

REGULAR MEETING -BOARD OF TRUSTEES- APRIL 18, 2023-6:30 P.M. – TOWN HALL

PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD ZENO, TRUSTEE PATRICK NELSON, TRUSTEE JOHN BASILE - ABSENT
CLERK TREASURER – SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT - Absent
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JERI MEHAN
FIRE BUREAU CHIEF: LAURENCE CASE
ENGINEER: ED HERNANDEZ

Public Attendance - 1

The meeting began with The Pledge of Allegiance

CORRESPONDENCE – None

BUREAU OF FIRE SERVICES – Stated all fire hydrants need to be tested if they are privately owned. He has made hanging file folders for all residences in the Village by SBL numbers in the code enforcement office cabinet. The Firework permitting paperwork has been sent to the Village board for review.

FIRE DEPARTMENT CHIEF: (Report on file) There were 6 alarms and 5 training events in the month of March.

MOTION to approve new social member, Charles Vinehout, for the Newland Wood Fire Dept made by Trustee Wood Zeno, seconded by Trustee DeMarco
Motion carried 3-0

DPW – (Report on file)

BCO – Absent

ENGINEERING – (Report on file) There is an available water infrastructure grant with funding through EFC that the Village should consider. He stated it would cost around \$10k to prepare the necessary documents for the water line and \$15k for WWTP upgrades.

MOTION to approve the Village Engineer, Adirondack Mountain Engineering, to prepare the necessary documents for grant submittal for replacement of water line along Hudson Ave. and possible WWTP upgrades, made by Trustee Wood Zeno, seconded by Trustee De Marco
Motion carried 3-0

COMMITTEE REPORTS:

Trustee Basile – Absent

Trustee DeMarco – There were two responses to the garden club. She is planning flower planting for Spring and some holiday decorations have been repaired.

Trustee Nelson – We have a signed deal on the EV charger project. He will work with Livingston on scheduling. The DEC grant has been stuck in review for over 175 days, citing staffing issues. He has spoke to Shane Mahar about the possibility of the bike share program with the NY State Canal Corp at Lock 4 to try to draw boaters into the Village.

Trustee Wood Zeno – Will reference the Kiosks under new business

Mayor Wood Shaw – Farmers Market will begin Monday May 1st, which she ordered new signs for. Garage sale weekend is May 6th and 7th, along with the car show on May 6th and Town clean up day.

VILLAGE ATTORNEY .- No report at this time

**Voucher Totals by Account
4/18/2023**

“A” General Fund	\$ 29,534.76
“F” Water Fund	\$ 38,284.37

"G" Sewer Fund	\$ <u>13,377.51</u>
TOTAL	\$ 81,196.64

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

I took an ARPA Webinar and then the Annual Project & Expenditure Report for 2023 was submitted on 4/4/2023

Water Billing for April 1, 2023

Grand Total \$245,423.79, of which 18% is collected to date

Inside Users

Water \$82,542.46

Sewer \$76,444.21

Debt Service \$48,701.32

Total \$207,687.99

Outside Users, District 5, Saratoga Hills

Water \$31,554.90

Sewer \$4,802.36

Debt \$1378.54

Total \$37,735.80

MOTION to accept the budget adjustment as presented below, made by Trustee Wood Zeno, seconded by Trustee Demarco
Motion carried 3-0

Increase G.8130.403 Sewage Treat./Disposal Electricity by \$5,000.00 to cover increased electrical costs at main sewer plant

Increase G.8120.403 Sanitary Sewers Electricity by \$5,000.00 to cover increased electrical costs at pump stations

Increase G.8130.402 Sewage Treat./Disposal Telephone by \$200.00 to cover sewer plant telephone costs through fiscal year end

Increase A.9050.800 Unemployment Insurance by \$800.00 to cover Qtr 1 2023 NYS 45

Increase A.1680.400 Central Data Processing, contractual by \$5000.00 to cover cloud software for payroll

Increase A.1680.400 Central Data Processing, contractual by \$3000.00 to cover cloud software for general ledger and budget

Increase A.1420.400 Law Contractual by \$500.00 to cover extra litigation expenses pertaining to collections

Increase F.8320.210 SCWA Water Purchases by \$8,725.60 to cover SCWA purchases

Increase G.8130.408 Sewage Treatment/Disposal by \$7,000.00 to cover Sewage Disposal

Increase A.1620.409 Buildings Gas & Oil by \$3000.00 to cover fuel costs

MOTION to open the floor to the public and press made by Trustee Nelson, seconded by Trustee Wood Zeno
Motion carried 3-0

MOTION to close the floor to the public and press made by Trustee Nelson, seconded by Trustee Wood Zeno
Motion carried 3-0

NEW BUSINESS

Firework discussion will be tabled until the May 2023 meeting.

MOTION to approve the kiosks by Flatley Reed, not to exceed an additional \$550.00, making the total approved \$3550.00, made by Mayor Wood Shaw, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to increase the petty cash in the Village Clerk's office to \$150.00 made by Mayor Wood Shaw, seconded by Trustee De Marco
Motion carried 4-0

The Village advertised a notice to bid for a used dump truck and received one response, from Colonial Excavating, to replace the 1987 Mack truck.

RESOLUTION

**BOARD OF TRUSTEES
VILLAGE OF STILLWATER
April 18, 2023**

Resolution Accepting Bid on Used Dump Truck

Motion By: Trustee Wood Zeno
Seconded By: Trustee Nelson

WHEREAS, notice of invitation for sealed bids for the purchase of a used dump truck was duly advertised; and

WHEREAS, all responses received to said bid were opened and read aloud on the date and time advertised in the notice; and

WHEREAS, a sole bid was submitted by Michael J. Anusesky d/b/a Colonial Excavating with a purchase price of \$29,900.00; and

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Village Highway Department, the bid for a used dump truck is hereby awarded to the lowest responsible bidder Michael J. Anusesky d/b/a Colonial Excavating, 38 Gronczniak Road, Stillwater, NY 12170 and the Village Board authorizes the purchase of said equipment in the amount of \$29,900.00. The Village Clerk is directed to transmit the notice of award and the Village Mayor is authorized to enter into a purchase contract.

The Village Board Members present were:

Voting:	Yes	No	Abstain	Absent
Trustee Basile	_____	_____	_____	<u> X </u>
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Wood-Zeno	<u> X </u>	_____	_____	_____
Mayor Wood-Shaw	<u> X </u>	_____	_____	_____

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on April 18, 2023.

The Village is currently shopping for fuel and propane pricing with OGS State Contracts.

The Stillwater Lofts drawings and EAF were given to the Village Engineer for review.

OLD BUSINESS

MOTION to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee Wood Zeno
Motion carried 3-0

MOTION to approve the Treasurer’s report made by Trustee Wood Zeno, seconded by Trustee Nelson
Motion carried 3-0

MOTION to approve the minutes from Regular Meeting dated 3/21/2023 made by Trustee DeMarco, seconded by Trustee Wood Zeno
Motion carried 3-0

MOTION to adjourn to executive session at 7:10 pm for legal advice on property negotiations made by Trustee Demarco, seconded by Trustee Wood Zeno
Motion carried 3-0.

MOTION to exit executive session for legal advice on property negotiations made by Trustee Nelson, seconded by Trustee DeMarco

Motion carried 3-0

MOTION to authorize the Village Clerk to increase budget line item, A.5130.200 DPW Equipment, by \$30,000 for the purchase of the used dump truck made by Trustee Nelson, seconded by Trustee Wood Zeno
Motion carried 3-0

MOTION to adjourn made by Mayor Wood Shaw, seconded by Trustee Nelson
Motion carried 3-0

Meeting adjourned 7:22 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer