

**REGULAR MEETING -BOARD OF TRUSTEES- JUNE 15, 2021-6:00 P.M. – TOWN HALL**

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE PATRICK NELSON, TRUSTEE JOHN BASILE  
CLERK/TREASURER: SHERISTIN TEDESCO  
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH  
BUILDING CODE OFFICER: LARRY WOLCOTT  
ATTORNEY: JAMES PELUSO  
FIRE CHIEF: TONY CONTI  
ENGINEER : ED HERNANDEZ**

Public Attendance - 2

The meeting began with The Pledge of Allegiance and a moment of silence.

**MOTION** to open the public hearing to consider changes to the Village’s sewer rents and charges, including connection fees for multi-unit residential, commercial and industrial properties made by Trustee Basile, seconded by Trustee Nelson  
Motion carried 4-0

**MOTION** to close the public hearing to consider changes to the Village’s sewer rents and charges, including connection fees for multi-unit residential, commercial and industrial properties made by Trustee Basile, seconded by Trustee Nelson  
Motion carried 4-0

**RESOLUTION  
VILLAGE BOARD OF TRUSTEES  
VILLAGE OF STILLWATER  
June 15, 2021**

**Resolution Adopting Sewer Connection Fees for  
Multi-Unit Residential, Commercial and Industrial Installations**

Motion by: Trustee Nelson  
Seconded by: Trustee Zeno

**WHEREAS**, pursuant to Local Law No. 1 of 2013, the Board of Trustees of the Village of Stillwater is authorized to set sewer rents and charges by resolution after a public hearing; and  
**WHEREAS**, the Village’s present sewer tapping fee is \$1,500 for each new connection, and  
**WHEREAS**, the connection size of taps may vary and sewer flows are anticipated to be greater for connections involving multi-unit residential, commercial or industrial units, and  
**WHEREAS**, the Board has considered the impact of new connections for multi-unit residential, commercial and industrial units on the Village’s sewer system and operations; and  
**WHEREAS**, new commercial or industrial facilities shall be evaluated for expected sewer flows by determining how many equivalent dwelling units (EDUs) are expected, an EDU being defined as 260 gallons per day, and  
**WHEREAS**, the Board, after due publication and notice, held a public hearing on June 15, 2021, at which time all persons interested in the subject herein were duly heard,  
**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees hereby adopts the following sewer connection fees: (1) new multi-unit residential installations shall be charged \$1,500 for the first unit and \$1,000 for each additional unit; and (2) new commercial or industrial units shall be charged \$1,500 plus \$1,000 for each additional EDU, with an EDU defined as 260 gallons per day.

<b>VOTE:</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Trustee Basile	<u>  X  </u>	_____	_____
Trustee Nelson	<u>  X  </u>	_____	_____
Trustee DeMarco	<u>  X  </u>	_____	_____
Trustee Wood-Zeno	<u>  X  </u>	_____	_____
Mayor Wood-Shaw	<u>  X  </u>	_____	_____

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on June 15, 2021.

**SPECIAL GUEST** - Mr. Dave Meager, Amsure Insurance representative, gave a brief presentation on this year’s insurance renewal and rates. The overall pricing is less than one percent higher than

last year. Mr. Meager will send the cyber assessment form for completion by the Village IT company.

**CORRESPONDENCE** – A letter was received from the Hudson River Valley Greenway Grant Program notifying the Village that our project has not been selected for funding at this time.

**FIRE DEPARTMENT CHIEF:** There were 5 alarms, 5 training events and one fundraiser in the month of May. Chief Conti is looking for a head count for the CPR/AED training scheduled at the firehouse for 9/18/2021.

**FIRE MARSHALL** – (Report on file) The paperwork for the AED’s is now complete and second notices have been sent for inspections for certain businesses/apt houses in the Village. There was discussion about installing Knox Boxes at Town and Village owned properties throughout the Village with hopes of expanding to certain businesses. This would allow the fire department access if needed without damage to the properties.

**DPW** – (Report on file) Matt Rifenburg, DPW foreman requested additional paving money to pave Carpenter, Yorktown, Palmer Street, Bunce Lane and Rundle Lane this year from a quote from Evolution paving dated 6/15/2021.

**MOTION** to grant the DPW request for \$20,000 for paving from the fund balance, as amended, made by Trustee Nelson, seconded by Trustee Basile

**MOTION** to amend the following above motion to increase budget line A.5110.410 by \$20,464.25 to match the quote from Evolution to complete paving of Village streets made by Trustee Nelson, seconded by Trustee Basile

Motion carried 4-0

Amended motion carried 4-0

**BCO** – (Report on file)

**ENGINEERING** – (Report on file)

There will be a preconstruction meeting 6/22/21 at 10:00 AM at Village Hall for the Lake Street Water line project.

**COMMITTEE REPORTS:**

Trustee Basile – No progress yet on the Battery project.

Trustee DeMarco – Has been working on the flowers throughout the Village. The Hometown Heroes project has been placed on hold due to pending health issues.

Trustee Nelson – Talked to Pete Bardunias regarding the canal boat and is awaiting more information. Pitched the idea of installing a fast-charging station for electric vehicles somewhere in the Village. The Board agreed it was worth investigating. Trustee Nelson stated he will research and report back.

Trustee Zeno – The new walking tour brochures have been completed and look beautiful.

**VILLAGE ATTORNEY** – No report, at this time

**TREASURER REPORT**

**Voucher Totals By Account for year end 5/31/2021**

“A” General Fund	\$ 13,827.60
“F” Water Fund	\$ 944.77
“G” Sewer Fund	<u>\$ 14,307.26</u>
TOTAL	\$ 29,079.63

**Voucher Totals By Account for 6/15/2021**

“A” General Fund	\$ 51,915.52
“F” Water Fund	\$ 1,213.80
“G” Sewer Fund	<u>\$ 6,081.31</u>
TOTAL	\$ 59,210.63

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

**MOTION** to accept the budget adjustment as presented below made by Trustee Zeno, seconded by Trustee Nelson  
Motion carried 4-0

Last Fiscal year

Transfer \$65.00 from G.8130.412 Sewage Treatment/ Disposal Chemicals to G.8130.415 Sewage Treatment /Disposal Lab Testing to cover sewer lab testing.

Increase G.8130.404 by \$13,500.00 for two new sewer pumps, approved by the VB

Increase G.9035.800 Medicare Expense by \$4.00 to cover year end payroll

Transfer \$1500.00 from A.1320.400 Auditor. Contractual to A.1480.400 Public Information and Services Contractual to cover the last three months of fiscal year website services.

New Fiscal year

Increase A.3410.200 by \$11,000.00, in new fiscal year 2021/2022, for purchase of Chief's truck from The Village of Round Lake from the FD year end available balance in the 2020/2021 budget and approved by the VB at the 5/18/2021 meeting.

**MOTION** to waive 13000 gallons from the sewer portion only of the Fall 2021 water bill of Wayne Simmons, 914 Hudson Ave., Account #410280 per their written request dated 6/14/2021 for pool filling, made by Trustee Nelson, seconded by Trustee Basile

Motion carried 4-0

**Village Taxes billed June 1, 2021**

General Village	\$388,555.66
Water and Sewer Relevy	<u>\$ 82,522.53</u>
Total	\$471,078.19

**MOTION** to open the floor to the public and press made by Trustee Basile, seconded by Trustee Nelson

Motion carried 4-0

**MOTION** to close the floor to the public and press made by Trustee Nelson, seconded by Trustee Basile

Motion carried 4-0

**NEW BUSINESS**

Drew Alberti, Flatley Read, discussed options for waterfront access and grant opportunities. It was decided by the Village Board it would be put on hold until the Board tries to get a meeting with the owner of the Admiral's property.

**OLD BUSINESS**

Facilities discussion

After much discussion, The Village Board decided to move forward with the firehouse repairs and it was put on the agenda for July to prepare bids.

**MOTION** to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee Basile

Motion carried 4-0

**MOTION** to approve the Treasurer's report made by Trustee Nelson, seconded by Trustee Basile

Motion carried 4-0

**MOTION** to approve the minutes from Regular Meeting dated 5/18/21 made by Trustee Basile, seconded by Trustee Nelson

Motion carried 4-0

**MOTION** to adjourn to executive session for legal consult regarding legal advice made by Trustee Nelson, seconded by Basile

Motion carried 4-0

**MOTION** to exit executive session for legal consult regarding legal advice made by Trustee Nelson, seconded by Trustee Basile

Motion carried 4-0

**MOTION** to authorize the Mayor to authorize expenses for any repairs needed on the splashpad made by Trustee Nelson, seconded by Trustee Basile

Motion carried 4-0

**MOTION** to adjourn made by Trustee Nelson, seconded by Trustee Basile

Motion carried 4-0

Meeting adjourned 9:25 PM

Respectfully submitted,

Sheristin Tedesco  
Clerk/Treasurer