

DEPARTMENT OF CODE ENFORCEMENT

VILLAGE OF STILLWATER, NEW YORK

1 School Street P.O. Box 507
Stillwater NY, 12170-0507

REQUIRED WORKER COMPENSATION DOCUMENTS

Workers' Compensation Insurance Requirements

Businesses requesting permits, licenses, or contracts from a state or municipal entity must provide **ONE** of the following:

- **Certificate of Workers' Compensation Insurance (C-105.2)** The business' insurance carrier will send this form to the government entity upon request. **Please note:** The State Insurance Fund provides its own version of this form, the *U-26.3*; or
- **Certificate of Worker's Compensation Self-Insurance (SI-12)** Businesses that are self-insured in NYS for workers' compensation insurance should call the Workers' Compensation Board's Self-Insurance Office at (518) 402-0247 to obtain this form; or
- **Certificate of Group Worker's Compensation Self-Insurance (SIG-105.2)** The business' Group Self- Insurance Administrator will send this form to the government entity upon request; or
- **Certificate of Attestation of Exemption (CE-200)** *The Certificate of Attestation of Exemption (CE-200)* must only be used to show a government agency that the business is not required to obtain New York State workers' compensation and/or disability and Paid Family Leave benefits insurance. *Form CE-200* may not be used to "prove exemption" from workers' compensation and/or disability and Paid Family Leave benefits insurance to another business or that business's insurance carrier.

Please note: *Certificate of Attestation of Exemption (CE-200)* may be filed by **out-of-state employers** for a NYS workers' compensation exemption only if all work for the permit, license or contract is done outside of New York and no employees of the out-of-state business work in the state.

Disability and Paid Family Leave Benefits Insurance Requirements

Businesses requesting permits, licenses, or contracts from a state or municipal entity must provide **ONE** of the following:

- **Certificate of NYS Disability and Paid Family Leave Benefits Insurance (Form DB-120.1)** The business' statutory disability and Paid Family Leave benefits carrier will send this form to the government entity upon request.
- **Certificate of NYS Disability and Paid Family Leave Benefits Self-Insurance (Form DB-155)** Businesses that are self-insured in New York State for disability and/or Paid Family Leave benefits insurance should call the Workers' Compensation Board's Self-Insurance Office at (518) 402-0247 to obtain this form.
- **Certificate of Attestation of Exemption (CE-200)** To be eligible for a disability and Paid Family Leave benefits exemption using *Certificate of Attestation of Exemption (Form CE-200)*, an employer **must not** have one or more persons in employment on each of at least 30 days in a calendar year in New York State.

(Independent contractors are not considered to be employees under the Disability and Paid Family Leave Benefits Law.)