

SPECIAL MEETING -BOARD OF TRUSTEES- MARCH 1, 2022, 5:00 P.M. – TOWN HALL

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD-ZENO, TRUSTEE PATRICK NELSON, TRUSTEE JOHN BASILE - ABSENT
CLERK/TREASURER: SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
FIRE CHIEF: TONY CONTI**

Public Attendance - 0

MOTION to approve the purchase of new Firehouse doors, not to exceed \$10,000.00, made by Trustee Wood-Zeno, seconded by Trustee DeMarco
Motion carried 4-0

RESOLUTION

**VILLAGE BOARD OF TRUSTEES
VILLAGE OF STILLWATER
March 1, 2022**

**Resolution Authorizing Cooperative Purchase Agreement with Sourcewell
for Electric Vehicle Supply Equipment and Related Services**

Motion By: Trustee Nelson

Seconded By: Trustee Wood-Zeno

WHEREAS, subdivision 16 of the New York General Municipal Law 103 (“Piggybacking Law”) permits political subdivisions to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation thereof, through the use of a contract let by the United States of America or any agency thereof, any state or any county or political subdivision or district therein provided that the contract has been let in a manner that constitutes competitive bidding consistent with New York State law, and is made available for use by other governmental entities; and

WHEREAS, the Village has previously adopted a local law authorizing purchase contracts based on lowest responsible bidder or best value contract award; and

WHEREAS, the Village Board of Trustees are desirous offering certain Electric Vehicle Charging Stations within the Village; and

WHEREAS, Sourcewell, a State of Minnesota local government agency and service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (“Sourcewell”), has awarded a cooperative purchasing agreement to Livingston Energy Group, LLC d/b/a Livingston Charge Port, 2345 Maxon Road Extension, Suite 1, Schenectady, NY 12308 (“Livingston”) for electric vehicle supply equipment and related services (RFP# 042221) effective through July 20, 2024, that is available to other public agencies, including state and local governmental entities nationwide, through the Sourcewell cooperative purchasing program.

WHEREAS, Sourcewell awarded the cooperative purchasing agreement after issuance of a request for proposal that was published and advertised, receipt of competitive sealed bid proposals, and award after evaluation by Sourcewell’s board of directors. Copies of the Sourcewell request for proposal, proof of publication, responsive bidding documents, proposal evaluation, resolution, and contract award to Livingston are on file with the Village Clerk’s Office.

WHEREAS, the Village Board has reviewed the cooperative purchasing contract and related documents, together with the Livingston project proposals and pricing that conform to the Sourcewell contract, and has spoken to representatives of Sourcewell and Livingston;

WHEREAS, after due review and consideration, the Village Board finds that that the contract was let by a political subdivision of the United States; that the contract was made available for use by other governmental units, and that the contract was let in a manner that constitutes competitive bidding consistent with New York law, including public solicitation of the request for bid proposal, preparation of bid specifications; submission of sealed bids; and evaluation and contract award based on best value and/or lowest responsible bidder requirements; and

WHEREAS, the Village further finds that Livingston is a reputable vendor; that the pricing offered is reasonable; that the Sourcewell cooperative purchasing contract provides a cost-savings that includes minimum price discounting off the manufacturer’s published list prices; and that piggybacking will provide further cost savings by reducing administrative expenses that would otherwise be incurred if the Village initiated its own competitive bidding process.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board authorizes the Village Clerk to register with the Sourcewell purchasing cooperative and to piggyback on the Sourcewell RFP# 042221 for the purchase of electric vehicle supply equipment and related services. The

Village Mayor is authorized enter into a contract with Livingston for the purchase of CP203, CP208 and DCFC-CCS1 electric vehicle charging stations as set forth in the Livingston project proposals dated March 1, 2022.

Voting:	Yes	No	Abstain	Absent
Trustee Basile	_____	_____	_____	<u> X </u>
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Wood-Zeno	<u> X </u>	_____	_____	_____
Mayor Wood-Shaw	<u> X </u>	_____	_____	_____

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on March 1, 2022.

MOTION to adjourn made by Mayor Wood-Shaw, seconded by Trustee Nelson
Motion carried 4-0

Meeting adjourned 6:00 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer