

REGULAR MEETING -BOARD OF TRUSTEES- OCTOBER 17, 2023-6:00 P.M. – TOWN HALL

**PRESENT: MAYOR – JUDY WOOD-SHAW, TRUSTEE DOROTHY DEMARCO, TRUSTEE JUDY WOOD ZENO, TRUSTEE PATRICK NELSON, TRUSTEE JOHN BASILE
CLERK TREASURER – SHERISTIN TEDESCO
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH
BUILDING CODE OFFICER/ FIRE BUREAU CHIEF: LAURENCE CASE
ATTORNEY: JAMES PELUSO
FIRE CHIEF: JERI MEHAN
ENGINEER: ED HERNANDEZ**

Public Attendance - 10

The meeting began with The Pledge of Allegiance

SPECIAL GUEST - Capital District Ventures – Vincent Lorenzo and Noelle Long Presented a preview of “Flex Space Rentals” for a property at 950 Hudson Ave. The units will be office/storage spaces with bathrooms. This was just a conceptual pitch to get the temperature of the VB before they spent money on engineering designs. The Village Board was open to the idea with proper aesthetics and presentations.

CORRESPONDENCE – Thank you note received from Barbara Ponzillo thanking the Village for their care and concern during her recent loss.

FIRE DEPARTMENT CHIEF: (Report on file) There was 6 alarms, 4 training drills and 2 events during the month. Chief Mehan requested as add to the active firefighter list of Bailey Smith.

DPW – (Report on file) Requested the purchase of a salter and snowplow for the dodge dumptruck. He will properly obtain the three required quotes.

MOTION to authorize the purchase of a salter and snowplow, not to exceed \$15,000.00, after proper bidding requirements are met made by Trustee Wood Zeno, seconded by Trustee Nelson Motion carried 4-0

CODE ENFORCEMENT OFFICER / BUREAU OF FIRE SERVICES – No report at this time

ENGINEERING – (Report on file)

COMMITTEE REPORTS:

Trustee Basile – Attended the SRE auction and purchased some preapproved items for the Village of Stillwater, including a sewer jetter. Attended the lead water regulatory requirements meeting to determine how the new requirements should be tackled. Trustee Basile saw a beautiful new firehouse at Raquette Lake being built and inquired about the costs and how they were covering the costs. It is a privately funded project and did not require prevailing wage.

Trustee DeMarco – Completed the fall decorating and assisted the freshman class of SCSD in their “Give Back” day with cleaning the local parks, which made the bulb planting much easier.

Trustee Nelson – The deposit has been sent for the infrastructure for the EV charging station and will be 90% reimbursable. He is optimistic the install will be scheduled in the next couple weeks and will be complete before the November meeting.

Trustee Wood Zeno – Attended the Experience Stillwater meeting and there will be a new library ribbon cutting on the second Saturday of December. Trustee Wood Zeno would like the board to think about paying Drew at Flatley Reed \$1000 for his work on the grant projects. The Fall Festival will be 10/28/2023 throughout the Village and be full of fun and games. She also had a conceptual idea for the new property purchased by the Village at 682 Hudson Ave, with parking spaces, picnic tables, a bike repair station, kiosks with brochures and a deck overlooking the river. She presented a hand drawn sketch to the VB and audience. Stillwater Lofts submitted an application to the ZBA for apartments at 726 Hudson Ave, but the application is incomplete at this time. Trustee Wood Zeno stated she is running for Mayor and had an article published in the Express, which they accidentally signed “Judith Wood Shaw”, instead of “Judith Wood Zeno”. The Express stated they would be publishing a correction.

Mayor Judy Wood Shaw stated there has been a new camera installed at Major Dickinson Park, so now all three cameras are in working order.

The paving of Route 4 project has been delayed by NYSDOT until 2024. NYSDOT will strip patch this year through the Village on Route 4.

VILLAGE ATTORNEY .- No report at this time

Treasurer’s Report – copy provided to all board members

**Voucher Totals by Account
10/17/2023**

“A” General Fund	\$ 21,376.09
“F” Water Fund	\$ 1,700.22
“G” Sewer Fund	<u>\$ 6,787.61</u>
 TOTAL	 \$ 29,863.92

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

Inside Users Billed October 1, 2023

Water	\$ 93,713.03
Sewer	\$ 79,561.65
Debt Service	\$ 48,703.57
Total	\$221,978.25

All Other Users

Water	\$37,026.65
Sewer	\$ 4,752.36
Debt Service	<u>\$ 1,378.54</u>
Total	\$43,157.55

MOTION to accept the budget adjustment as presented below, made by Trustee Basile, seconded by Trustee Wood Zeno
Motion carried 4-0

Increase A.1620.404 Building Equipment Repair by \$500.00 for the annual maintenance fees to service the Generac Generator at Fire House

Increase A.3410.407 Fire Dept. Education by \$500.00 to cover fire prevention education materials for the school safety program.

MOTION to forgive 25,000 gallons, sewer portion only, of 04/1/2024 water bill for Paul & Nicole Festa Customer #410358 - 1132 Hudson Ave. per letter request dated 9/26/23 for filling of an in-ground pool made by Trustee Nelson, seconded by Trustee Wood Zeno
Motion carried 4-0

MOTION to forgive 25,000 gallons, sewer portion only, of 04/1/2024 water bill for Jason Papa Customer #550005 – 5 Independence Row per letter request dated 10/17/23 for filling of a pool made by Trustee Basile, seconded by Trustee Wood Zeno
Motion carried 4-0

MOTION to increase A.5142.400, Snow Removal Contractual, by \$15,000.00 to cover the purchase of a VB approved snowplow and salter made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to open the floor to the public and press made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-0

William Mehan, 22 Lake Street, inquired about a minimum water bill if the water is turned off at the street. It was answered that the water regulations state there is to be a minimum water bill unless the connection is terminated completely.

Jim Doyle inquired to the status of the dedication of roads in Stillwater Landings. The VB stated all utility surveys have been submitted and are under review.

Trustee Basile stated he would like to share his experiences – Part 4

RECENT SEWER HISTORY VILLAGE OF STILLWATER

Nov. 2007: Kestner Engineer report in anticipation of ongoing DEC consent order discussions recommended two alternatives including WWTP upgrade or abandonment by connecting to Saratoga County Sewer District #1 (SCSD) at cost of about \$3.1M.

March 2008: DEC consent order signed.

Village I/I actions include sewer smoke testing, manhole flow inspections, identification of bricked manholes allowing infiltration.

Nov. 2008: Chazen Engineers engaged to design/plan for outstanding items from consent order.

Nov. 2008: meeting between SCSD officials, Chazen and Village to discuss requirements to connect Village as an outside user, and what would be required to become an inside user.

March 2009: Chazen report recommends design of sewer connection to SCSD for cost of about \$3.6M with additional related Town connections.

Village purchased a sewer flow recording meter. It was installed in various sewer pipes of the collection system to record weeks' worth of data. Over time it identified high I/I flow areas. Village DPW began three year effort to document each sewer connection to be free from sump pump connections.

Feb. 2010: Chazen applied for funding and was ultimately approved for 3.6M connection interest free loan to SCSD under Clean Water State Revolving Fund CWSRF.

June 2010: Upon hiring Mr. Hernandez for relicensing the WWTP flow rate which was successful in August 2010 by DEC relicensing the SPDES permit flow. However with relicensed WWTP flow, connection to SCSD was an unnecessary expense. However I/I remained to be addressed.

Sept. 2010: Delaware Engineering report recommended modifications to sewer collection system and the abandonment of plan for SCSD connection.

Oct. 2010: Village and Delaware enter contract to provide design, planning, financing assistance, bid documents and construction services for addressing the I/I issues.

March 2011: NYS final approval of sewer upgrade project loan for \$3,746,238.

Feb. 2012: Castle Cliffs contract amended to require Castle Cliffs sewer upgrades to be paid as part of EFC loan condition for duration of 30 years in event that Town might connect Castle Cliffs pump station to SCSD or some other provider than the Village. Town to remain responsible for any road repairs consequent to rehabilitation project construction.

May 2012: Sewer Upgrade contracts awarded to Reale Construction for pipeline replacement; Insituform Technologies for pipeline inspections and rehabilitation; O'Connell Electric Company for general construction; and Stilsing Electric for electrical construction.

July 2012: Sewer Upgrade Project Construction Commenced.

August 2012: Bond Resolution for project approved by Board.

Oct. 2013: Approved extending short term financing by one year with EFC to effect completion of the new force main connection from PS#1 to WWTP.

Feb. 2013: First payment to NYS Environmental Facilities Cooperation of interest on zero interest construction loan.

Nov. 2014: Upgraded PS#1 and new force main tests meet the design criteria.

March 2016: EFC construction loan replaced by zero interest \$3.7M 30 year loan payments.

MOTION to close the floor to the public and press made by Trustee Basile, seconded by Trustee Nelson
Motion carried 4-0

NEW BUSINESS

805/807 Hudson Ave – Fay Inovlotska would like to apply for a new/renew of the building permit for her structure. Laurence Case (BCO) stated there were prior permits issued in error and there is no

record of an electrical inspection for the back property. The electricity must be shut off until a copy of the electrical inspection is provided. The next step will be a lot line adjustment before any other progress is made on the property. Then, a new survey will need to be provided, with new deed descriptions followed by building plans and a variance applied for, if required. There is a stop work order in place now for 805/807 Hudson Ave.

MOTION to amend following motion to inspect water service lines within the structure and document the materials of construction made by Trustee Basile, seconded by Trustee Nelson
Motion carried 4-0

MOTION for the DPW meter reader to call upon each water customer to inspect and photograph each building entrance piping made by Trustee Basile, seconded by Trustee Wood Zeno
Motion carried 4-0

OLD BUSINESS

Local Law #2 of 2023 – Idle Commercial Property Law – tabled for later discussion.

MOTION to approve the audit claims for the month made by Trustee Basile, seconded by Trustee Wood Zeno
Motion carried 4-0

MOTION to approve the Treasurer's report made by Trustee Wood Zeno, seconded by Trustee Basile
Motion carried 4-0

MOTION to approve the minutes from Regular Meeting dated 9/19/2023 and ZBA minutes dated 10/3/2023 made by Trustee Basile, seconded by Trustee DeMarco
Motion carried 4-0

MOTION to adjourn to executive session at 7:57 PM for legal consult on a property issue made by Trustee Wood Zeno, seconded by Trustee Nelson
Motion carried 4-0.

Clerk excused at 7:57 PM

MOTION to exit executive session at for legal consult on a property issue made by Trustee Wood Zeno, seconded by Trustee Nelson
Motion carried 4-0

MOTION made in executive session to empower the Mayor and Deputy Mayor to hold preliminary discussions with property management to negotiate a land purchase made by Trustee Nelson, seconded by Trustee DeMarco
Motion carried 4-1

MOTION to adjourn made by Trustee Nelson, seconded by Trustee Wood Zeno
Motion carried 4-0

Meeting adjourned 8:20 PM

Respectfully submitted,

Sheristin Tedesco
Clerk/Treasurer