

REGULAR MEETING -BOARD OF TRUSTEES- NOVEMBER 16, 2021-7:00 P.M. – TOWN HALL

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE PATRICK NELSON, TRUSTEE JOHN BASILE
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT - Absent
ATTORNEY: JAMES PELUSO
FIRE CHIEF: TONY CONTI
ENGINEER : ED HERNANDEZ**

Public Attendance - 2

The meeting began with The Pledge of Allegiance and a moment of silence.

CORRESPONDENCE – Thank you note was received from Ray Cordani for the plaque for this retirement and for the mayor attending his retirement party.

Haley Balcanoff and Tara Donadio, The Clean Energy Coordinators for the Capital District Regional Planning Commission, presented ideas to assist the Village in becoming a designated “Clean Energy Community” to possibly receive a nonmatching grant.

FIRE DEPARTMENT CHIEF: There was 1 alarm, 4 training and 2 fundraiser events in the month of October. The FD Nominations are below

2021 SFD ELECTIONS
ADMINISTRATIVE OFFICERS

<u>President</u>	Tracey Pommer
<u>Vice President</u>	Chris Cancilla Jr.
<u>Secretary</u>	Jeri Mehan
<u>Treasurer</u>	Bill Mehan
<u>Trustees</u>	Matt Mehan
<u>Steward</u>	Jeri Mehan

LINE OFFICERS

<u>Chief</u>	Tony Conti (Last Year)
<u>1st Asst. Chief</u>	Jeff Mahar
<u>2nd Asst. Chief</u>	Jeri Mehan
<u>Captains</u>	Matt Mehan
<u>Lieutenants (2)</u>	Chris Cancilla Jr Lane Conti

MOTION to approve Lillian Conti as a Junior Firefighter made by Trustee Wood-Zeno, seconded by Trustee Basile
Motion carried 4-0

FIRE MARSHALL – (Report on file) Explained he assisted with the fee schedule that is being reviewed and is working on the Knox Box law.

MOTION to purchase a new dialing board and a contract with a monitoring system, at a cost not to exceed \$2800.00, made by Trustee Wood-Zeno, seconded by Trustee DeMarco
Motion carried 3-1

DPW – (Report on file)

BCO – (Report on file)

ENGINEERING – (Report on file) Update on the Water Line Project included in the report for the Village Board they are still working on pavement and sidewalks and hope to be wrapped up by Friday, with touch ups in the Spring.

COMMITTEE REPORTS:

Trustee Basile – The water project assisted in accomplishing moving the curb line between Lake Street and Palmer Street. The board hopes this will eliminate any parking on the sidewalk and provide better turning onto Lake Street. He already received appreciation from the Village Deli owner on the extra parking provided. RWE and NYSEG are moving forward with the Battery Project.

Trustee DeMarco – Christmas lights have been delivered to the DPW for install. The Tree Lighting will be December 4th at 6:00 PM at Cannon Park.

Trustee Nelson – The EV walk site walk through will be this Thursday the 18th. He continues to work on the Clean Streets Program and will take the lead on the Clean Energy Community designation program.

Trustee Zeno – Provided info on the Experience Stillwater committee meeting to all members through email. Stated the board needs to decide where the Experience Stillwater Walking Tour signs will be placed. There may be templates available to use thru Drew Alberti of Flatley Read. Nothing new to report on the Colonial Road project. The fee schedule has been presented to all for review for discussion next month.

MOTION to authorize the purchase of a 10 x 20 easy up tent, at a cost not to exceed \$250.00, and to be paid from A.1210.400 Mayor Contractual account made by Trustee Wood-Zeno, seconded by Trustee Basile
Motion carried 4-0

VILLAGE ATTORNEY – Advised the Marijuana and Taxation Act opt-out deadline is December 31, 2021.

MOTION to schedule a public hearing for December 21, 2021, at 7:00 PM to discuss Local Law #2 of 2021, A local law pursuant to the Marihuana Regulation and Taxation Act and specifically Cannabis Law § 131 proposing to opt out of licensing and establishing on-site cannabis consumption establishments within the Village of Stillwater made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

The Village Board seeks public input and comment on whether the Village should allow facilities to operate adult-use cannabis consumption sites. The proposed local law does not seek to prohibit the sale of cannabis at retail dispensaries within the Village. The proposed local law is subject to a permissive referendum. Written comments may also be submitted to the Village Clerk prior to the public hearing.

TREASURER REPORT

Voucher Totals By Account for 11/16/2021

“A” General Fund	\$ 25,275.96
“F” Water Fund	\$ 497.50
“G” Sewer Fund	<u>\$ 7,815.08</u>
TOTAL	\$ 33,588.54

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the revised Standard Workday Reporting Resolution for Elected and Appointed Officials RS 2417 for a typo made by Trustee Nelson, seconded by Trustee Wood-Zeno
Motion carried 4-0

MOTION to accept the budget adjustment as presented below made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

Increase A.1620.404 Buildings, Equipment Repair by \$6,650.00 for FD Roof Repair Balance.
Increase A.1620.404 Buildings, Equipment Repair by \$10,000.00 for FD shoring and leveling, per Larmon House Movers quote dated 10/30/2021
Increase A.5197.200 Highway Equipment and Vehicles by \$10,571.00 for the 2008 F250 Truck and \$6,800.00 for the 2021 Fisher Snowplow, as approved by The VB at the 11/5/2021 Special Meeting
Increase A.1680.200 Central Data Processing, Equipment by \$800.00 for new computer for Village Clerk.

MOTION to open the floor to the public and press made by Trustee Basile, seconded by Trustee Wood-Zeno
Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

NEW BUSINESS

Supervisor Kinowski recommended a MOU for the use of the Town Hall. It was decided that our attorney will draft an agreement.

Mayor Judy attended the emergency Mgmt. monthly meeting, and they toured the Highway Tabernacle Church, that can be used for storage in the event of an emergency.

The DASNY Grant needs to be submitted with a new scope of work. Mayor Judy asked the Board for ideas.

MOTION to authorize Mayor Wood-Shaw to enter a contract with Flatley Read, not to exceed \$8,000.00, made by Mayor Wood-Shaw, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to schedule a public hearing on December 21, 2021, at 7:00 p.m. at the Town Hall, 881 Hudson Avenue, Stillwater, NY, to consider whether the Village Board should adopt proposed Local Law No. 1 of 2021 entitled "Emergency Access Systems Law." The proposed local law would require that all buildings be equipped with a key box to provide fire and emergency responders with access to the building. One and two-family dwellings would be exempt from the law made by Trustee Wood-Zeno, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to change the start time to Village Board meetings to 6:30 pm beginning January 18, 2022, made by Mayor Wood-Shaw, seconded by Trustee DeMarco
Motion carried 4-0

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee Wood-Zeno
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 10/19/21 and Special Meeting dated 11/5/2021 made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to adjourn made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

Meeting adjourned 9:20 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer