

**REGULAR MEETING -BOARD OF TRUSTEES- JUNE 18, 2024-6:00 P.M. – TOWN HALL**

**PRESENT: MAYOR – JUDY WOOD-ZENO, TRUSTEE DOROTHY DEMARCO, TRUSTEE PATRICK NELSON, TRUSTEE SHEILA NETT, TRUSTEE JAMES DOYLE  
CLERK TREASURER – SHERISTIN TEDESCO  
DEPT. OF PUBLIC WORKS: MATT RIFENBURGH  
BUILDING CODE OFFICER/ FIRE BUREAU CHIEF: LAURENCE CASE  
ATTORNEY: JAMES PELUSO  
FIRE CHIEF: JERI MEHAN - Absent  
ENGINEER: ED HERNANDEZ**

Public Attendance - 2

The meeting began with The Pledge of Allegiance

**SPECIAL GUEST** – Dave Meager, Amsure Insurance, reviewed the upcoming renewal for the Village's Insurance Policy. The Village is insured with NYMIR with a 7.7 Million dollar umbrella policy with a disappearing deductible. There is a 9 percent increase since last year because of inflation and insuring the new Village Hall at 662 Hudson Ave and the park at 682 Hudson Ave.

**CORRESPONDENCE** – None

**FIRE DEPARTMENT CHIEF:** (Report on file) There were 3 alarms and 5 training drills and 2 fundraisers during the month.

**DPW** – (Report on file)

**CODE ENFORCEMENT OFFICER / BUREAU OF FIRE SERVICES** – (Reports on file)

**ENGINEERING** – (Report on file)

**MAYOR UPDATE:** There will be a co-hosted fishing tournament by the Library, Town, Community Center and the Village at the Blockhouse on September 28<sup>th</sup> from 8:00 am to 2:00 pm. More details to follow.

**MOTION** to pay \$250.00 annually, out of the Celebrations Contractual budget line item, for the Annual Community Fishing event made by Mayor Wood Zeno, seconded by Trustee DeMarco Motion carried 4-0

Need contractor referrals for the work at 662 Hudson Ave.

The Village is planning a "NAME THAT PARK" contest for the Village residents for the park space at 682 Hudson Ave.

DPW Interviews are scheduled for 6/19/2024

Family Day Giveaways are to include a quilt of Village scenes made by Mayor Wood Zeno's daughter, a FD Lego set, a ride on bulldozer and a sketch of a Village scene. The raffle will be free to all residents. Employees are eligible to participate in the raffles.

Zoning Committee meeting (to review and update zoning) was 6/17/2024, notes to follow shortly.

**TRUSTEE UPDATES:**

Trustee Nelson reported there were 5 EV sessions at the chargers and generated a revenue of \$8.82. He is working on paperwork for becoming a Clean Energy Community and requires info from the LED conversion. It was agreed the Clerk would forward the info. Trustee Nelson is also working to declare the Village a Climate Smart Community and would have paperwork to begin the process at the July meeting. Argyle Brewing Company has shown interest in the space at the old Wood and Iron Building.

Trustee Nett stated she is working on incorporating welcoming information for new residents on our website. She stated new residents need to be informed they must register at the Post Office when moving to the Village.

Matt Rifenburgh stated the Village must now maintain the retaining pond at Stillwater Landings. He was quoted a cost of \$2,000 per visit by a contractor with an estimate of three times per year. He asked to purchase a brush hog attachment to do the work ourselves.

**MOTION** to purchase a brush hog attachment, at a price not to exceed \$15,000, made by Mayor Wood Zeno, seconded by Trustee Nett  
Motion carried 4-0

**Voucher Totals by Account  
5/31/2024**

"A" General Fund	\$ 15,305.65
"F" Water Fund	\$ 724.71
"G" Sewer Fund	\$ <u>1,189.25</u>
TOTAL	\$ 17,219.61

**Voucher Totals by Account  
6/18/2024**

"A" General Fund	\$ 53,075.34
"F" Water Fund	\$ 937.35
"G" Sewer Fund	\$ <u>6,420.94</u>
TOTAL	\$ 60,433.63

Treasurer's Report – copy provided to all board members

Up to date Revenue and Expense Control Reports will be provided to all board members after year end payables are posted.

Village Taxes for June 1, 2024

\$499,281.25 Total, including \$91,300.09 of water/sewer relevys, of which 15% is collected to date

**MOTION** to waive the budgeted interfund transfers from the water fund in the amount of \$20,000 and the sewer fund in the amount of \$32,700 for the fiscal year 6/1/2023 through 5/31/2024 made by Trustee DeMarco, seconded by Trustee Nett  
Motion carried 4-0

**MOTION** to forgive 12,000 gallons, sewer portion only, of 10/1/2024 water bill for Nicholas Groves Customer #540006 – 6 Franklin Court per email request dated 6/11/24 for filling of a pool made by Trustee Nelson, seconded by Trustee DeMarco  
Motion carried 4-0

**MOTION** to approve the budget adjustments as presented to the Board made by Trustee Nett, seconded by Trustee DeMarco  
Motion carried 4-0

Increase A.9060.800 Hospital and Medical Insurance by \$2000 to cover expenses  
Increase G.8120.100 Sanitary Sewers Personal Service by \$500.00 to cover DPW Payroll  
Increase A.9050.800 Unemployment Insurance by \$200.00 to cover payroll taxes  
Increase F.8330.415 Purification Lab Fees by \$1000.00 to cover water testing expenses  
Increase G.8130.415 Sewage Treatment/Disp.Lab Testing by \$1000.00 to cover sewer lab tests  
Increase A.1480.400 Public Information and Services Contractual by \$1500.00 to cover webmaster  
Increase A.3620.400 Safety Inspection Contractual by \$1500.00 to cover the purchase of a tandem axel trailer for a dunking booth for Fire Services (Laurence Case)

**MOTION** to Open the Floor to the Public and Press made by Trustee Nelson, seconded by Trustee Nett  
Motion carried 4-0

**MOTION** to close the floor to the public and press made by Trustee Nelson, seconded by Trustee Doyle  
Motion carried 4-0

**NEW BUSINESS**

**RESOLUTION**

**BOARD OF TRUSTEES  
VILLAGE OF STILLWATER  
June 18, 2024**

**Authorizing Fund Balance Transfers**

Motion By: Mayor Wood Zeno  
 Seconded By: Trustee DeMarco

**WHEREAS**, the Board of Trustees of the Village of Stillwater has determined that certain excess fund balances for the Budget Year 2023-24 should be transferred as set forth below.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Stillwater does hereby approve and authorize the Village Clerk/Treasurer to transfer the following excess fund balance amounts to the accounts specified:

<u>Amount:</u>	<u>From Account:</u>	<u>To Account:</u>
\$11,741.76	Community Development Projects	General Fund
\$29,990.99	Capital Projects	General Fund
\$9,817.61	General – Settlement Funds	Water Fund

The question of the adoption of this Resolution was duly put to a vote on roll call which resulted as follows:

<b>Voting:</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Trustee Doyle	<u>X</u>	_____	_____	_____
Trustee DeMarco	<u>X</u>	_____	_____	_____
Trustee Nelson	<u>X</u>	_____	_____	_____
Trustee Nett	<u>X</u>	_____	_____	_____
Mayor Wood-Zeno	<u>X</u>	_____	_____	_____

**Certification of Village Clerk**

I, Sheristin Tedesco, Village Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Board of Trustees of the Village of Stillwater, Saratoga County, New York on the 18th of June, 2024.

**OLD BUSINESS**

Trustee Doyle stated he received the list of State Champions from SCSD and will forward it to the board.

**MOTION** to approve the audit claims for the month made by Trustee DeMarco, seconded by Trustee Nelson  
 Motion carried 4-0

**MOTION** to approve the Treasurer’s Report made by Trustee Nelson, seconded by Trustee Doyle  
 Motion carried 4-0

**MOTION** to approve the minutes from Regular Meeting dated 5/21/2024 made by Trustee Nett, seconded by Trustee Doyle  
 Motion carried 4-0

**MOTION** to adjourn made by Trustee Nett, seconded by Trustee Nelson  
 Motion carried 4-0

Meeting adjourned 7:13 PM

Respectfully submitted,

Sheristin Tedesco  
 Clerk/Treasurer