

**REGULAR MEETING -BOARD OF TRUSTEES- JANUARY 16, 2024-6:15 P.M. – TOWN HALL**

**PRESENT: MAYOR – JUDY WOOD-ZENO, TRUSTEE DOROTHY DEMARCO, TRUSTEE PATRICK NELSON - ABSENT, TRUSTEE SHEILA NETT, TRUSTEE JAMES DOYLE  
CLERK TREASURER – SHERISTIN TEDESCO  
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH - ABSENT  
BUILDING CODE OFFICER/ FIRE BUREAU CHIEF: LAURENCE CASE  
ATTORNEY: JAMES PELUSO  
FIRE CHIEF: JERI MEHAN - ABSENT  
ENGINEER: ED HERNANDEZ**

Public Attendance - 9

The meeting began with The Pledge of Allegiance

**CORRESPONDENCE – None**

**FIRE DEPARTMENT CHIEF:** (Report on file) There were 14 alarms and 5 training drills during the month.

**DPW –** (Report on file) Mayor Wood Zeno stated new plexiglass was purchased for the Cannon Park sign.

**CODE ENFORCEMENT OFFICER / BUREAU OF FIRE SERVICES –** (Reports on file)

**ENGINEERING –** (Report on file)

**TRUSTEE UPDATES:** Mayor Wood Zeno stated the Farmer’s Market will be held again this year. The day will either be Monday or Tuesday. Upton Coffee Shop has obtained a beer and wine license and will be holding meetings to mingle every other Friday night. A committee has been formed to research more grant funding opportunities.

**TREASURER’S REPORT –** Copy provided to each Board member

**Voucher Totals by Account  
1/16/2024**

“A” General Fund	\$ 18,537.90
“F” Water Fund	\$ 33,585.79
“G” Sewer Fund	\$ <u>6,910.55</u>
<b>TOTAL</b>	<b>\$ 59,034.24</b>

Treasurer’s Report – copy provided to all board members

Up to date Revenue and Expense Control Reports have been provided to all board members.

The Fiscal Year End 5/31/2023 Annual Financial Report has been accepted by the NYS Office of the State Comptroller.

**MOTION** to approve the budget adjustments as presented to the Board made by Trustee DeMarco, seconded by Trustee Doyle  
Motion carried 4-0

Increase A.3410.407 Fire Dept. Education by \$1200.00 to cover fire prevention education materials for the school safety program.

Increase G.8120.403 Sanitary Sewers Electricity by \$5000.00 to cover increased electric costs at sewer plants and substations.

Increase G.8130.403 Sanitary Sewers Electricity by \$5000.00 to cover increased electric costs at sewer plants and substations.

Increase A.1940.400 Purchase of Lands Contractual by \$850.00 to cover the Title Insurance for the lands donated by Stillwater Landings to the Village of Stillwater

Increase G.8120.403 Sanitary Sewers Electricity by \$4000.00 to cover increased electric costs at sewer plants and substations.

Increase G.8130.403 Sanitary Sewers Electricity by \$4000.00 to cover increased electric costs at sewer plants and substations.

**MOTION** to Open the Floor to the Public and Press made by Mayor Wood Zeno, seconded by Trustee Doyle  
Motion carried 4-0

Peter Higgins – 4 Independence Row stated there is a severe water problem in their neighborhood. They are looking for help identifying solutions for the drainage issues and figuring out how to remedy the problems. There are 4 or 5 basements in their neighborhood that are consistently flooding.

Bill Williams – 1 Independence Row and Stephanie Darwak – 3 Independence Row shared similar stories and situations and are also there to support searching for a solution.

It was decided the Village Engineer, Ed Hernandez, will look at the situation and the neighborhood and report back for the February meeting.

**MOTION** to close the floor to the public and press made by Trustee DeMarco, seconded by Trustee Doyle  
Motion carried 4-0

**NEW BUSINESS**

**RESOLUTION**

**VILLAGE BOARD OF TRUSTEES  
OF THE VILLAGE OF STILLWATER  
January 16, 2024**

**Resolution Declaring Intent to be SEQRA Lead Agency  
Stillwater Lofts Project**

**WHEREAS**, Troyal Properties LLC, the owner of 726 Hudson Avenue in the Village of Stillwater has filed a site plan application to remodel the existing 2-story brick building into 11 apartment units; 4,500 square feet of commercial space; and 1,000 square feet of tenant storage.

**WHEREAS**, the proposed action has been determined to be an Unlisted action pursuant to the New York State Environmental Quality Review Act (SEQRA) 6 NYCRR Part 617.4.

**NOW, THEREFORE, BE IT RESOLVED THAT**, pursuant to the applicable standards of SEQRA 6 NYCRR Part 617.6, the Village Board of the Village of Stillwater concludes that it is the appropriate agency to serve as Lead Agency for the coordinated environmental review of the proposed Unlisted Action; and hereby declares its intent to be Lead Agency for said SEQRA review and evaluation; and

**BE IT FURTHER RESOLVED THAT**, the Village Board of the Village of Stillwater hereby authorizes the circulation of the Lead Agency Agreement to the other Involved and Interested Agencies, indicating the Village Board’s intention to serve as Lead Agency, including circulating Part 1 of the Short Environmental Assessment Form (EAF).

The Village Board Members present were:

<b>Voting:</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Trustee DeMarco	<u>  X  </u>	_____	_____	_____
Trustee Doyle	<u>  X  </u>	_____	_____	_____
Trustee Nett	<u>  X  </u>	_____	_____	_____
Trustee Nelson	_____	_____	_____	<u>  X  </u>
Mayor Wood-Zeno	<u>  X  </u>	_____	_____	_____

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on January 16, 2024.

**RESOLUTION**

**VILLAGE BOARD OF TRUSTEES  
OF THE VILLAGE OF STILLWATER  
January 16, 2024**

**Resolution Approving a Lot Line Adjustment of  
Property Located at 805 and 807 Hudson Avenue**

**WHEREAS** Fay Inovlotska (the "Applicant") as owner of properties located at 805 and 807 Hudson Avenue in the Village of Stillwater and identified by Tax Map Nos. 243.84-4-142 and 243.84-4-45 has submitted an application for a lot line adjustment;

**WHEREAS** the proposed lot line adjustment would add ± 1,123 square feet of lands at 805 Hudson Avenue and decrease by an equal amount the square footage of lands at 807 Hudson Avenue;

**WHEREAS** the applicant has submitted a proposed plat map and survey dated November 13, 2023 by Nolan Engineering showing the proposed lot line adjustment and lands to be conveyed;

**WHEREAS** the proposed action is a Type II Action under SEQRA, 6 NYCRR Park 617;

**WHEREAS** the application was referred to the Saratoga County Planning Board who determined on December 26, 2023 that the action has no significant county-wide or intercommunity impact; and

**WHEREAS** the Board of Trustees of the Village of Stillwater has duly considered the application and deliberated thereon.

**NOW, THEREFORE, BE IT RESOLVED** that the application of Fay Inovlotska for Lot Line Adjustment of lands located at 805 and 807 Hudson Avenue and more fully identified by Tax Map Nos. 243.84-4-142 and 243.84-4-45, is hereby GRANTED; and be it further

**RESOLVED** that the applicant must comply with any requirements of the Saratoga County or Town of Stillwater offices or real property tax services, and shall file the approved plat map, survey and any required annotations with Saratoga County within 62 days of its execution, or the action by this Board shall become null and void.

The adoption of the resolution was duly put to a vote on roll call, which resulted as follows:

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>		
Trustee DeMarco	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Trustee Doyle	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Trustee Nett	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>
Trustee Nelson	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>	<u>      </u>
Mayor Wood-Zeno	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>	<u>      </u>

I, Sheristin Tedesco, Village Clerk, do hereby verify that the foregoing is a true copy of a Resolution adopted at a meeting of the Board of Trustees of the Village of Stillwater, Saratoga County, New York on December 19, 2023.

**MOTION** to approve the change of occupancy of 691 Hudson Ave, SBL 253.26-2-20 from, A-3 to R-3, a pool house to a rental unit, made by Mayor Wood Zeno, seconded by Trustee DeMarco  
Motion carried 4-0

**MOTION** to approve the change of occupancy of 915 Hudson Ave, SBL 243.76-1-10 from Group B to R-3, made by Mayor Wood Zeno, seconded by Trustee DeMarco  
Motion carried 4-0

**OLD BUSINESS - None**

**MOTION** to approve the audit claims for the month made by Trustee DeMarco, seconded by Trustee Doyle  
Motion carried 4-0

**MOTION** to approve the Treasurer's Report made by Trustee Nett, seconded by Trustee DeMarco  
Motion carried 4-0

**MOTION** to approve the minutes from Regular Meeting dated 12/19/2023 made by Trustee DeMarco, seconded by Trustee Nett  
Motion carried 4-0

**MOTION** to adjourn to executive session at 6:55 PM for legal discussion of contract negotiations made by Trustee DeMarco, seconded by Trustee Doyle.  
Motion carried 4-0.

A Resolution was approved in Executive Session to authorize the mayor to make a purchase offer for land/building to be used for municipal purposes and negotiate offer if necessary.

Clerk/Treasurer excused at 7:05 P.M.

Board met and approved vacation carry over time of 5 extra days for an employee who was unable to take scheduled vacation days in December due to unforeseen circumstances affecting job coverage.

**MOTION** to exit executive session at for legal consult on contract negotiations made by Trustee DeMarco, seconded by Trustee Nett  
Motion carried 4-0

**MOTION** to adjourn made by Trustee Nett, seconded by Trustee Doyle  
Motion carried 4-0

Meeting adjourned 7:15 PM

Respectfully submitted,

Sheristin Tedesco  
Clerk/Treasurer