

VILLAGE OF STILLWATER

TRUSTEES:

Dorothy DeMarco
James Doyle
Patrick Nelson
Sheila Nett

INCORPORATED 1816

1 SCHOOL STREET

PO BOX 507
STILLWATER, NY 12170
(518) 664-6258 FAX 664-2166
Judith Wood Zeno, MAYOR

ATTORNEY
Dreyer Boyajian LLP
James R Peluso
CLERK-TREASURER

Sheristin Tedesco

APPLICATION FOR A SIGN PERMIT

File No. _____
Applicant Name _____
Applicant Address: _____

Date Received _____
Date of Final Decision _____
Final Decision _____

The following application should be completed and filed with the Code Enforcement Officer. Such permit shall only be issued following submission, review and approval of an application in accordance with the requirements set forth below and payment of the required fee in accord with the schedule established by the Board of Trustees.

- This application form.
- A scale drawing of the sign which shows content and proposed location of the sign.
- A drawing, with appropriate notes, describing the construction of the sign and, where appropriate, the method of attachment to the building.
- A description or sample of the predominant material of which the proposed sign will be made.
- A description of the proposed method, if any, of sign illumination.

APPLICANT (Please Print) _____

MAILING

ADDRESS _____

TELEPHONE NUMBER _____

DATE OF APPLICATION _____

NEW _____ **ALTERATION** _____

SUBMIT: Location Plan _____

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SIGN INFORMATION

FREE STANDING: _____ ATTACHED TO BUILDING: _____

DIMENSIONS: _____ DIMENSIONS: _____

LOCATON OF PREMISES

STREET OR ROAD & NUMBER

SIDE OF STREET: NORTH ___ SOUTH ___ EAST ___ WEST ___

GENERAL SPECIFICATIONS

LOT FRONTAGE _____; DEPTH _____; AREA _____

CONSTRUCTION: FRAME _____; BRICK _____; CONCRETE _____; BLOCK _____;
OTHER _____

No. OF STORIES _____

LENGTH OF BUILDING _____ WIDTH OF BUILDING _____

DISTANCE TO PROPERTY LINES: FRONT _____ SIDE _____ REAR _____

Signs proposed in connection with a Special Use Permit or Site Plan shall be part of such process and the Village Board of Trustees shall have jurisdiction over the approval of such signs as part of that process. The issuance of a Special Use Permit or of a Site Plan approval shall include approval for signage.

Signatures:

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To the best of my knowledge the information provided in this application and on the attached site plan is true and accurate.

Signature of Owner

Date

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Decision of the Code Enforcement Officer:

Permit Granted

Conditions:

Permit Denied:

Reasons:

Signature of Code Enforcement Officer

Date