RESOLVED that the Village Board intends to award the construction contract to American Evergreen, Inc and the Village Mayor is authorized to take any action necessary to effectuate said award and execution of the contract documents.

The adoption of the resolution was duly put to a vote on roll call, which resulted as follows:

Vote:	Yes	No	Absent
Trustee Basile	<u> X </u>	_____	_____
Trustee Nelson	<u> X </u>	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____
Trustee Wood-Zeno	<u> X </u>	_____	_____
Mayor Wood-Shaw	<u> X </u>	_____	_____

The resolution was thereupon declared duly adopted effective May 18, 2021.

RESOLUTION

**BOARD OF TRUSTEES
VILLAGE OF STILLWATER
May 18, 2021**

**Resolution for Public Hearing on Adopting New Sewer Connection Charges for
Multi-Family and Commercial/Industrial New Unit Installations**

Motion By: Trustee Basile
Seconded By: Trustee Nelson

WHEREAS, pursuant to Local Law No. 1 of 2013, the Village is authorized to set sewer rents and charges by resolution after a public hearing; and

WHEREAS, the Board of Trustees wishes to consider amendment of the sewer charges for connections of new multi-unit residential, commercial and industrial units; and

WHEREAS, the Board proposes to adopt the following sewer connection fees: (1) new multi-unit residential installations shall be charged \$1,500 for the first unit and \$1,000 for each additional unit; and (2) new commercial or industrial units shall be charged \$1,500 plus \$1,000 for each additional EDU, with an EDU defined as 260 gallons per day.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of

Stillwater hereby directs that the Village Clerk schedule a public hearing to set sewer rents and charges to be held at 6:00 p.m. on June 15, 2021.

The Village Board Members present were:

Voting:	Yes	No	Abstain	Absent
Trustee Basile	<u>X</u>	_____	_____	_____
Trustee Nelson	<u>X</u>	_____	_____	_____
Trustee DeMarco	<u>X</u>	_____	_____	_____
Trustee Wood-Zeno	<u>X</u>	_____	_____	_____
Mayor Wood-Shaw	<u>X</u>	_____	_____	_____

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on May 18, 2021.

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to approve the Treasurer’s report made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 4/20/21made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to adjourn to executive session for legal consult regarding a residential issue made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to exit executive session for legal consult regarding a residential issue made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to remove from the table and address the earlier motion regarding the Masterson’s, of 1142 Hudson Ave., made by Trustee Basile, seconded by Trustee Nelson
Motion carried 4-0

MOTION for the Village Board to deny any compensation to the Masterson’s, of 1142 Hudson Ave., for any sewer line expenses, both past and present made by Trustee Basile, seconded by Trustee Nelson
Motion carried 4-0

MOTION to adjourn made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

Meeting adjourned 8:25 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer