

REGULAR MEETING -BOARD OF TRUSTEES- MAY 16, 2023-6:30 P.M. – TOWN HALL

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD ZENO, TRUSTEE PATRICK NELSON, TRUSTEE JOHN BASILE
CLERK TREASURER – SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER: LARRY WOLCOTT
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JERI MEHAN
FIRE BUREAU CHIEF: LAURENCE CASE
ENGINEER: ED HERNANDEZ**

Public Attendance - 5

The meeting began with The Pledge of Allegiance

Hannah Wood and Natalie Maynard, cadets from the Local Girl Scout troop, presented to the Board an idea for “My Little Library”. They explained it would be a book shed they would build from a kit where people could take a book and leave a book for all to share. It was agreed that the little library would be housed at the Major Dickinson Park and the girls would inspect to make sure the books were being replaced with proper content. The books are primarily to come from a donation drive.

CORRESPONDENCE – None

SPECIAL GUEST – John Bove Jr from GA Bove gave a presentation/explanation on pricing for the Village of Stillwater’s fuel and oil pricing. He stated that historically the Village has locked in for the best pricing and the state bid has fluctuating pricing. There was much discussion regarding market pricing, supply and demand and state pricing. Mr. Bove would suggest to lock in pricing.

FIRE DEPARTMENT CHIEF: (Report on file) There were 10 alarms, 3 training events and 1 Fundraiser in the month of April.

BUREAU OF FIRE SERVICES – Attended conference, setting up food truck inspection permits. There are only 2 of the required 19 permits set up thus far. The AED’s have all been inspected. Out of the 32 letters sent to property owners, 20 have responded. Riverwood inspection is May 17, 2023 and he will be accompanied by their maintenance dept.

DPW – (Report on file) There are some minor leaks at the Dick Lynch tank that Statewide Aquastore will be fixing.

BCO – (Report on file)

ENGINEERING – (Report on file) Ed Hernandez will write a procedure to allow outside sewer hook ups.

COMMITTEE REPORTS:

Trustee Basile – Requested an executive session regarding legal advice on a water leak at County Route 75 and 76. Battery project update – the control house floor came damaged, so it was temporarily housed at Town Hall until a new floor was shipped and assembled on site. There are two power poles that take power, and they may move one pole. They plan for start up on May 25th and have a two-week test period before they declare it operational. Trustee Basile is not happy with the arborvitae plantings as they are not tall enough. A Certificate of Occupancy will need to be issued by Larry Wolcott, but the Fire Department training will be required first.

Trustee DeMarco – Garden Club did not work out, not enough participation. She will be shopping and planting this weekend.

Trustee Nelson – The EV grant was denied because of a technicality of who was the “vendor” to sign a form for Executive Order 15. Trustee Nelson fought for an explanation and review to no avail, so we are hoping to have another opportunity to apply. We are now trying to secure financing through NYSEG. He has been in contact with the NYS Canal Corp regarding the Bike share program to house bikes at Lock 4 for boaters and a location in the Village for residents.

Mayor Shaw stated the Memorial Day Parade will be 5/26/2023 at 6 pm with a Ceremony at the American Legion prior at 4 pm. The garage sale weekend was very successful, as was the Car Show.

The Car Show date is schedule for next year on May 4, 2024

Trustee Wood Zeno – No report at this time

VILLAGE ATTORNEY .- No report at this time

**Voucher Totals by Account
5/16/2023**

“A” General Fund	\$ 21,519.24
“F” Water Fund	\$ 3,492.65
“G” Sewer Fund	<u>\$ 8,567.46</u>
 TOTAL	 \$ 33,579.35

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

MOTION to accept the budget adjustment as presented below, made by Trustee Basile, seconded by Trustee Nelson
Motion carried 4-0

- Increase G.8130.403 Sewage Treat./Disposal Electricity by \$5,000.00 to cover increased electrical costs at sewer substations
- Increase A.1914.400 Unallocated Insurance by \$1410.00 to cover insurance for the 1992 Spartan Fire Truck
- Increase A.1420.400 Law Contractual by \$1,200 to cover Electric Vehicle Station and Civil Dispute work.
- Increase A.8989.400 Other Home and Community Services Contractual by \$500.00 to cover NYSDOT Invoice for SCSD Beacon Lights, which half is reimbursed by SCSD
- Increase A.5132.409 Garage Gasoline by \$750.00 to cover DPW gas purchases from Town of Stillwater
- Increase F.8340.404 Transmission & Distribution, Equipment Repair by \$21,000.00 to cover Statewide Aquastore’s repairs to the Dick Lynch water tank

MOTION to open the floor to the public and press made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to close the floor to the public and press made by Trustee Nelson, seconded by Trustee Wood Zeno
Motion carried 4-0

NEW BUSINESS

RESOLUTION

**BOARD OF TRUSTEES
VILLAGE OF STILLWATER
May 16, 2023**

**SEQRA Lead Agency Resolution
Hudson Ave Waterline Replacement Project**

Motion By: Trustee Wood Zeno
Seconded By: Trustee Nelson

WHEREAS, the Village of Stillwater plans to replace an existing water line on Hudson Avenue that entails the installation of approximately 8,600 linear feet of 8” ductile iron water main within the existing right of way and easements (hereinafter the “Project”); and
WHEREAS, the Village may seek financial support from the New York State Environmental Facilities Corporation (“NYSEFC”); and
WHEREAS, the proposed action shall be deemed a Type I action pursuant to the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617.4 per the financing requirements of NYSEFC; and
WHEREAS, the Village’s engineers have prepared a Full Environmental Assessment Form (EAF) for the Project; and
WHEREAS, the Board of Trustees of the Village Stillwater desires to appoint itself as lead agency

under SEQRA for the purpose of conducting coordinate review of the Project; and
 NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Stillwater hereby declares its intent to designate itself as the Lead Agency pursuant to the State Environmental Quality Review Act (SEQRA), 6 NYCRR § 617.6, for the review and evaluation of the Project; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the circulation of the Lead Agency Agreement to Involved and Interested Agencies, indicating the Village Board’s intention to serve as Lead Agency, including circulating Part 1 of the Full Environmental Assessment Form (EAF); and
 BE IT FURTHER RESOLVED, that the Village Mayor and Clerk are directed to prepare such notifications, publications and referrals as required by SEQRA;

The Village Board Members present were:

Voting:	Yes	No	Abstain	Absent
Trustee Basile	<u> X </u>	_____	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Wood-Zeno	<u> X </u>	_____	_____	_____
Mayor Wood-Shaw	<u> X </u>	_____	_____	_____

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on May 16, 2023.

RESOLUTION

**BOARD OF TRUSTEES
 VILLAGE OF STILLWATER
 May 16, 2023**

**SEQRA Lead Agency Resolution
 Wastewater Treatment Plant Upgrades**

Motion By: Trustee Nelson
 Seconded By: Trustee Wood Zeno

WHEREAS, the Village of Stillwater plans to make certain upgrades to the Village’s existing wastewater treatment plant (hereinafter the “Project”); and

WHEREAS, the Village may seek financial support from the New York State Environmental Facilities Corporation (“NYSEFC”); and

WHEREAS, the proposed action shall be deemed a Type I action pursuant to the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617.4 per the financing requirements of NYSEFC; and

WHEREAS, the Village’s engineers have prepared a Full Environmental Assessment Form (EAF) for the Project; and

WHEREAS, the Board of Trustees of the Village Stillwater desires to appoint itself as lead agency under SEQRA for the purpose of conducting coordinate review of the Project; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Stillwater hereby declares its intent to designate itself as the Lead Agency pursuant to the State Environmental Quality Review Act (SEQRA), 6 NYCRR § 617.6, for the review and evaluation of the Project; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the circulation of the Lead Agency Agreement to Involved and Interested Agencies, indicating the Village Board’s intention to serve as Lead Agency, including circulating Part 1 of the Full Environmental Assessment Form (EAF); and

BE IT FURTHER RESOLVED, that the Village Mayor and Clerk are directed to prepare such notifications, publications and referrals as required by SEQRA;

The Village Board Members present were:

Voting:	Yes	No	Abstain	Absent
Trustee Basile	<u> X </u>	_____	_____	_____
Trustee DeMarco	<u> X </u>	_____	_____	_____
Trustee Nelson	<u> X </u>	_____	_____	_____
Trustee Wood-Zeno	<u> X </u>	_____	_____	_____
Mayor Wood-Shaw	<u> X </u>	_____	_____	_____

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on May 16, 2023.

Mayor Judith Wood Shaw publicly announced she will not be running for Mayor in November 2023. Trustee Nelson thanked her for her years of service with a round of standing applause.

OLD BUSINESS

MOTION to establish the application for firework permits, as presented by the Bureau of Fire Services on 5/16/2023, made by Mayor Wood Shaw, seconded by Trustee Wood Zeno
Motion carried 4-0

There was discussion regarding the inspection of Food Trucks by the Bureau of Fire Services and the Board agreed it would require additional research before any decision was made.

MOTION to approve the audit claims for the month made by Trustee Nelson, seconded by Trustee Basile
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 4/18/2023 made by Trustee Wood Zeno, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to adjourn to executive session at 9:05 pm for legal advice regarding a water main break made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-0.

MOTION to exit executive session for legal advice regarding a water main break made by Trustee Wood Zeno, seconded by Trustee Nelson
Motion carried 4-0

MOTION to adjourn made by Trustee Nelson, seconded by Trustee Wood Zeno
Motion carried 4-0

Meeting adjourned 9:26 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer