

# VILLAGE OF STILLWATER

TRUSTEES:

Dorothy DeMarco  
Patrick Nelson  
Sheila Nett

INCORPORATED 1816

1 SCHOOL STREET  
PO Box 507  
STILLWATER, NY 12170  
(518) 664-6258 FAX 664-2166

CLERK/TREASURER  
Sheristin Tedesco

VILLAGE ATTORNEY  
Dreyer Boyajian LLP  
James R Peluso

Judith Wood-Zeno, MAYOR

## REORGANIZATIONAL RESOLUTIONS 2024

**BE IT RESOLVED** that Dorothy DeMarco be appointed as Deputy Mayor for the calendar year 2024.

**BE IT RESOLVED** that Sheristin Tedesco be reappointed as Village Clerk/Treasurer and Village Registrar and Barbara Ponzillo as Deputy Clerk/Registrar for the calendar year 2024.

**BE IT RESOLVED** that the DPW Foreman has the authority and responsibilities for the duties of the DPW Superintendent.

**BE IT RESOLVED** that Wayne Simmons is appointed as Chairman of the Zoning Board of Appeals for the calendar year 2024.

**BE IT RESOLVED** that Laurence Case is appointed as Bureau Chief of Fire Services and Steve Benders as Fire Inspector for the Newland-Wood Fire Dept for the calendar year 2024.

**BE IT RESOLVED** that Laurence Case is appointed Code Enforcement Officer for the calendar year 2024.

**BE IT RESOLVED** that Dreyer Boyajian LLP, represented by Mr. James R. Peluso, be retained as the Attorneys for the Village of Stillwater, pursuant to retainer agreement dated December 19, 2023 for the calendar year 2024.

**BE IT RESOLVED** that the Ballston Spa National Bank be designated as the official depository for all village funds for the calendar year 2024.

**BE IT RESOLVED** that The Express and The Daily Gazette shall be the official newspapers for the Village of Stillwater for the calendar year 2024.

**BE IT RESOLVED** that Mayor Judy Wood Zeno and Clerk/Treasurer Sheristin Tedesco shall be authorized at the bank for signatures for all Village checks and withdrawals and in the absence of the Mayor or Clerk/Treasurer, Trustee De Marco be authorized to sign.

**BE IT RESOLVED** that Clerk/Treasurer Sheristin Tedesco shall be the authorized official with regard to online banking for the Village of Stillwater for the calendar year 2024.

**BE IT RESOLVED** that Clerk/Treasurer Sheristin Tedesco be appointed as records management officer for the calendar year 2024.

**BE IT RESOLVED** that the Board of Trustees authorizes the Clerk-Treasurer to make payments in advance for utility services, postage, Federal Express & United Parcel fees, health insurance, reimbursements, credit card payments with all bills presented at the next regularly scheduled board meeting for audit.

**BE IT RESOLVED** that the Board of Trustees does authorize reimbursement to employees and officers of the Village who use their own personal vehicle while performing their official duties on behalf of the Village of Stillwater at the current Federal milage rate.

**BE IT RESOLVED** that the Village of Stillwater Board hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body: Mayor, Trustee and CEO positions - 6 days per month, DPW Foreman Matt Rifenburg - 8 hours per day, Clerk/Treasurer Sheristin Tedesco – 8 hours per day, Deputy Clerk – 6 hours per day.

**BE IT RESOLVED** that regular Village of Stillwater Board of Trustees meetings will be held the third Tuesday of each month, as per the schedule below, beginning at 6:15 P.M., with the exception of June, July and August to begin at 6:00 pm, in the Village Board Room or Town Board Room. If changes are needed, the press will be notified.

January 16, 2024

February 20, 2024

March 19, 2024

April 16, 2024

May 21, 2024

June 18, 2024

July 23, 2024

August 20, 2024

September 17, 2024

October 15, 2024

November 19, 2024

December 17, 2024

**BE IT RESOLVED** that the Mayor or a majority of the Board of Trustees will have the authority for calling special meetings and will notify the public and press at least 72 hours in advance of the meeting if possible, further each Trustee shall be notified via the telephone by the Mayor or the Clerk and a notice of such meeting shall be displayed in the Office of the Village Clerk.

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of the Reorganizational Resolutions adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on December 20, 2023.

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Village Clerk